

Charleston Les Dames Scholarship Video Application Instructions

The Les Dames Scholarship committee asks that all video applications are submitted using YouTube. Videos may be submitted using the YouTube app on your phone, or by logging in to YouTube on your computer. Below is a list of instructions for both options.

If you are using the YouTube app on your phone:

1. Record your scholarship video application using your phone's video capability that is located in your camera app.
2. Open the YouTube app and create an account (if you do not already have an existing YouTube account).
3. Select the "(+)" symbol at the bottom of the screen.
4. Select "Upload a Video". Allow YouTube to access your photos/videos on your phone, and select the video you recorded for the scholarship application.
5. After you select your desired video, you will be given the option to crop the video, add music, text, filters etc.
6. Once you have edited the video to your liking, you will be given the option to give the video a Title. Please Title the video with your "First and Last Name - Les Dames Scholarship Application".
7. You may add a description to the video, but it is not mandatory.
8. Please set the "Visibility" of the video to **Private**.
9. It is not necessary to choose any options under the "Select Audience" menu.
10. Press "Upload Video" at the bottom of the screen.
11. The video will be uploaded to your YouTube library. Depending on the length of your video, this may take up to 10 minutes.
12. At the bottom of your screen, select "Library" and then select "Your videos". This will take you to your uploaded video.
13. Press on the video you have uploaded.
14. Once the video you selected appears, there will be an arrow symbol with the word "Share". Press "Share" and select "Copy Link".
15. Paste the video link into the body of an email and send to the email address that has been listed on the Les Dames scholarship application.

If you are downloading your video to YouTube from your computer:

1. Go to www.YouTube.com
2. Create a YouTube account (if you do not already have an existing account).
3. At the top right of your computer screen click on the Camera symbol with a "+" sign in the middle of it.
4. Select "Upload Video" from the drop-down menu.
5. At this point you may select a video file that you already have on your computer.
6. Select the video file you wish to use for your application.
7. Once you have selected your video, a window will appear that will ask you for more details.
8. We ask that the "Title" of your video be your "First and Last Name – Les Dames Scholarship Application".
9. In the same window, may also add a description, thumbnail and playlist to your video, but those are not mandatory.
10. It is required that you select an option for your Audience. "Yes, it's made for kids" or "No, it's not made for kids. Select whichever you feel appropriate.
11. On the two next screen titled "Video Elements" and "Checks", do not select anything and press "Next" in the bottom right corner.
12. On the last screen titled "Visibility" select **Private** and then press "Save".
13. Once you have saved your video you will be able to find it on your "Channel Content" page in your YouTube account.
14. Find the video you would like to use for your scholarship application on your "Channel Content" page, and press the "three vertical dots". A drop-down menu will appear, select "Get Shareable Link". Once you have selected this option, a link should be copied.
15. Paste the video link into the body of an email and send to the email address that has been listed on the Les Dames scholarship application.