

Attendees:

School Officials: Beverly O'Brien (Principal), Carl Gambacort (VP), Kelli Helpert (VP)

SAC Executive: Tanya Barrett, Daniella Fermo, Dan Torrence, Susan Munn, Colin Foster

Adene Kuchera, Andrew Dybenko, Laurie Barnett, Erin Scott

1) Welcome and request for all other business (2 min) : Tanya Barrett

- No new business to add.

2) Approval of Minutes : Colin Foster

- Motion to approve previous minutes: Carried.

3) Treasurer's Report : Daniela Fermo

- The SAC's finances self-audited to determine where we're at.
 - Pizza lunch on track with expectations.
 - There is a surplus so we're reaching out to staff to determine what the school's needs are. (e.g., Technology.)

4) Principals' Reports : Beverly O'Brien**Academics:**

- Focusing on being accountable to any child who might have a gap in their learning. Need to determine why any kid is not reading by the end of grade 1 (as is no mandated by the board).
 - There isn't the same reading expectation in French Immersion.
 - We have a new learning coach: Susan. She is planning a session for April.
 - She teaches learning methods and models those methods for the teachers.
 - e.g., she might model "reading recovery" in the classroom.
 - After modelling, the teachers implement the strategy, and she later returns to see how the method was implemented and how well it's succeeding or not..
- Looking at math scores
 - There is a "Knowledge Hook" math night next Wednesday (March 28). This evening will include sharing with parents online learning resources they can use with their children.
- Tara Zwolinski: Has done amazing work redesigning library.
 - She's partnering with classrooms to provide library resources to them.
- EDI: This is a development tool that happens every 2 years.
 - Kindergarten teachers fill out the survey for each child. A report comes back to the school in October.
 - The report does not identify individual students but reveals useful patterns in the data or any trends that should be managed.
 - The EDI looks at the child's readiness for school, self-reg, social issues, reading.

Facilities

- The tuck pointing has started. The construction team haven't yet said when they plan to break ground.
- Thanks to SAC for their assistance with planning the move of student line-ups to the back doors, and their presence on the first day to facilitate, provide coffee and general support to the move.

Principals' Reports : Beverly O'Brien (cont'd)**Staffing**

- The staffing and projected student numbers for next year have been provided to the school.
 - Over the next two weeks the school will be working on the classroom 'models'
 - Addendum: The classroom model provides an overview of how to distribute the school's students among its teachers. (Not at the level of which student where, but how many students of which grades in which classrooms.)
 - The model will be worked on over the next two weeks in consultation with teachers and SAC.
 - Final models must be approved by April 15th.
- Starting at the end of April, staffing begins and continues until mid-October. All teaching assignments are temporary until then. (People can retire, change jobs, etc.)
- Ms. Ko is on medical leave until April.
- Ms. Velokova is on leave for the next few weeks.
- There have been 4 leaves-of-absence this year, which has been very challenging. Across the TDSB there are very few French teachers available (at all) to fill the need.
 - Classroom 7A continues to have an LTO (long term occasional) teacher. The school is restricted in what it can say about how permanent that position is at this time.
 - There is also an OT in the grade 6/7 extended French program.

VP Kelli Helpert

- **Wellbeing questionnaire** should be going out to students shortly.
- **Washroom Audit:**
 - Was completed by Bev Grondin, Margie Akins, Colin Foster and Kelli Helpert on the Friday before march break.
 - The survey looked at things like whether stalls had functioning locks, had toilet paper, were the appropriate height for those using them, whether the washroom had soap, etc.
 - Overview:
 - 11 stall doors didn't lock
 - 2 non-working plumbing
 - 8 no soap
 - 9 had graffiti
 - 8 had a bad odour (but we have >900 students, so...)
 - 11 needed sanitary napkin receptacles
 - Facilities has put in work orders for addressing the issues. These should get address in a reasonable amount of time or they will be followed up on.

VP Carl Gambacort

- **School newsletter** should be out Friday.
- **Ward 15 & 14** will be having a meeting at Cosburn Middle School, 6:30-8:30 on March 27th.
 - Meeting will cover OPAL (Outdoor Play and Learning)
 - The Board is moving away from single playscape structures to movable and multifaceted items.
 - They want to roll out this change to 42 schools by 2020. This is in addition to work to redesign Duke's playground.

Principals' Reports : Carl Gambacort (cont'd)

- **Playground redesign:** Next meeting is Friday the 29th. The final draft proposal from design architects will be presented.
 - Yes, the basketball surface will be redone. Includes parking lot — everything in front.
 - After the board approves the plan, the contract goes out for tender.
 - Construction should start sometime in 2019. It will cause significant disruption around the school.
- **World Water Day:** Thurs, March 22nd. Water is becoming an increasingly precious commodity.
 - Every day around the world women & children spend 200 million hours sourcing water.
 - South Africa is running out of water.
 - This is a time to reflect on the situation and what can be done to help.
- **Shawn Booth:** His "Lift your legacy" performance was incredible and well received.
- Tribal Vision Dance is performing in May.

5) All Other Business:**Duke Parent Social :** Tanya Barrett for Chad Wiseman

- There is a meeting tomorrow night (March 21) at The Redwood for anyone who would like to come out and see the space.

Ward/Trustee Update : Dan Torrence

- We currently have no Ward Trustee (since Sheila Carrie-Meagher was suspended) so there can be no ward meetings.
- We've reached out to Jennifer Story with the idea of her taking over responsibility for the Ward in the interim. (Unfortunately she's already completely busy with her own ward.)
 - She acknowledged the concern that spreading responsibility over 4 trustees is hard to manage and doesn't allow the TDSB to understand the birds eye view of the issues faced in our ward because it's very compartmentalized.
 - She would like to consult with other trustees to organize what the issues are and provide the board an overview
- We considered going out to other ward rep members to try to organize an independent meeting, but decided not to:
 - Sheila's absence is only for a limited period of time. She is anticipated to return in early May. By the time we got people together, consulted and made any decisions, she'd probably be back anyway.
 - We've asked Jennifer to let us know if Sheila's absence is to be extended.

Next SAC Meeting is April 26th, 6:30 - 8:30.

Minutes by co-secretary Colin Foster