



Community organizations and businesses are invited to join us for **AADF2025 Community Showcase** on Sunday, Aug 24th at City Heights Performance Annex and Jeremy Henwood Memorial Park.

Community Showcase is part of AADF2025, San Diego's first Asian American Dance Festival. We are excited to present this inaugural festival that celebrates AAPI dance artists and communities and for you to be a part of the festivities. Get started by reading our information and guidelines below before submitting an application for your organization.

Learn more about AADF2025 here - <https://tiltshiftdance.org/aadf>.

Community Showcase Overview

Community Showcase day celebrates the diversity of our AAPI communities through dance. As an embodied practice, dance is a powerful way to express ourselves, to tell our stories, and to commune, engage with, and uplift one another.



This all-day showcase will be held on the City Heights Performance Annex stage, facing out towards the Jeremy Henwood Memorial Park. Local AAPI student and community dance/movement artists are invited to share short pieces alongside cultural dance/movement troupes, representing the broad diversity of the Asian and Pacific Islander diaspora. Cultural dance/movement artists may also offer classes from the stage for audiences to participate in.

Organizations and businesses are welcome to set-up booths to distribute information and/or offer family friendly activities. Selling of goods is NOT permitted.

Organization Application Guidelines

As a festival that honors AAPI communities and works to amplify their voices and identities, we are looking for culturally relevant nonprofit organizations and businesses who work to expand their reach and access to critical resources to the AAPI community.

- **Booth Spaces** - All organization spaces are 10'X10' unless otherwise stated. ONLY Space is provided. Exhibitors will be responsible for providing their own setups including fire retardant canopy, tables, chairs or any other materials needed for their display.
- **Electricity** - Not provided
- **Booth Fee** - \$50
- **Application Period** - June 2 - July 25.
- **Notification of Acceptance** - All organizations will receive a follow-up email with approval or denial within 2 weeks of submitted application and no later than August 4. Please double check your SPAM folder. If you don't hear back after 2 weeks of submitting your application, please reach out to our team at asianamericandancefestival@gmail.com, with subject line: Community Showcase - Organization Inquiry.
- Asian American Dance Festival reserves the right to limit the number of applicants for any one particular type of services and reserves the right to change or substitute organization spaces, thereby maintaining diversity.
- You will need to submit the following with your Vendor/Organization Application:
 - A. Copy of Driver's License
 - B. Copy of all literature to be distributed for review and approval

Requirements If Accepted

- Support and promote the festival and the community of artists involved, including sharing of social media posts, marketing materials, fundraising campaigns, etc.
- The organization director (the applicant) will be the main point of contact with Asian American Dance Festival, TILTshift Dance, their staff, agents, and volunteers. It is the responsibility of the director to disseminate information and ensure that all members of the organization adhere to all policies and guidelines. The director takes responsibility for the actions of all organization members.
- Accepted organization will be required to provide by no later than August 11, 2025:
 - A. **Certificate of Insurance** - naming "Asian American Dance Festival and TILTshift Dance" and "City of San Diego" as "Additional insured parties" (see Insurance Requirements on following page)
 - B. **Signed copy of Vendor Hold Harmless Agreement** - agreement will be sent to all accepted applicants.
- Payment of Booth Fee: We accept CHECKS and CREDIT CARDS via PayPal or Venmo.

How To Apply For Organizations

To apply for an organization booth at the AADF2025 Community Showcase, please fill out all required sections of the online application form. You will need to prepare and provide the following items to be uploaded with your application:

- Driver's License: Image of front and back
- Copy of all literature to be distributed for review and approval

All applications must be submitted via the online form by **Friday, July 25, 2025**, 11:59pm PST.

Applicants will be notified of acceptance within 2 weeks of submitting, and no later than **Monday, August 4, 2025** via email.

Applications for Organizations open on June 2, 2025.

Application link - <https://forms.gle/ZU6QG4mC1XkGpRtn6>

For any questions, please email us at asianamericandancefestival@gmail.com, with the subject line: Community Showcase - Organization Inquiry.

Insurance Requirements for Retail or Non-Profit Vendors and Amusement Concessions

The following insurance requirements and language are required for the purpose of conducting Food Services or Amusement Activities within the AADF2025 Community Showcase event in the City of San Diego.

Automobile Liability Insurance: Coverage is required if any vehicles are to be used by event employees during the course of set-up, staging, and load-out at the event.

Workers Compensation Insurance: Coverage is required for all commercial events in which the insured entity has paid employees providing services for the event on the City of San Diego property.

General Liability: Minimum general liability coverage is \$2,000,000 (Two Million Dollars) aggregate with \$1,000,000 (One Million Dollars) per occurrence. Additional coverage may be required based on the type of event and the risk assessment.

Additional Insured Endorsement: Please be sure your insurance agent adds the following language to your Certificate of Liability Insurance. The following language must be stated in the "Description of Operation / Location/ Special Provisions" section of the insurance certificate as well as the endorsement page:

Asian American Dance Festival, TILTshift Dance, and The City of San Diego, its officers, employees, and agents as additionally insured.

List of Additional Insured Parties:

Asian American Dance Festival
TILTshift Dance
13525 Mira Montana Dr.
Del Mar, CA 92014

City of San Diego
1200 Third Avenue, Suite 1000
San Diego, CA 92101