



## **Tamaroa School District Lubelt Center** **Rental Agreement**

Groups may rent the lobby and kitchen together only or include the gymnasium for events such as birthday parties or other small gatherings if the event or activity does not interfere with a school function. This agreement and full payment with deposit are due within 10 days of booking the Tamaroa Lubelt Center. Renter agrees to provide a credit card for any damage incurred beyond normal wear and tear of facilities. Said credit card will be charged for any damage beyond said normal wear and tear or damages caused by violations of the terms outlined below.

**Rental Rates:** **\$150 Kitchen/Lobby Only (\$75 Deposit) = \$225**  
**\$250 Kitchen/Lobby + Gymnasium (\$75 Deposit) = \$325**

**Date(s) and time(s) of rental:** \_\_\_\_\_

**Type of event:** \_\_\_\_\_

**\*\*\*Gymnasium package only\*\*\***

**Do you plan on using the gym for either basketball or volleyball?  Yes  No**

**If no, please describe the activity** \_\_\_\_\_

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**\*Note that the Gym must have mats placed on the floor for protection of the finish for any event other than playing a sport that is normally played on a gym floor.**

**Renters are responsible for the placement and removal of these protective mats.**

## **General**

The following Rental Policy contains important information regarding the use of the above facilities. It is imperative that you read and review the items listed. Failure to comply with any of the rules will result in denial of future use of the facilities and any damages charged to the credit card used for the above fees. Adequate adult supervision (Adult 21 years of age or older) must accompany all groups. This supervisor must be with the group at all times during the rental time period. It is the responsibility of the supervisor to ensure that the participants remain within the designated rental area, that damage to the building and grounds does not occur and that all group participants leave the facilities on or before the ending time of the rental period. The user/group shall indemnify and hold harmless Tamaroa School District and its employees from any liability for damages, loss, or injury the user/group, its invitee or guest might incur while using the premises under this agreement. Failure to comply will lead to termination of the rental agreement.

\*This facility is a **NO SMOKING/NO ALCOHOL** facility. Any violation of this may be asked to leave the facility and forfeit the deposit.

\*Only athletic shoes with non-marking soles are allowed on the gym floor. Scooters, wheeled shoes (Healy's), skateboards, bicycles, tricycles, roller blades, or other wheeled recreational/exercise equipment is not allowed on the gymnasium floor.

\*No food or drinks of any kind on the gym floor or inside the gymnasium.

\*Do not allow children to play with the toys or equipment from any of the closets in the gym.

\*Do not take tables and chairs onto the gym floor.

\*No tape (duct, scotch, painters) of any kind on the gym/lobby floor.

\*All events must be approved by Tamaroa Grade School.

Any user/group utilizing the facility will agree and abide by the **Check List for Clean-up**, which is posted in the facility and attached to contract. A fee will be assessed if additional clean-up is required by custodial staff.

Rental agreements are not transferable.

## **Damages**

"Lessee shall be responsible for and pay to lessor, the cost of repair for any and all damage sustained to the facility during the rental term by lessee or any of his/her invitees." We will have your credit card on file until inspection after the event. If there are no messes or damages, your credit card information will be destroyed. You will be contacted if damages or messes were visible.

Print Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_

## **Forfeiture of Deposit**

**If there is any violation of the Rental Agreement at my function, I agree that the Tamaroa Grade School reserves the right to withhold my entire Security Deposit amount. I further recognize that such violation of regulations above may preclude me from use of the Community Center in the future.**

## **Service Fee**

**There will be a \$25 service charge for any event not directly booked online. If a consultant is contacted, the fee will be deducted from the deposit.**