CALHOUN COUNTY CLERK

ASSUMED NAME CERTIFICATE
OF OWNERSHIP FOR UNINCORPORATED BUSINESS

NAME IN WHICH BUSINESS IS OR WILL BE CONDUCTED:

_____

BUSINESS ADDRESS _____

CITY _____STATE _____ZIP_____

HOME PHONE_____ BUSINESS PHONE_____
(OPTIONAL) *(OPTIONAL)*

E-MAIL ADDRESS_____
(OPTIONAL)

Notice: "Certificates of Ownership" are valid only for a period not to exceed 10 years from the date filed.

BUSINESS IS TO BE CONDUCTED AS (check one):

____ Sole Proprietorship ____ Joint Venture ____ General Partnership

____ Sole Practitioner ____ Other _____

I/We, the undersigned, am/are the owner(s) of the above business and my/our name(s) and address(s) given is/are true and correct, and there is/are no ownership(s) in said business other than those listed herein below.

I/We have conducted a search of the indexes of Assumed Names of Calhoun County, Texas, and do not find the above business name being used prior to this filing.

-NAMES OF OWNERS-

NAME _____SIGNATURE _____

ADDRESS/CITY/STATE_____ZIP_____

NAME _____SIGNATURE_____

ADDRESS/CITY/STATE_____ZIP_____

NAME _____SIGNATURE_____

ADDRESS/CITY/STATE_____ZIP_____

NAME _____SIGNATURE _____

ADDRESS/CITY/STATE_____ZIP_____

THE STATE OF TEXAS
COUNTY OF CALHOUN

BEFORE ME, THE UNDERSIGNED AUTHORITY, on this day personally appeared

_____

_____
known to me to be the person(s) above is/are subscribed to the foregoing instrument and acknowledged to me that they are the owner(s) of the above named business and that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 20_____.

(Seal)

_____
Notary Public in and for the State of Texas

ANNA GOODMAN
County Clerk, Calhoun County
211 South Ann Street, Suite 102, Port Lavaca, Texas 77979

361.553.4411

FILING AN ASSUMED NAME CERTIFICATE

A company doing business in Texas must file an assumed name certificate (D.B.A. or 'doing business as') with the County Clerk of each county in which the business will be conducted. Assumed name certificates are good for 10 years from the date of filing.

NOTE: *Filing an assumed name certificate does not prevent another party from using the same name. In the event of duplicate filings all legal questions arising from conflicts between companies will have to be settled through the judicial system.*

The withdrawal of a partner or abandonment of an assumed name is recorded in the same office.

Recording Fees:	
Assumed Name or Withdrawal:	**$25.00** **+$4.00 for each additional attached page**

THINKING ABOUT OPENING A NEW BUSINESS?

Basic steps to starting a business:

1. File an **unincorporated** assumed name (D.B.A.) certificate with the County Clerk in the county/counties where the business is located and/or will conduct business.
2. Corporations and incorporation documents are filed with the **Secretary of State in Austin 512-463-5555**. Forms and information are available on the Secretary of State's web site: **www.sos.state.tx.us/corp/index.shtml**.
3. To obtain a state sales tax ID #, contact the **State Comptroller** at the LBJ State Office Building, 111 East 17th Street, Austin, Texas 78774, **512-463-4865 or 800-252-5555**. Forms are available on the State Comptroller's web site: **www.cpa.state.tx.us/taxinfo.sales/new_business.htm**.
4. Business resource information is available from the **Texas Economic Development** Office of Small Business Assistance at **512-936-0101** or **1-800-888-0511,** or their web site**: www.txed.state.tx.us.**
5. To order a **business tax kit** and other publications from the IRS, call **800-829-3676**.
6. A federal tax ID # is available through the **IRS** at **1-800-829-4933**. Online application and forms are available on their web site: **www.irs.ustreas.gov/businesses/small/index.htm**.
7. Employer's ID# – contact the **Texas Workforce Commission at 512-463-2731 or 800-832-9394**. Information is also available on their web site: **www.twc.state.tx.us**.
8. Worker's compensation information – contact **Texas Workers' Compensation** at **512-804-4100 or 1-800-229-1491.** Information is also available online at **www.twcc.state.tx.us** or from **Texas Department of Insurance at 512-463-6515 or 1-800-252-3439**. Several publications are available on their web site at **www.tdi.state.tx.us/consumer/wc.html**.
9. For safety regulations, contact **OSHA at 1-800-321-OSHA**. Information is also available at **www.osha.gov**.
10. For patent or copyright information, contact:

US Patent and Trademark Office
Arlington, VA 22313
1-800-786-9199
www.uspto.gov

Library of Congress Copyright Office
Washington, DC 20559
202-707-3000
www.copyright.gov

11. If the business is operated in a home, review the deed restrictions and contact the homeowners' association.
12. If the business is located in a city or its jurisdiction, contact that city for possible permit requirements.
13. Contact the **Victoria County Public Health Department** for a business involved in food preparation at **361-578-6281. They are located at: 2805 N Navarro, Victoria, Texas 77901**
14. Texas Economic Development **https://gov.texas.gov/business/page/start-a-business**