



Tutoring Contract:

*Thank you for selecting **Open Minds Tutoring Services** child's tutor. I am dedicated to giving your child the best support available. The following is a statement of my financial policy that I require you to read and sign prior to the beginning of your child's instruction.*

There are a few payment options: zelle (prefer) cashapp or cash (last option). Please let me know what works best for you. All payment are due at the end of the session unless we make an agreement or an arrangement. A receipt will be sent after every payment via email or text.

When payments is 2 weeks late, tutoring will be discontinued until payment is made.

I reserve the right to discontinue tutoring services if you do not comply with this financial policy.

A late fee will applied of \$20.00 and will be include with the payment of the session

Cancellation Policy:

Consistent attendance increases your child's progress in the instruction that I am providing. The following policies regarding cancellations will be enforced:

*Cancellations due to sickness are excused. The client will not be charged for these sessions. Please be aware that I am saving a standing appointment time for your child. I take time to evaluate and develop goals specifically designed for each student. Please give at least 24 hours email or call when cancelling. **Email: Openmindstutoringservice@gmail.com or call (347)480-6178.***

Thank you for understanding and supporting the financial policy. Your signature indicates your agreement to the guidelines set forth above. I look forward to working with you.

Scholar(s) name and grade _____

Parent/Guardian Signature

Date

Catrena Magwood

Open Minds Tutoring Services LLC

Quote: "Education is the most powerful weapon which you can use to change the world"



Nelson Mandela