**Terms and Conditions for Birthday Parties at Smart Hands Studio**

Welcome to Smart Hands Studio! We are excited to host your child’s birthday party at our woodwork studio. Please read the following terms and conditions carefully to ensure a safe and enjoyable experience for everyone.

**Party Details**

1. **Age Range:**
   * Birthday parties are suitable for children aged 5 to 11 years old.
2. **Maximum and Minimum Participants:**
   * The birthday party can accommodate a maximum of 10 children.
3. **Project Selection:**
   * Children can choose from a birthday menu of woodwork projects.
   * The chosen project must be shared with us three weeks prior to the party date to ensure we have the necessary resources.

**Booking and Payment**

1. **Reservation Fee:**
   * A non-refundable deposit of 20% of the total party price is required at the time of booking to secure the date and time.
2. **Final Payment:**
   * The remaining balance must be paid no later than one week before the party.

**Party Duration and Use of Workshop**

1. **Exclusive Use:**
   * Parties will have exclusive use of the workshop for 2 hours.
   * The woodwork activities generally take between 45 minutes to 1 hour. The remaining time can be used by the party to sing "Happy Birthday" take photographs and eat food.
   * We will have additional activities available should we have early finishers.

**Decorations and Party Bags**

1. **Decorations:**
   * We can decorate the room for the birthday party upon request.
2. **Party Bags:**
   * Sweet cones are included in the final price.

**Supervision and Behaviour**

1. **Adult Supervision:**
   * At least two adults must stay to assist the children during the party.
2. **Staff Supervision:**
   * Two members of Smart Hands Studio staff will lead the building session.
3. **Behaviour Responsibility:**
   * The behaviour of the children is the responsibility of the party bookers at all times.
   * If behaviour is deemed unacceptable and poses a risk to health and safety, Smart Hands Studio reserves the right to terminate the party immediately.
   * Children are not permitted to run around the workshop.
4. **Responsibility for Departure:**
   * Party bookers are responsible for ensuring the safe departure of all children from the premises at the end of the party.

**Additional Information**

1. **Health and Safety:**
   * For the safety of all participants, we ask that you follow all instructions given by our staff.
   * Participants must wear closed-toe shoes and follow all safety protocols while in the workshop.
2. **Liability Waiver:**
   * All participants' parents or guardians must sign a liability waiver before the party begins, acknowledging the inherent risks associated with woodwork activities.
3. **Cancellations and Rescheduling:**
   * In the event of a cancellation, the 20% deposit is non-refundable.
   * Parties can be rescheduled up to two weeks before the original date without any penalty, subject to availability.
4. **Allergies and Special Needs:**
   * Please inform us of any allergies or special needs at the time of booking so we can make necessary accommodations.
5. **Photography and Media Release:**
   * Smart Hands Studio may take photographs during the party for promotional purposes. If you do not wish for your child's photo to be used, please notify us in writing before the event.
6. **Emergency Procedures:**
   * In case of an emergency, all participants must follow the instructions of Smart Hands Studio staff.
   * Party bookers must provide emergency contact information for each child attending the party.
7. **Dress Code:**
   * Children should wear comfortable clothing suitable for woodwork activities and closed-toe shoes.
8. **Damage to Property:**
   * The party booker is responsible for any damage caused to Smart Hands Studio property by any of the party attendees.
9. **Arrival and Departure:**
   * Please arrive no earlier than 10 minutes before the scheduled start time.
   * All children must be picked up promptly at the end of the party.

By booking a party at Smart Hands Studio, you agree to adhere to the terms and conditions outlined above. We look forward to creating a memorable and fun experience for your child’s special day!

**Contact Information:** For any inquiries or further information, please contact us at smarthandsparties@gmail.com.

Thank you for choosing Smart Hands Studio!