



A Safe House Incorporated Indiana's

Vendor Request Form

The 3rd Annual “Kicking Youth Housing Stigma” Kickball Block Party Festival Fundraiser

Empowering Youth. Breaking Stigma. Building Community. Constructing Futures.

Event Date: September 6, 2025

Location: Southeastern Church of Christ

6500 Southeastern Ave

Indianapolis IN 46203

Event Time: 2pm– 6pm

Vendor Setup: Begins at 12:00 PM

Vendors Breakdown: After official event conclusion

Vendors are expected to stay the full duration of the event

Vendor Registration & Payment

Vendor Fee: \$100 (non-refundable)

Vendor fee secures

- Logistics
- A 10x10 booth space at the event (until gone)
- One meal ticket per vendor (redeemable at the Barbeque food table only). Vendors will receive during vendor set up
- Promotion via A Safe House's social media, event materials, and resources
- Access to hundreds of community members and supporters

But most importantly, your Vendor Registration supports our organizational efforts, workforce and career readiness training, housing collaboration and stabilization efforts, mental and behavior health navigation and services for youth and individuals that need our services for advancement towards their future!

Submit Your Vendor Fee Here:

Post Vendor Registration payment **HERE:** <https://799b86c8-7921-4cdb-bfea-1a17ad0d82cf.paylinks.godaddy.com/p/b8d3239d-67c3-4b64-bae7-1d21972c5b9c>

Check Below Boxes as Complete

- ☐ I have submitted my payment via the above link
- ☐ I understand my vendor space is not confirmed until payment is received, and I receive a vendor number from the event coordinator



Youth vendors are **FREE** –However, the **Youth** must market, sale, introduce, solicit, and provide products to clients without adult engagement to be a vendor at the event. A separate form by an adult parent or guardian providing consent is required for youth participation.

Vendor / Organization Information

- Business / Organization Name: _____
- Contact Person: _____
- Phone Number: _____
- Email Address: _____
- Website / Social Media: _____

Vendor Type (Check One)

- ☐ Food Vendor
- ☐ Retail / Artisan Goods
- ☐ Nonprofit / Community Resource
- ☐ Youth Engagement / Activity Booth
- ☐ Entertainment / Live Experience
- ☐ DIY- Do It Yourself (I Made This!)

Other: _____

Description of Items / Services You Will Offer (We adhere to all Indiana Laws)

Space & Setup Needs- until gone or bring your own

- Table(s) Needed: ☐ Yes ☐ No — Qty: _____
- Chairs Needed: ☐ Yes ☐ No — Qty: _____
- Electricity Required: ☐ Yes ☐ No
- Tent/Canopy: ☐ Bringing Own ☐ Requesting One
- Special Requests: _____

Important Vendor Guidelines

Vendor Setup Begins Promptly at **12:00 PM-1:00PM**

Please arrive in between those appointed time frame. Booth numbers and placement will be assigned at check-in.

Vendor Check-In & Meal Ticket:



Each vendor will receive a meal ticket from 12:00 PM-1:00 PM during setup. Bring this ticket to the food table to redeem your free vendor meal. Free meal tickets will provide a Barbeque Hamburger/Cheese, Beef/Pork Frank, Chips, Cookie, Drink, and Water.

Booth Participation Commitment:

All vendors are expected to remain open and engaged for the full duration of the event. We encourage your participation at our event.

Cleanup & Departure:

Vendors are required to fully clean their space. Any remaining debris, products, or trash must be removed. A Safe House Incorporated is not responsible for any lost or left-behind items.

Food Vendors:

Must provide all necessary permits and adhere to local health and safety codes. A copy of your permit may be requested upon check-in.

Weather Policy:

This event is rain or shine. In the case of severe weather, vendors will be notified of alternate plans.

Promotion:

Your business name, and or picture may be listed on event promotional material flyers and social media upon confirmation and payment, during and after completion of event. Early registration is encouraged.

Participation Agreement

By signing this form, I agree to:

- Follow all setup, safety, and community guidelines
- Pay the **non-refundable** vendor fee
- Remain present for the entire event unless otherwise arranged
- Take full responsibility for the safety and behavior of my team and items
- Release A Safe House Incorporated Indiana, Sponsors, Host, Co-Host, and Volunteers from liability for any lost, stolen, or damaged property.

Signature

Vendor Name (Printed): _____

Vendor Signature: _____

Date: _____

Submit Completed Form To:

Email: Alisha@asafehouse.org /317-362-3765

Email: VP_Patty@asafehouse.org