

Wills Excavating, Inc. 10209 E. 59th Street Indianapolis, IN 46236 Phone: (317) 823-4241 Fax: (317) 823-4245 cyndie@willsexcavating.com

Employment Application

 Position Desired Driver
 Equipment Operator
 Laborer
 Mechanic
 Other

 Personal Information
 Image: Social Security #
 Date of Birth
 Date of Birth

 Address
 Home Phone Number
 Home Phone Number

City	State	Zip			Cellular Phone Number
Have you ever applied for employ If yes: Month & Year	ment with us before?		Yes	No	Other Contact Number
Are you available for full-time work If no, please explain:	</td <td></td> <td>Yes</td> <td>No</td> <td>Pay Expected</td>		Yes	No	Pay Expected
Are you legally eligible for employ	ment in the United States?		Yes	No	When will you be available to begin work?
Emergency Contact Information					
Name	Phone Nur	nber			Relationship

Please indicate the type of work for which you are applying:		* If applying for summer only, please specify beginning and ending dates you would be available for work:
Full-time year round	Full-time seasonal	Beginning Date Available//
Part-time summer only *	Part-time seasonal	Ending Date Available//

Education

Type of School	Name & Location of School	Course of Study	# Years Completed	Did you Graduate?	Honors Received
High School					
Trade, Business, or Technical					
College or University					
Other (explain)					

WE ARE AN EQUAL OPPORTUNITY EMPLOYER Wills Excavating, Inc. 10209 E. 59th Street Indianapolis, Indiana 46236 Previous Work Experience (Please begin with most recent employer, giving accurate full-time and part-time employment record).

	Company Name	Telephone Number () -
	Address	Employed From From/ To/
1	Supervisor Name	Rate of Pay: hourly, weekly, other
		Start End
	Position	Reason for leaving or seeking to leave:
	Description of Primary Responsibilities	

Ī		Company Name	Telephone Number
I			() -
		Address	Employed From
			From//To//
	2	Supervisor Name	Rate of Pay: hourly, weekly, other
	2		Start End
		Desition	Dessan far lass ing an applicants lasses
		Position	Reason for leaving or seeking to leave:
		Description of Primary Responsibilities	

	Company Name	Telephone Number
		() -
	Address	Employed From
		From// To//
3	Supervisor Name	Rate of Pay: hourly, weekly, other Start End
	Position	Reason for leaving or seeking to leave:
	Description of Primary Responsibilities	

	Company Name	Telephone Number
		() -
	Address	Employed From
		From// To//
4	Supervisor Name	Rate of Pay: hourly, weekly, other
		Start End
	Position	Reason for leaving or seeking to leave:
	Description of Drivery Description	
	Description of Primary Responsibilities	

Please indicate any employers who may not be contacted and reason:

 Signature:

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Indianapolis, Indiana 46236

Personal References

	Name	Address	Phone Number		
1)			()	-
2)			()	<u>-</u>
3)			()	-

You must be 18 years of a	age or older to work in the heavy equipment industry. Are you of age to work in this industry?	Yes	No
If applying for a field posit			
	distance when the job requires?	Yes	No
	Are you willing/able to work Saturdays when the job requires?	Yes	No
	Are you willing to work overtime if needed?	Yes	No
	Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied?	Yes	No

Drivers Information

Drivers Lic	ense Number		Drivers Lice	nse C	Class	A	В	С	D
List any er	ndorsements on your license:		When does your license expire?			_/	/		
			Is your license a CDL?			Yes			No
			Is your license valid and current?			Yes			No
Please co	mplete as it appears on your Drivers License:								
Name:									
	First	Middle	Last						
Address:									
	Street	City	Stat	е	Zip				
l authorize	Wills Excavating, Inc. to access my driving reco	rd: X	D Signature	ate		/	/		

Equipment you are able to operate and Years of Experience:

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Wills Excavating, Inc. 10209 E. 59th Street

Indianapolis, Indiana 46236

Criminal History

Have you ever been convicted of a felony Yes No

Wills Excavating, Inc. is an equal opportunity employer, and selects the best matched individual for the job based on upon job related qualifications, regardless of race, color, creed, gender, national origin, age, disability, sexual orientation, or other protected groups under state, federal, or local Equal Opportunity laws.

I understand and agree that:

- 1. Business needs may at any time make the following conditions mandatory; overtime, travel.
- 2. Employment with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.
- 3. My signature authorizes Wills Excavating, Inc. to make such investigation and inquiries of my personal, employment, or financial history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection with my employment.
- 4. In the event of employment, I understand that false or misleading information given in my application(s) or interview(s) may result in my termination. I understand also, that I am required to abide by all rules and regulations of Wills Excavating, Inc., as permitted by law.
- 5. Wills Excavating, Inc. maintains policy that applicants for employment may be required to submit to a urinalysis screening test after the decision is made to hire and a conditional offer of employment has been made. If you refuse to take the test or the test confirms a positive result, your conditional offer of employment will be rescinded or you will be terminated.

I have read and understand the above; I also certify that answers given herein are true and complete to the best of my knowledge.

Applicant's Signature: X

Date ____/___/____/

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