

3 Lakes Improvement District

TLID

Minutes from meeting of: Aug 4, 2016

Attendees: Harry Ernzer, Walt Munsterman, Jim Arbeiter, Rich Carothers, Scott Ruitter, Steve Demeules, Kenzie Phelps

Absent: Paul Hans

Call to Order at 5:04

Adoption of Agenda: Steve D motion, Walt M 2nd, agenda passed.

Approval of Minutes: none

Financial Report: no report

Officer Reports:

Chair: Sherburne Cty AIS Task Force has a \$72,000 budget with grants available. Grant Process to be out sometime this fall.

Vice-Chair: Looking at insurance with local agents. 1 million liability for directors. Waiting for prices.

Secretary: no report

Treasurer: Harry E. will talk to local bank about setting up account. Will need to receive funds from the BLCA in order to start paying bills. Scott R. will check with post office about setting up a mailbox at Palmer Town Hall. TLID will need to purchase mailbox and Mitch from Palmer Township will install.

Advisor: no report

Old Business: None

New Business:

Election of Officers

Chair- Steve D nominates Scott Ruitter, Walt M 2nd, passed

Vice-Chair – Harry E nominates Walt Munsterman, Rich C 2nd, passed

Secretary – Walt M nominates Steve Demeules, Harry E 2nd, passed

Treasurer – Steve D nominates Harry Ernzer, Walt M 2nd, passed

Walt M motioned to approve Kenzie Phelps as advisor to the TLID directors, Steve D 2nd, passed

Walt M motioned, Scott R 2nd - Annual meeting will be Saturday Aug 27, 2016 at 10:00am registration starts at 9:30

Walt M motioned, Harry E 2nd to purchase a mailbox for TLID and install at Palmer Town Hall.

Walt M motioned, Steve D 2nd to approve 2017 budget to present at Annual meeting this year.

Discussions:

There is a need for a Lake Vegetation Plan. Would be able to treat more area for AIS and will be easier to apply for grants.

The directors will not pursue the placement of informational buoys but rather ask the BLCA to release the buoy funds to make signs to place at the channels between the lakes.

After removing government property owners and owners with multiple connected parcels it was determined that the number of owners will be approx 435. This will still leave the assessment at under \$100.00 per owner.

Discussion was held as to how to finance the TLID until assessed funds are available. Options were the BLCA, Bank Credit or pay interest to Lake Management and Survey companies. BLCA has budgeted \$1000.00 for TLID start up for 2016 and 2017. There is also \$20,000 in the BLCA budget for weed spraying in 2017. The BLCA will be asked to release those funds to the TLID for operational costs.

Rich C talked to the Citizen newspaper to run notice of annual meeting. Will be in paper Aug 6 & 13. Cost \$84.00

Mailings to property owners will go out by Aug 10th.

Discussion about when to have scheduled meetings for directors was done. Decision will be made after annual meeting.

Committee for By-Laws will be Walt M & Kenzie P

The Directors will look at annual meeting reports of other LID's and get an idea for what will need to be done for TLID.

AIS Summit will be Oct 5-6 in St Cloud. The BLCA will be asked to send Scott R since he is the TLID Chair and a BLCA board member.

EWM report from James Johnson for now will be deferred to the Healthy Lakes Committee.

Next Meeting will be Monday Aug 15th at 6:00 at Palme Town Hall

Walt Motioned to adjourn, 2nd by Jim A, passed at 6:30.

Submitted by

Steve Demeules

Secretary TLID

3 Lakes Improvement District

TLID

Minutes from meeting of: Aug 15, 2016

Attendees: Harry Ernzer, Walt Munsterman, Jim Arbeiter, Rich Carothers, Scott Ruitter, Steve Demeules, Kenzie Phelps, Paul Hans

Absent:

Call to Order at 6:00

Adoption of Agenda: Walt M motion, Rich C 2nd, agenda passed.

Approval of Minutes: Harry E Motion, Paul Hans 2nd, minutes passed

Financial Report: Harry E – No account as of yet.

Officer Reports:

Chair: Scott R – New address for TLID is 4180 105th Ave Unit C, Clear Lake MN 55319. Scott purchased mailbox. Steve D will talk to Mitch about installing

Vice-Chair: No report

Secretary: 8 returned mailings for annual meeting notice.

Treasurer: No report

Advisor: Kenzie Phelps as the TLID advisor will be the contact to the Sherburne Cty Liaison Steve Taylor

Old Business: Insurance – We are still getting information on the liability insurance for the TLID. Budget is set at \$1200.00 for insurance.

Take time frame off newsletter. We will only commit to getting one going.

Discussion was held on how to answer questions brought up by residents. Directors will answer to the best of their knowledge and get back to people if they don't know the answer.

Because the budget is still a work in progress, we will not release before the annual meeting. The directors will look at possible releasing it early for 2018 budget.

Change 2017 budget to say Proposed Projects.

New Business:

We will have 150 Budget and Agenda handouts for the annual meeting. Scott R will make them up.

We will have 50 Order to Establish handouts for the annual meeting.

Rich C will make up 50 of the James Johnson EWM reports for annual meeting.

Meeting guidelines will be posted on the walls of the hall for the annual meeting. Kenzie P to make

Each officer will give a short report at the annual meeting.

TLID received \$1000.00 from the BLCA for 2016 start up costs. Harry E will use this money to start the bank account at Sherburne State Bank in Becker.

Discussions:

Registration will be handled by Steve D and Jim A at the annual meeting.

Residents will be handed an agenda, budget and a piece of red paper. The red paper will be for the resident to hold up when voting.

Steve D will bring the red paper for voting.

Mike Flannery or John Schnell will be asked to operate video on wall for annual meeting presentation.

Agenda for the annual meeting. Motion to approve as amended by Harry E, second by Rich C. Motion passed.

Steve Taylor will be asked by Kenzie P to attend the annual meeting.

All directors and advisor will start at 8:30am on the day of the annual meeting for set-up.

The Chair and Treasurer will be check signers on the bank account. Checks up to \$500.00 will only require one signature. Motion to approve by Walt M second by Steve D. Passed. The bank will be asked if more signers are needed. Discussion was held to have all officers be signers

Scott R will contact Diane Stangler to help with checking on a tax ID number for the TLID and if we need to be or can be a 501C3.

Discussion was held as to what to do if the Budget is not approved at the annual meeting. All projects under \$5000.00 do not need to be approved at the annual meeting. The board could submit a budget for assessment based on that and have the BLCA pick up costs for projects over \$5000.00. More discussion would be needed before anything would be done.

Next Meeting will be Monday Sept 19th at 6:00 at Palmer Town Hall

Harry E Motioned to adjourn, 2nd by Rich C, passed at 7:30.

Submitted by

Steve Demeules

Secretary TLID

3 Lakes Improvement District

TLID

Minutes from meeting of: Sept 19, 2016

Attendees: Harry Ernzer, Walt Munsterman, Jim Arbeiter, Scott Ruitter, Steve Demeules, Paul Hans

Absent: Advisor Kenzie P, Director Rich C

Call to Order at 6:01

Adoption of Agenda: Walt M motion, Paul H 2nd, agenda passed.

Approval of Minutes: Paul H Motion, Walt M 2nd, minutes passed

Financial Report: Harry E – Account started. Scott R and Harry E are signers

Officer Reports:

Chair: Scott R – BLCA will give \$5000.00 to the TLID to fund the expense of writing a Lake Veg Plan. The County Coala is trying to start up and meet 4 times per year. BLCA received \$2250.00 from the DNR for AIS spraying. Zebra mussel testing was done on all the lakes in July. This was sponsored by the SWCD. Results came back negative. The TLID now has a tax ID #.

Vice-Chair: No report

Secretary: Annual meeting minutes will need to have directors names for some of the motions since not all names were heard at meeting.

Treasurer: \$1100.00 is in the account. Steve D will be reimbursed for stamps and mailing expense.

Advisor: No report

Old Business:

Insurance will be \$925.00 and will cover all directors and members of the TLID. Walt will look at seeing if we can pay in installments.

Motion to go with Risk Management Services for the insurance.

Walt M

2nd Harry E Motion passed

Will need to get more start up money for the TLID. Lions, BLCA were a couple of suggestions.

Annual meeting went well. Changes will be discussed when we get closer to next years meeting.

New Business:

Assessment to the county needs to be in Nov 1st. Scott and Steve will work on property's to be assessed and bring it to the next meeting.

Motion to approve meeting dates of the 1st Monday of each month for the TLID.

Walt M

2nd Paul H passed

Walt will work on By laws and the director will start them sometime in the winter months.

Grants to the SWCD will need to be in by Feb 1st 2017

Discussions:

Next Meeting will be Monday Oct 3rd at 6:00 at Palmer Town Hall

Harry E Motioned to adjourn, 2nd by Jim A, passed at 7:15.

Submitted by

Steve Demeules

Secretary TLID

3 Lakes Improvement District

TLID

Minutes from meeting of: Oct 3, 2016

Attendees: Harry Ernzer, Walt Munsterman, Jim Arbeiter, Scott Ruiter, Steve Demeules, Paul Hans, Rich Crothers, Kenzie Phelps

Absent:

Call to Order at 6:00

Adoption of Agenda: Walt M motion, Harry E 2nd, agenda passed.

Approval of Minutes: Harry E Motion, Paul H 2nd, minutes passed

Financial Report: Current Balance \$787.73. Paul H motion to approve payment of 84.32 to Rich C for annual meeting notice posted in the newspaper. Walt M 2nd, passed

Officer Reports:

Chair: Scott R – Scott talked to a member of the Blue Lake LID. Isanti Cty runs the bank account and decides assessments. The LID is mostly into landing inspections. It has 115 properties and \$208.00 assessed per year. Also looking at the possibility of donating to the BLCA and giving to the LID so people can still deduct.

Vice-Chair: No report

Secretary: No report

Treasurer: No report

Advisor: Lake Orono is looking at forming a LID and will be looking for advice.

Old Business:

Insurance will be \$485.00 semi annually with Beaudry Insurance.

Motion to approve payment by Paul H. 2nd by Jim A. Motion passed.

Sept 28th was the last spraying for weeds by the BLCA. LID will now take over.

There is additional information about AIS on the BLCA website.

New Business:

Motion to approval final assessment list and property assessment made by Rich C. 2nd by Jim A. Passed

Documents will be emailed and hard copies delivered to Diane Arnold by Steve D.

By laws will be handled by sections. Next month's meeting will deal with the overview and Mission Statement. All should come with possible revisions.

It was discussed that a separate constitution is not needed. All will be addressed in the by laws.

Future Projects will be assigned to committees consisting of directors and or volunteers.

Mike Flannery is working with the County on the possibility of using the County website for TLID information. Mike will be asked to attend the Nov 7th TLID meeting to update.

Discussions:

Next Meeting will be Monday Nov 7th at 6:00 at Palmer Town Hall

Harry E Motioned to adjourn, 2nd by Jim A, passed at 7:30.

Submitted by

Steve Demeules

Secretary TLID

3 Lakes Improvement District

TLID

Minutes from meeting of: Nov 7, 2016

Attendees: Harry Ernzer, Walt Munsterman, Jim Arbeiter, Scott Ruiter, Steve Demeules, Paul Hans, Rich Crothers, Kenzie Phelps

Absent:

Call to Order at 6:01

Adoption of Agenda: Walt M motion, Harry E 2nd, agenda passed.

Approval of Minutes: Harry E Motion, Jim A 2nd, minutes passed

Financial Report: Current Balance \$218.41

Motion to approve financials – Paul H 2nd by Walt M. financials passed

Officer Reports:

Chair: Scott R – a second COALA meeting was held. There are 8-10 members of a steering committee. Questions are being put together to ask other COALA's in the state. Their next meeting will be in Dec. Scott will send out some information about the COALA in an email to the TLID directors.

Vice-Chair: No report

Secretary: No report

Treasurer: No report

Advisor: DNR grant application will be coming. TLID will be doing the grants now for AIS form the BLCA. The BLCA will be applying for grants for shoreline alterations etc. Kenzie P will be sending emails to Wendy Crowell and Lake management about working now with the TLID. Kenzie will also check to see about our DNR # or Vendor # needed for applying for grants.

Old Business:

Insurance update – it appears that the TLID is only insured for Libel and not liability. Need to clarify with Francis Beaudry as to why we are not covered. We were given the impression from Francis that we were covered. Can we get state insurance? Other lids appear to have insurance from county and townships but they were formed with more backing and input from them. Walt will follow up with Francis Beaudry.

Website – Where will the information about the TLID come from? For now we will stay with the BLCA website. Edits will be made to the current format. The county seems to be more reluctant to help and is not returning Mike Flanery's calls. There could be a possibility of the Township site at a later date.

Resolution for assessment was submitted to the county. Motion to approve Resolution 01-16 by Steve D 2nd by Harry E.

Resolution passed

New Business: EWM and CLP handoff from BLCA. Meeting was held with Dan Merchant giving information and timeline for the TLID to take over weed control. Points of contact will need to be established with the DNR and also Lake Management. Paul H will be taking the lead for the TLID.

Chris Jurek from the DNR will be asked to come to a future meeting to discuss the Lake Management plan the TLID will be working on. Hopefully this can happen at the next meeting.

Discussion was held on the By-Laws and the Establishment, Purpose and Mission sections were edited. Article 3 will be discussed at the next meeting.

James Johnson who does the lake surveys for AIS made the suggestion to do Rush lake every year and Briggs and Julia every other year. Further discussion will be done on the subject.

Discussions:

Next Meeting will be Monday Dec 5th at 6:00 at Palmer Town Hall

Paul H Motioned to adjourn, 2nd by Harry E, passed at 7:00.

Submitted by

Steve Demeules

Secretary TLID

3 Lakes Improvement District

TLID

Minutes from meeting of: 12-5-16

Steve D P

Walt M P

Paul H P

Scott R P

Rich C A

Harry E P

Jim A P

Kenzie P P

Guests:

Call to Order at: 6:02

Adoption of Agenda: Motion by Walt M 2nd by Harry E pass

Changes: SWCD Grant discussion to Agenda

Approval of Minutes: Motion by Harry E 2nd by Paul H pass

Changes: none

Financial Report: Bills paid: \$28.75 for checks

Account balance: \$189.66

Motion by Steve D 2nd by Paul H pass

Officer Reports:

Chair: Still working on the COLA. There will be a web conference in Jan w/ two other Lake Associations to discuss items and issues for the Creation of Sherburne Cty Cola

Vice-Chair: None

Secretary: None

Treasurer: None

Advisor: Discussion of Healthy Lakes and Big Elk Lake responsibilities for dealing with evasive.

Old Business: Insurance issue: Francis Beaudry said if we want to expand the current policy to include member liability it would be about \$1440.00 per year. More discussion before renewal.

The TLID will use the BLCA website for now and start to send Mike Flanery information to populate the site. Mike will be sent approved minutes and agendas to include.

Contracts have been signed for next year's spraying of EWM and CLP.

Who should ask for donations to weed spraying? TLID or BLCA. Donations to BLCA are deductible.

Individual spraying would need to stay with the BLCA. The TLID may not have authority to take that over since the more individuals spraying that is done, the less the TLID can spray for Evasive.

The TLID is an assessment and will not show on your tax form as a tax.

Healthy Lakes and Big Elk: if there is an infestation of EWM or other evasive Healthy Lakes will need to address the issue. It is very important that the residents of Big Elk Lake take the lead of Healthy Lakes since the TLID for the upper lakes can not address issues on Elk Lake with any TLID funds. Since there is a possibility of EWM in Lily Creek more discussion by Healthy Lakes needs to be held to form a plan.

New Business: By-Laws power and authority for Article 3 were discussed and finalized. Discussion was held as to what authority the County has over the TLID. The lid was given a free hand but the County Board does have final say.

Next month we will discuss Article 4 Membership.

The TLID will be applying for grants from SWCD that need to be in by Feb 1st. Kenzie Walt and Steve will participate in the grant proposal.

Kenzie will look into the DNR grants for Spraying that the BLCA has been getting.

Discussion was held about having a reserve in the TLID account above the assessment set each year. Will look into wording to possible put into by laws if needed.

Some lids have two times the assessment amount in reserve. Amount will be discussed further.

Adjourn at 7:15

Motion by Paul H

2nd by Jim A

pass

NOTES: