

## ATTENDANCE

Duke of Connaught: C. Gambacort

SAC: Bev Grondin (Chair), Margie Akins (Secretary), Daniela Fermo (Treasurer), Alison Orr (Fundraising), Stacey Iseman (Parent Rep), Dan Torrance (Parent Rep)

Sign-In: Jill Hollingsworth, JP Casino, Erin Kittask, Marie Snyder

## **AGENDA**

- 1) Welcome and request for all other business
    - a) Treaty Acknowledgment – Carl Gambacort
  - 2) Approval of Minutes: Margie Akins
  - 3) Treasurer’s Report: Daniela Fermo
  - 4) Ward Report (5 min): Kelly Ackerman
  - 5) Committee Report (5 min): Lisa Casino to update on Adult Social
  - 6) Principal’s Report (10 min)
    - Academic review
    - Staffing
    - Extracurricular
    - Facilities
  - 7) Other Business
    - a) PRO Grant
    - b) Lunch (requested in meeting)
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**1)** Erin Kittask is representing as Teacher Rep. 2 other teachers will be rotating rep duties.

### **2) Approval of Minutes**

- Motion to approve minutes from November, seconded, approved.

### **3) Treasurers Report**

- We started with \$17,617 in funds. Left that in the bank for this year to use on Duke Plays, etc. Hasn’t been spent yet, still following up whether the existing allocations will use all the funds.
- Operations Expenses – cost of doing business, such as equipment, paper, postage, etc.
- Spending – budget committee meeting last year reached out to community and staff to see where we’d spend this year’s money. We had over \$50000 in requests. We approved spending \$40k. Our commitment to spend is now \$32, 900 (allocated) to fulfill the commitments we made.
- Athletic equipment/uniforms, classroom enrichment, grad, junglesport, technology are big expenses coming up. May be some carry-over if people don’t use what we

approved.

- Funds Raised (\$ in less expenses) - \$31, 085. Still have about 7 events to come. Need to raise \$8700. Have room for one more fundraising event if anybody has ideas – date nights was suggested. Drop off kids at a place that has structure, e.g. learn a dance, and get babysitting out of it. Marie to look into logistics.
- If we fund everything we promised we should still have a small carryover to next year – approximately \$4k.
- No longer accepting requests for classroom enrichment, deadline was Feb. 15<sup>th</sup>. Teachers were well informed about the opportunity.
  - Need a better understanding of why it's not being used more? Daniela will look into historic use of enrichment funding.
  - Consider giving the late joining teachers a few extra days to state if they want to use the funds.
- Going to do a budget committee again this year to decide a draft budget for next year. Outreach in April for committee members or ideas.

#### **4) Ward Report**

- Ward Rep not in attendance.

#### **5) Committee Reports**

- Creator Fair will be on a weekday in the evening. Seem to be really popular at other schools.
- Adult Social (JP Casino)
  - Date remains as March 30<sup>th</sup>. Theme: Video Dance Party.
  - Different things we're trying – hosting the bar ourselves. Need bartenders with Smart Serve.
  - Silent Auction – Jill is helping out with this task again. Trying to put emphasis on experiences this year (e.g. a cottage to rent out for a weekend, extra tickets to a concert, etc.).
  - Door will be open – not selling admission tickets, suggesting a donation of \$10.
  - Staff and teachers are invited.
  - Volunteers are useful even the week before for picking up auction items.
  - Brew Sisters have agreed to partially sponsor the bar. Leveraging their relationships with brewers and distributors to donate some alcohol. Looking for wine/booze sponsor.
  - Thank you to all the volunteers on the committee for finding time in their busy schedules.

#### **6) Principal's Report**

- Construction: 4-5 weeks to finish concrete work.
- Student achievement, equity, and well-being are 3 foci. Aimed in large measure in getting Level 2 kids to Level 3.
- Sports – grade 7 boys volleyball team got to conference final. Girls 7 volleyball team had a huge improvement.
- Grade 5-6 ski trip on March 7<sup>th</sup>.

- Eco-schools program is well underway – positive feedback. Student leaders just completed energy walkabout – aimed at energy efficiency and conservation. Repeat in 6 weeks. Waste Audits will be conducted as well by a classroom.
- MAAD Canada is here next week for Grade 7/8s.
- Candace Dunn is new lunchroom supervisor, replacing Paula who is now our part-time secretary. Lunchroom supervisors are hard to keep as many people see it as a stepping stone into the TDSB. Allocated 11 lunchroom supervisors for the size of this school.

## 7) Other Business

- Stacey Iseman - \$1000 PRO (“Parents Reaching Out”) Grant was approved. Event is planned for the evening of April 3<sup>rd</sup>. 2 confirmed speakers on mental health with a focus on Self-Reg and Co-Reg. Speakers are Joanne Gallagher, from East End Community Health, and a speaker from Children’s Development Institute, geared toward LD kids with mental health challenges. One talk will be for older kids, one for younger kids, then parents can come together for Q&A. Instead of typical childcare, we are planning guided mindfulness activities, such as yoga, meditation, karate, etc. Also finger foods will be provided so people don’t have to worry about dinner. Maybe reach out to Mission Works for some food.
- Lunch - Kids have 20 minutes to eat lunch. What happens after the 20 minutes? Are the kids forced to go outside? *Answer:* There are 3 lunch supervisors in the cafeteria; 2 will escort kids who are done outside, and 1 stays behind to help the children that are still eating. Supervisor’s job is to make sure they finish but also to move the kids along.
- *Question:* At lunch bell the kids are not allowed to just take their lunch outside? *Answer:* Kids can’t be outside without adult supervision. If you’re staying at school then you are supervised. If you’re off school property then you’re responsible for yourself. *Suggestion:* Perhaps there should be a form allowing the kids who stay on school property to waive their liability at lunch time. Admin will have to look into that.
- Question about DPA – why are kids not having DPA when they’re supposed to? DPA is supposed to be on days when kids don’t have phys-ed. Parents should discuss why DPA is not being held with the teacher specifically.

**Meeting adjourned at 7:29 p.m.**

Minutes by SAC Secretary M. Akins