

THE SEVEN RIGHTS OF SAFE MEDICATION ADMINISTRATION

1

RIGHT PERSON

Check photographic identification on the medication packs or the participant's file to ensure the medication is for the right person

2

RIGHT MEDICATION

Check the name of the medication on the blister pack or medication packaging against the name on the medication chart for the person

3

RIGHT DOSAGE

For blister packs check that the right number of tablets or pills is contained in the blister. For other medication ensure the dose is clearly documented on the pharmacist's label attached to the medication

4

RIGHT TIME

Ensure medication is being taken at the prescribed time. Some medications will have further instructions that must be followed such as, to be taken with food, 30 minutes before food or after other medications

5

RIGHT ROUTE

Ensure medication is taken, applied or inserted using the prescribed route

6

RIGHT RECORD KEEPING

All instances of medication administration must be recorded in the participants' Medication chart

7

RIGHT TO REFUSE

Any individual has a right to choose whether they want to take the medications or not, unless advised differently by the healthcare professionals