

SAINT LOUIS  
CATHOLIC CEMETERY  
1400 Block of South Main St.

Rules and Regulations for  
Management of Cemetery  
Revised February 2023



Cemetery office is located  
Holy Name of Jesus Parish  
511 Second Street  
Henderson, Kentucky 42420  
270-826-2096  
[www.holynameparish.net](http://www.holynameparish.net)

*Saint Louis Cemetery is Holy Name's, parish-owned, cemetery that dates back to the late 1800's and Saint Louis Catholic Church. Located in the 1400 block of South Main St. It now consists of 7,613 ground spaces, one mausoleum building with 64 crypts and one columbarium with 24 niches.*

*Visit our Parish website: [www.holynameparish.net](http://www.holynameparish.net)*

*On our website you will find layout maps for section 1 and section 2 and an aerial view of the cemetery.*

## **Board Members**

Rev. Larry McBride, Pastor

Jerry Smith, Chair

Kaye Villines, Sec/Treas

Jerel Schneider • Larry Phillips • Jim O'Nan

Patty Day • Terry Berrong • Robert Mindrup

**This booklet of rules and regulations has been put into effect for your benefit so that we may maintain accurate records and an orderly cemetery. Any changes or additions are to be the decision of the cemetery board.**

## RULES AND REGULATIONS OF THE ST. LOUIS CEMETERY

Visitors are reminded that the grounds of St. Louis Catholic Cemetery are sacredly devoted to the interment of the dead, according to the discipline of the Roman Catholic Church and that a strict observance of the decorum which should characterize such a place will be required.

Hours of Operation: The hours of operation are from 8:00am to dusk. No burials will be accepted in the cemetery after 4:00pm.

No burial will be allowed on Sunday or Holidays except in cases of contagious diseases upon written order of the Board of Health. (Holidays to be observed are Easter, Memorial Day, Labor Day, July 4<sup>th</sup>, Thanksgiving, Christmas and New Years Day.)

- ⇒ Burial Rights: Buyer purchases burial rights only.
- ⇒ When owners are deceased and available spaces were not assigned by original owner, nor listed in their will, all heirs together are responsible in assigning ownership of remaining spaces. Written acknowledgement is required relieving Holy Name Parish of all responsibility if any other heir comes forward.
- ⇒ Payments for Graves: Prices are listed at the end of booklet. **Registered Parishioners** may spread the cost over 24 monthly installments. A 25% down payment is required. If not paid in full by the 24 month period, the graves will be resold and money refunded less a 25% administrative fee.
- ⇒ Transfer of Ownership of Graves: A fee of \$50.00 per transfer of grave space to another owner and due at time of transfer and must contact Parish Office.
- ⇒ Flowers: No glass jars, tin cans, tin vases or any type of crockery vase or urn at any grave will be allowed. These items will be removed as they are dangerous. Potted plants / baskets may not be put in the ground. Flowers that are the clamp-on type, or on a shepherd's hook, may remain on monument all year.

- ⇒ No person shall hunt, drive or chase any game or bird within the enclosure of the cemetery nor shoot or discharge any firearms or fireworks therein; ride nor drive therein faster than a walk; deface, pencil mark, desecrate, nor otherwise defile or injure, deface or destroy any tree, shrub, flower or plant. Provided that a regularly organized military escort either of the United States or the State may carry or discharge firearms within the grounds of the cemetery upon advanced permission from the cemetery board.
- ⇒ No person shall bring any refreshments into the cemetery ground with the intention of picnicking. No intoxicated person shall enter the cemetery grounds. Any person disturbing the quiet and good order of the cemetery by either making noise or by boisterous or improper conduct shall be asked to leave the grounds.
- ⇒ It shall be prohibited for children under twelve (12) years of age to be unaccompanied by their parents or guardians or other adult persons who are willing to accept responsibility for their conduct upon cemetery property for purposes other than cemetery business.
- ⇒ The cemetery will not accept responsibility for anything of movable character that may be misplaced, lost or broken.
- ⇒ Funeral Directors must call Holy Name Church Office and give at least twenty-four (24) hours notice before interment or disinterment. If weekend, please call Kaye Villines at 270-860-2662 or Jerel Schneider at 270-827-9881.
- ⇒ No person, except the cemetery clerk (Holy Name Office) shall authorize an interment or disinterment of any kind within the cemetery property.
- ⇒ All burials and tent erections ordered by the funeral director shall be the financial responsibility of the funeral Director.
- ⇒ Burial Forms, Permits: The funeral director shall submit all legal documentation to proper agencies. A clergy/burial record is to be completed and given to the Holy Name office on or before the day of interment. If this is not possible there is a seven (7) day grace period. If not submitted within the

seven (7) day grace period, the Cemetery Board shall not accept any new orders until all forms have been turned in.

- ⇒ Outer Burial Containers: Outer burial containers shall be a minimum of a concrete box.
- ⇒ All digging of graves may only be performed by an excavator approved by Holy Name Parish.
- ⇒ We will allow two individual cremains to be buried in one grave space. If a funeral home is not involved, the cremains must be buried by one of St. Louis Cemetery's clerks and there will be a fee. Refer to last page for fee.
- ⇒ As a grave settles, the owner should contact the funeral home so they can contact the grave excavator, who will add dirt to grave. St. Louis Cemetery will add grass seed to new graves twice a year—each spring and fall.
- ⇒ The mowing of grass shall only be done by persons appointed or hired by the cemetery board.

### **MONUMENTS AND HEADSTONES**

- ⇒ All monuments, headstones and foot markers must be placed by an approved monument company.
- ⇒ Before ordering a monument or headstone, the monument company is to contact the cemetery clerk (Holy Name office) to ascertain if there is space on the lot for the desired monument or headstone. All spaces must be paid in full before placing a monument.
- ⇒ No person will be permitted to erect a monument or headstone on a lot without the consent of the lot owner and complying with the rules of St. Louis Cemetery.
- ⇒ Plans for all monumental work must be submitted to the cemetery clerk for approval before contracting for same. Seven (7) days notice is required.

- ⇒ All persons setting or removing monuments from the cemetery must give the clerk of the cemetery three (3) days notice before doing so. All monuments and headstones must be of good quality granite, marble or other stone adapted for such purpose. No monument or headstone shall be erected in the cemetery unless it is firm: placed on a suitable foundation of solid masonry. Foundations will be a minimum of 24" deep and no wider than 36" per space. Larger and taller monuments shall be dealt with as the situation arises. Persons engaged in erecting monuments or other structures shall not scatter their material over adjoining lots, nor leave materials over adjoining grounds longer than necessary and they shall lay planks on the ground on or over which heavy material is to be moved, so as not to disfigure or tear up the ground. Workmen engaged in the erection or construction of structures in the vicinity of a burial shall suspend their labor during religious services respecting the same and during the burial and the cutting of stone in sections where grass is to be cut is hereby prohibited.
- ⇒ Headstones must be placed on west side of grave space, head of grave. Any stone at the foot of the grave must be ground level.
- ⇒ In the erection of monuments or other structures, a place will be designated by the cemetery clerk for the deposit of all building material which shall not remain longer on the grounds than is actually necessary for the completion of the work.
- ⇒ All workmen employed in the erection of any monument or other structure must be subject to the control and direction of the cemetery clerk and any workman failing to conform to this regulation will not be permitted to work on the cemetery grounds.
- ⇒ All contractors doing construction work on any and all monuments, ledgers or headstones must carry and pay for all necessary Workmen's Compensation, Public Liability, Automobile and Truck Insurance.

- ⇒ The placement of monuments or headstones is a contract between the lot owner and the monument company and the cemetery is not responsible for any arrangements.
- ⇒ Each lot owner shall keep in good repair all stone or monumental work upon his or her lot. In case of failure to do so, the cemetery may either repair or remove the same at the lot owner's expense.
- ⇒ When a monument, headstone or ledger is to be removed from the cemetery, representatives must have written permission from the owners.



## MAUSOLEUM AND COLUMBARIUM

Prices of Mausoleum Crypts and Columbarium Niches: Listed at the end of booklet.

Payments for Crypts and Niches: Registered Parishioners may spread the cost over 24 monthly installments. A 25% down payment is required. If monthly payments are not made the spaces will be resold and money refunded less a 25% administrative fee.

Transfer of Ownership of ground space for a crypt or niche: The church will give credit equal to half of the current price of the ground space and apply it to the purchase of a crypt.

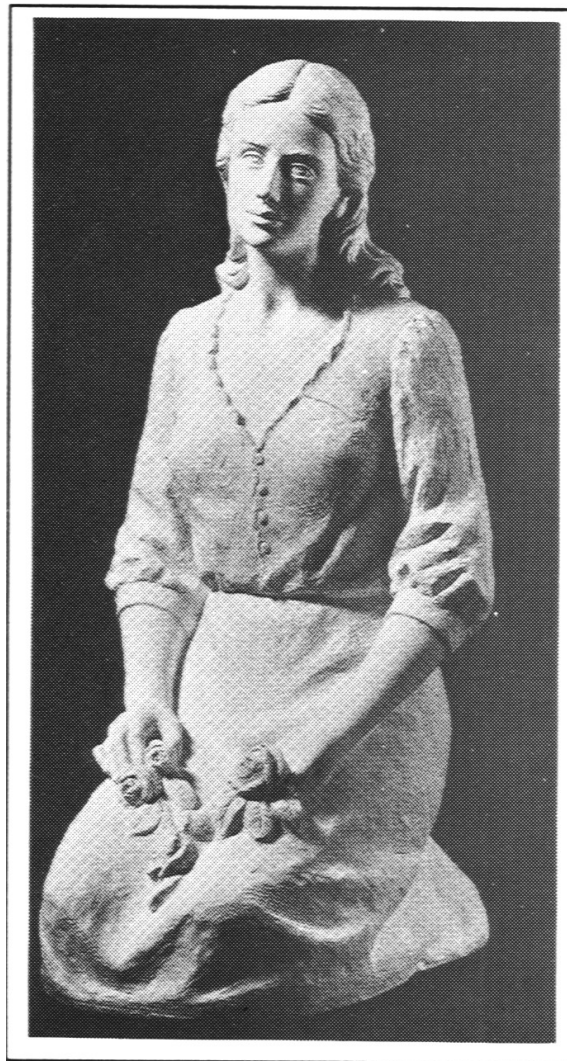




This memorial of names is a lasting monument dedicated to the memory of the little ones lost through miscarriage or abortion. It is next to the mausoleum. Anyone can add a name to the monument just by calling the parish office. There will be no questions asked and we will inscribe first names only.

Each year in the month of October we have a prayer service at the monument and the public is invited. Notice will be in local paper listing day and time.

Rachel's  
Monument



Rachel mourns her children, she refuses to be  
consoled because her children are no more.

Jeremiah 31:15



**This is a park style bench** that is already in the cemetery twice. The cemetery board has preselected five more locations for this style of bench. Each of these benches will be next to a maple tree. The locations are on the north side and west side of cemetery, the maple trees are already planted.

The cost of this bench, plaque included is \$2,500.00



Vases are available for the mausoleum crypts and the columbarium niches. The cost of a vase and installation is \$75.00

**Our granite benches are Carnelian color,** same color as the face on the mausoleum crypts. Two preselected spots for them are in front of the mausoleum area, next to the parking area, one at each end. The cost of this bench, plaque included is \$2,500.00.





Because our current registered members of Holy Name Parish are faithful in supporting us, we offer them a discounted price.

Prices effective April 2023

	<b>Registered Parishioner</b>	<b>Non Parishioner</b>
<b>Section 1 ground space</b>	1,000.00	1,200.00
<b>Section 2 ground space</b>	1,400.00	1,680.00
<b>Mausoleum crypt</b>	2,900.00	3,480.00
	Two for 5,500.00	6,600.00
<b>Columbarium niche</b>	850.00	1,020.00
<b>Fee for interment of Cremains by cemetery clerk</b>	400.00	400.00

