



107 N St Rd 135, Suite 103
Greenwood, IN 46278
(317)550-4510

Notice of Privacy Practices

Effective Date: Dec 10, 2023

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

Our Pledge Regarding Your Medical Information:

At Academy Primary Care, we are dedicated to maintaining the privacy of your protected health information (PHI). We are required by law to:

Ensure that your medical information is kept confidential.

Provide you with this Notice of our legal duties and privacy practices concerning your medical information.

Abide by the terms of this Notice, which may be amended periodically.

Ways We May Use and Disclose Your Medical Information:

Treatment: We may use your medical information to provide, coordinate, or manage your healthcare and any related services. For example, information will be shared with other healthcare providers involved in your care.

Payment: We may use and disclose your medical information to obtain payment for services provided to you. This may include billing, insurance claims, and collection efforts.

Healthcare Operations: We may use and disclose your medical information for activities such as practice management, quality improvement, training, and compliance reviews.

Patient Rights:

Access: You have the right to review and obtain copies of your medical records.

Amendment: You may request changes or amendments to your medical records.

Restrictions: You have the right to request restrictions on certain uses and disclosures of your information.

Confidential Communications: You may request confidential communication methods.

Accounting of Disclosures: You can request a list of certain disclosures we have made of your medical information.

Complaints: If you believe your privacy rights have been violated, you have the right to file a complaint with us or with the Secretary of Health and Human Services. We will not retaliate against you for filing a complaint.

Contact Information:

For further information, to exercise your rights, or to file a complaint, please contact our Privacy Officer:

Academy Primary Care
107 N St Rd 135, Suite 103
Greenwood, IN 46142
(317) 550-4510

Changes to this Notice:

We reserve the right to change this Notice and make the new Notice effective for all PHI we maintain. Any revised Notice will be available to you upon request, in our office, or on our website.

Receipt of this Financial Policy and Procedure, Notice of Privacy Notice, Patient Rights and Responsibilities is acknowledged by signature in the New Patient Information and Consent document kept on file at practice.