

### Vision Statement

Enriching the lives of residents in a caring compassionate Christian environment.

### Mission Statement

La Crete Municipal Nursing Association is committed to the cultural, physical, emotional and spiritual well-being of our residents. We strive to have excellent service for residents of every culture in a supportive, caring Christian environment while maintaining a high level of dignity and individuality.

### Value Statement

**Compassion** – Treat clients, families and co-workers with gentleness, kindness and respect.

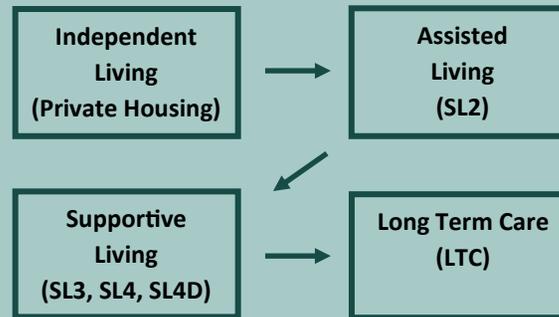
**Excellence** – provide quality care that meets or exceeds standards.

**Integrity** – respect confidentiality and doing what's right even when no one is watching.

**Safety** – ensure a secure and well-maintained environment.

**Innovation** – evaluate and adapt services to meet evolving needs.

**Collaboration** – departments working together to provide person centered care



## Heimstaed Lodge

9806 105 Street  
Box 3999  
La Crete, Alberta, T0H 2H0

Phone: 780-841-3082  
Fax: 780-928-4345 (Nursing)  
E-mail: office@lcmna.ca



# 1<sup>st</sup> Steps

... and know  
how, of moving  
into the  
Heimstaed  
Lodge



## Timeline Of Steps To Move Into Heimstaed Lodge

1. Inquiry at Heimstaed Lodge

3. Home Care

5. Tour Facility

2. Accommodation Package

4. Placement, if required

6. Schedule move-in date

**1. Inquiry at Heimstaed Lodge**—When you're thinking of moving a loved one into the Heimstaed, there are often a lot of questions or uncertainties. The Administration staff can help answer these questions, and guide you further in this process.



**2. Accommodation Package**— pick up an application package at the Administration/Reception desk of the Heimstaed Lodge. You will receive an envelope of documents that need to be completed before move in. The documents can be briefly reviewed and explained, if necessary, to clarify any initial questions there may be. Also, if your loved one does not yet have a completed Personal Directive, we will provide you with that form as well. This is a mandatory document to be completed before being accepted for move in. During this step in the process, you can also go to the doctor (with your loved one) to have the "Goals of Care" paperwork completed.



**3. Home Care**—The individual(s) wanting to move into the Heimstaed need to be registered with Home Care prior to the process moving forward. If Home Care is currently being received, then you don't need to register again. Once registered, you can request for a member of the Home Care team to come do an assessment on the person(s) wanting to move into the Heimstaed. It is beneficial, and recommended, that a family member be at that assessment if possible. This assessment determines the level of care that your loved one needs (SL2, SL3, SL4, SL4D).

To register with Home Care, please call: 1-855-371-4122.



**4. Placement**— if the Home Care assessment comes in at a Supportive Living Level 2 (SL2), please proceed to step #5.

If the assessment is at a Supportive Living Level 3, 4, or 4D, then Alberta Health Services' Placement department will 'place' the client as needed, or as openings are available. The applicant's family contact will receive a notice via mail or phone call.

**5. Tour Facility**—We can provide a tour for the families that would like to become more familiar with the facility. These appointments can be scheduled for week days, between 8am and 5pm. Please call the Lodge Administration at 780-841-3082 to make these arrangements.

**6. Schedule Move In** —When all previous steps are complete (and placement, if applicable, has notified Lodge and family of the details) then it is time for a move-in date to be set. Move-in date is coordinated by the Lodge Manager with client and/or family. Details about room set up, furniture to be brought in, specific client requests, etc are to be discussed with Lodge Manager.

