

Remote Rules of Conduct

For Remote Attendees:

1. Anyone wanting to be considered for remote attendance for a business meeting must notify a member of the board of directors by email or by phone prior to the meeting in order for us to make technological arrangements.
2. Remote attendance will be considered due to illness, family emergencies, weather emergencies, business travel/meetings, as well as for Dames from outside of the Charleston metropolitan area. Dames should make every effort to attend business meetings in person.
3. Remote attendees shall count toward quorum and will be able to vote.
4. Remote attendees should make every effort to participate, either by video or by voice participation in discussion and have audio and video capabilities on their equipment. It is incumbent on remote attendees to be more than passive listeners at business meetings.
5. Assuming that there is an in-person annual business meeting, there will be no remote attendance at that meeting. In-person attendance at that annual meeting is mandatory.

For In-Person Attendees When Remote Attendees Are Present:

1. Attendees shall make every attempt to speak only when recognized by whomever is running the business meeting and shall make every attempt to speak one at a time.
2. The board member running the meeting shall ensure that she, or someone she designates, is monitoring remote attendees to ensure that they are included in discussions and votes.
3. Attendees shall make every effort to make comments audible to remote attendees, even if this means standing to speak or moving closer to the computer/audio source to speak.