

**Valdosta State University**  
**Dewar College of Education and**  
**Human Services**  
**Department of Education**  
**MAT Teachers of Record**

<b>Assessments (All in BlazeVIEW, OneNote, or Anthology)</b>	<b>Criteria</b>
<b>OneNote Assignments – Supervisor Checks</b>	
Required Documents	
Signed Confidentiality Agreement	Due Week 1
Student Profile	Due Week 1
Video Permission Form	Due Week 1
Timesheets	Timesheet is kept at the school level
Weekly Reflections	Checked Weekly
Field Experience Plan	
Calendar Curriculum Outline	Due Week 1
Weekly Lesson Plans using School Template	Checked Weekly
ALL Observations from Mentor and Supervisor Minimum of 2 observations and a Mid Term Check In Other observations as needed Lesson plans for your observations are on VSU Template	Due 24 Hours Following Observation
ALL Video Lessons Minimum of 3 Video Lessons uploaded in One Note Lesson plans for the video lessons are on VSU Template Self-Assessment of the Video is completed on CAPS form	Due 24 Hours Following Recording
<b>Assignments – Course Instructor Checks</b>	
Syllabus Quiz	Due after the first week of class
Anthology Portfolio Submissions	2 supervisor, 1 mentor, and 1 self – CAPS 2 supervisor, 1 mentor, and 1 self – PBDA
Exit Surveys (3)	Due on the last day of class

