

**CODFORD VILLAGE HALL MANAGEMENT COMMITTEE MEETING
MINUTES 17 SEPTEMBER 2020**

<p>Present: John McIntosh JM Don Bartlett DB Karl Cleife KC Alec Thomson AT Karungi Grant KG</p> <p>In Attendance: Lee Capel LC Mandy Capel MC</p>	<p>Jamie Rideout JR Anneka Perring AP Karen Bentley KB Barbara Highman BH</p> <p>Apologies for Absence: None</p>
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1. **Apologies for Absence:** Karen Bentley and Jamie Rideout
2. **Introduction.** Minutes were approved and accepted.
3. **Matters Arising.**
 - 3.1. The Hall and Broadleaze bar now open with business running over 3 days per week.
 - 3.2. JM reported not received a response from CTC yet. **Action JM**
 - 3.3. Proposal to rent a portion of the field for purposes of allotments. AT clarified the intention as one to speed up the need of allotments in the community following a request that has been made to the PC by some members of the community. KG confirmed that PC is indeed looking for suitable sites for about 12 people who have expressed a wish to have an allotment. Discussion to rent out a portion of the rough space on the edge of the field. PC to be consulted and a legal approach taken to heed caution. Suggestion was also made to walk the site, scheduled for Sunday 20th Sept at 11am. **Action DB & KG**
 - 3.4. JM was approached to see if a portion of the land could be sold to an interested party. Trustees voted against this.
4. **Treasurer's Report.** Attached
KC has yet to go through all the bar accounts before presenting them to the accountants.
5. **Building and Estate**
 - 5.1. AT reported a lot of work that has been done on the millennium garden. The team has been mowing and he also reported that people seem to be dumping on the bon fire pile at the back of the VH hall. Has requested we be vigilant and look out to discourage this carrying on.
 - 5.2. The flashing system in the men's urinal is faulty and AT proposed replacing it with a more up to date efficient system at a cost of £170.
 - 5.3. AT reported he has got the lights working on the extractor and has had reported comments have been made how the fish and chips smell in the VH has lessened, thanks to the new extractor.
 - 5.4. PC have agreed to supply two waste bins to replace the two near the ball court

5.5. Chiller on the wall – AT reported he'd been in touch with the company and established nothing was wrong with the fan and it's operating correctly.

6. Updates and AOB

6.1. Committee Administration

- JM reported that GODADDY account for the VH website has expired and he will sort it out with KC. **Action JM & KC**
- MC and KG were provided access to the website via the GO DADDY account. KG to upload/publish VH minutes on the website.
Action JM
- Insurance documents to be uploaded on to Teams. **Action KC**
- KC reported that the company with whom we hold insurance do not offer product liability for food consumed off the premises, KC waiting for proposed alternatives and what the premium would be.
Action KC

6.2. Hallmark

AT doubts we would be getting an assessment with all the changes that are currently taking place in the committee. Trustees however need to keep updating the Hallmark document accordingly.

6.3. Parish Council

- Matter of possible let of VH grounds ref: Matters Arising 3.3

7. Next Meeting.

Thurs 15th October 2020 at 7pm.

K Grant

SECRETARY