



## Guidelines for Gatherings on Parish Property Outside the Liturgy

Diocesan staff continues to review and interpret directives being issued by the governor's office on a daily basis. Currently, this is what is being required for gatherings and venues outside the liturgy. These can change on a weekly basis, so please watch for updated information. This includes parish-sponsored events and meetings (e.g. parish picnics, faith formation gatherings, RCIA meetings, etc.) as well as non-parish sponsored events held by groups renting or using parish facilities or property.

These guidelines are effective July 1, 2020 and include the following:

- Limit the persons in attendance to no more than 50% of the maximum permitted occupancy capacity of the space.
- Maintain physical distance of six feet minimum from those not living within the same household.
- Wear face covering over mouth and nose. Based on CDC recommendations, everyone over the age of two must wear a mask for the duration of any event held on parish property if closer than six feet to anyone not living within the same household. Those unable to wear a face mask at the event, whether it be due to age (the CDC does not recommend those under the age of two to wear a mask), health condition, or preference, are asked to stay healthy at home.
- Conduct temperature and health checks for each participant. *(A form is attached for your convenience.)*
- Ensure proper, frequent cleaning and sanitation of the gathering space, including restrooms.
- Encourage those at high risk to stay Healthy at Home.
- Maintain a record of all persons attending the event/meeting and their contact information. *(A form is attached for your convenience.)*
- Follow State of Kentucky **Healthy at Work Requirements for Restaurants and Bars** for any form of food service. A summary follows:
  - Maximize outdoor seating
  - Tables or booths should be placed six (6) feet apart.
  - Only those living within the same household should sit together.
  - No communal food, buffets or self-service for food or drinks.
  - Use disposable napkins, tablecloths, utensils and condiments. Condiments must be single-use, disposable packages.
  - If non-disposable linens (such as cloth napkins, tablecloths, wiping cloths) are used, they must be laundered between uses.
- Conduct events via drive-in or outdoors whenever possible.
- Ensure that gloves are worn by employees/volunteers who clean or handle high-touch areas of the gathering space.
- Encourage volunteers and attendees to frequently wash their hands and/or use hand sanitizer, provided by the event organizer.
- Use appropriate disinfectants to clean frequently touched surfaces and shared equipment.
- Use signage to alert attendees of required occupancy limits, six feet of physical distance and the facial covering requirements.
- Parishes should add a rider to rental contracts specifying that the renter is bound to abide by all government and diocesan restrictions that are in place at the time of the event.

## Visitor Screening Tool

Full Name	Date and Time
Purpose of Business	Temperature

All Employees, volunteers and visitors must complete this daily health risk assessment form before entering this facility.

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## COVID-19 Essential Workplace Screening Tool

In the past 24 hours, have you experienced?

Fever (felt feverish or above 100.1 F)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
New or worsening cough	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Chills	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Muscle Pain or severe headache	<input type="checkbox"/> Yes	<input type="checkbox"/> No
New loss of taste or smell	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Shortness of Breath	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has anyone in your household recently		
tested positive to Covid-19	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you been in direct contact with		
Someone that has recently tested		
Positive for COVID-19	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you answer "yes" to any of the symptoms listed above, or your temperature is 100.1 F or higher, please do not enter. Instead contact you doctor to be tested for COVID-19 immediately.