

CODFORD VILLAGE HALL MANAGEMENT COMMITTEE MEETING

MINUTES 15 JULY 2021

1. Attendance

Present:

Don Bartlett DB
Natasha Haughian NH
Jamie Rideout JR
Alec Thomson AT
Karungi Grant KG

Apologies for Absence:

John McIntosh JM
Karl Cleife KC
Karen Bentley KB
Laura Sealey LS

2. Introduction.

Approval and acceptance of previous minutes deferred to the next meeting due to lack of a proposer and seconder from the previous meeting to confirm the accuracy of those minutes. Despite this, the draft minutes were used as a guide for the 15 July meeting.

3. Matters Arising.

3.1. KB to confirm Moores have been instructed that electric bill are to be split between the

Village Hall and the Broadleaze bar 70%/30%. Action ongoing due to the absence of KB. **Action KB**

3.2. KB to update on asking whether Utility Aid could get us a better deal. Action ongoing due to the absence of KB. **Action KB.**

3.3. NH does not think setting up an outdoor bar would be feasible for the Fete. NH would consider setting up a sweet stall, teas, and coffee from the kitchen, etc ...

4. Treasurer's Report.

LS was not available to present the treasurer's report.

4.1. It was noted that the mobile phone account has been closed. KB to confirm we did not pay a penalty fee to the credit company. Action ongoing due to the absence of KB. **Action KB.**

4.2. NH reported a new BT contract, KB to elaborate on this. Action ongoing due to the absence of KB. **Action KB.**

4.3. KB queries about TV license and music license, however, the only ones with the details to check is the Treasurer or Bar Supervisor. Action ongoing due to the absence of KB. **Action KB.**

5. Building and Estate.

5.1. AT had contacted Neal Powell about clearing the logs left behind. Waiting for ground to dry and he will give him another nudge. Suggestion to request is they logs could be reduced in size, so that more can be used by parishioners. **Action AT.**

5.2. AT has the electrician booked to replace the two water heaters with one which is performing adequately. He will have three control push buttons installed at £20 per switch plus the electrician's fee.

5.3. AT also reported that the electrician will also be replacing the streetlights with LED lights, LED lights cost £80.

5.4. AT to try applying for the lottery grant for funds to renovate the VH floor. **Action AT**

AT also reported that the Thursday Volunteer group have:

- 1) Cleared up in the millennium garden
- 2) Trimmed the hedge around the play park
- 3) Repaired the garage door
- 4) Mowed around the edges of the green
- 5) Currently need to repair the men's urinal at a cost of £96.
- 6) Daniel Lee will be replacing and tackling the damage done in the village hall

5.5. DB reported that the £795 from the Area Board has been approved, for the fence. Work can now commence.

6. Hiring Events

Future Events

6.1. JR proposes the 15th August for the car boot sale: this initiative was supported. **Action JR**

6.2. Mini club car-stop-over scheduled for Sunday 8th August - refreshments to be organised.

6.3. Football event scheduled for 26th August.

6.4. JR proposes a skittles bonanza and proposes 14th and 28th August. **Action JR**

7. Updates and AOB

7.1. Committee Administration.

None

7.2. Hallmark

AT engaging with WVHA to seek an advisory meeting with core a Hallmark assessor to confirm maturity of CVH process and action required to be successful at an audit. **Action AT**

7.3. AGM

Has now been scheduled for 28th July. AGM shared and members were drawn to items on the agenda they need to prep for. All present were content with their AGM contribution.

7.4. Parish Council.

DB reported the floor cleaner, and buffer have now been delivered. DB promised to send the invoice to KG. **Action DB.**

7.5 AOB.

App for the door lock does not notify failed batteries. AT will endeavour to change the batteries monthly to avoid instance when the lock might not be secure.

NH to contact a technician to repair the television dish that was damaged over the Euro Football Final weekend. **Action NH.**

Proposal to apply for the football grant to go towards refurbishing the changing rooms. AT to investigate refurbishment costs and JR to consider football ancillary items (nets, posts etc) to support any grant application. **Action AT and JR.**

KG has shared an email about energy saving grant with AT.

8. Next Meeting.

Thurs 19th August 2021 at 7pm.

K Grant

SECRETARY