



YOU are the PTA!

Volunteers Make It Happen!



Here's how You Can Get Involved!



Have availability during the DAY?



Book Fair



Chess Club



Fundraising/Sales



Garden Club



Historian



PARP



Programs



Yoga Club



Have LIMITED or EVENING availability?



Auction



Bulletin Board



By Laws



Cultural Arts



Grade Rep



Health & Safety



Founders Day



Membership



School Board Rep



SEPTA



Sixth Grade



Spiritwear



Staff Recognition



Website



Sign Up for a 2026-2027 Committee Position



Committee Descriptions & Online Form

BELLMORE ELEMENTARY PTA

Winthrop Avenue School

C.A. Reinhard Early Childhood Center

Shore Road School

2026-2027 APPOINTED COMMITTEE NOMINATION FORM

Please fill out this form if you are interested in holding a PTA committee position. Submit form to the school in an envelope labeled “**PTA Appointed Committees**” by **WEDNESDAY, MAY 20th**. Alternatively, you can fill out the form at <https://forms.gle/Ns2JcUrX7GJ59hxz9>, OR take a picture/scan your form and email it to bellmorestarspta@gmail.com with the subject of “**PTA Appointed Committees**”.

Name (Please print clearly): _____

Address: _____

Cell Number: _____ **Email:** _____

Children’s name(s) / Grade in Sept 2026: _____

Please choose up to 4 positions for consideration:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Book Fair / School: _____
<input type="checkbox"/> ByLaws
<input type="checkbox"/> Bulletin Board / School: _____
<input type="checkbox"/> Chess Club / School: _____
<input type="checkbox"/> Cultural Arts / School: _____
<input type="checkbox"/> Garden Club / School: _____
<input type="checkbox"/> Grade Rep / School: _____
<input type="checkbox"/> Health & Safety / School: _____
<input type="checkbox"/> Historian / School: _____
<input type="checkbox"/> Membership
<input type="checkbox"/> PARP / School: _____
<input type="checkbox"/> Programs / School: _____
<input type="checkbox"/> PTA Founder’s Day
<input type="checkbox"/> PTA Website
<input type="checkbox"/> School Board | <input type="checkbox"/> SEPTA, Co-Chairs
<input type="checkbox"/> SEPTA, Fundraising
<input type="checkbox"/> SEPTA, Events
<input type="checkbox"/> Sixth Grade, Fundraising
<input type="checkbox"/> Sixth Grade, Fundraising Events
<input type="checkbox"/> Sixth Grade, Yearbook
<input type="checkbox"/> Sixth Grade, Dance
<input type="checkbox"/> Spirtwear
<input type="checkbox"/> Spring Auction
<input type="checkbox"/> Staff Recognition / School: _____
<input type="checkbox"/> Ways & Means, Spring / School: _____
<input type="checkbox"/> Ways & Means, Winter / School: _____
<input type="checkbox"/> Ways & Means, Catalog
<input type="checkbox"/> Ways & Means, Events
<input type="checkbox"/> Yoga Club / School: _____ |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If you would to be considered as a chairperson, please indicate for which committee(s):

***Being a chairperson places you on the PTA Executive Board.*

POSITIONS PREVIOUSLY HELD

<u>Position / Committee</u>	<u>School</u>	<u>Were you a Chairperson?</u>
		___ Yes ___ No

****Return this form to school in an envelope labeled “PTA Appointed Committees” or email a copy of this form to bellmorestarspta@gmail.com by WEDNESDAY, MAY 20th**** A member of the Executive Committee will notify you (Mid-Late June) of your position(s) for the 2026-27 school year.

BELLMORE ELEMENTARY PTA

Winthrop Avenue School

C.A. Reinhard Early Childhood Center

Shore Road School

2026-2027 EXECUTIVE COMMITTEE

Co-Presidents: Jill Mosca & Carla Wong
Shore Rd. EVPs: Jamie Guggenheim Shiner & Julie Hecht
Winthrop Ave. EVPs: Brianna Bachrach & Brittney Roth
Reinhard EVPs: Maria Barrera & TBD
Recording Secretary: Aliza Schauder
Corresponding Secretary: Emily Slutsky
Treasurer: Jenifer Barrio

2026-2027 APPOINTED COMMITTEE DESCRIPTIONS

*Appointed Committee responsibilities include: keeping in contact with the Executive Committee for guidance or approval, operating within your committee's budget, and adhering to the "flyer approval process". All appointed committee members **must** be a paid PTA member for the current year holding the position.*

BOOK FAIR: 4 positions at Reinhard, 2 positions at Winthrop and Shore

Organize and run two book fairs.

- Coordinate schedules with your building principal/secretary
- Schedule Scholastic book company (Chairperson)
- Secure volunteers to help run the book fair
- Set-up day prior
- Work with Treasurer/President/EVPs to submit deposit of funds
- The Book Fair event takes place over a 2-day period for Reinhard, and only 1 day for Winthrop & Shore Road

BY-LAWS: 1 position (NOT NEEDED THIS YEAR)

Oversee the by-laws and procedures (standing rules) of the organization. Review by-laws, revise as necessary and submit to NYS PTA in a timely manner. *This position would be good for a working parent.*

BULLETIN BOARD: 2 positions at each school

Responsible for creating a monthly Bulletin Board for students' birthdays. This can be done before or after school hours. *This position would be good for a working parent.*

CHESS CLUB COORDINATORS: 2 positions per school

Responsible for coordination of chess club at their school. Must be available to attend all sessions (once a week for 4 weeks in January/February).

- Organize in conjunction with your principal/secretary
- Create a spreadsheet of participating students and group by level
- Create student passes (Reinhard only)
- Organize parent volunteers

CULTURAL ARTS: 3 positions (Ideally one from each school)

Plan and organize 1-3 assemblies throughout the year with school principals guidance. Celebrate and focus cultural diversity through events on Chinese New Year, Cinco de Mayo, Holi, Diwali, and other holiday traditions.

GARDEN CLUB COORDINATORS: 2 positions per school (Reinhard & Winthrop only)

Coordinate and organize during the fall and spring (must be available 1-2 day(s) per week during recess hours):

- Discuss and organize ideas and dates with your building principal
- Organize passes (Reinhard only) and parent volunteers
- Organize and purchase crafts/activities

GRADE REPRESENTATIVES: 1 position per grade level

Contact person for their grade and class parents. *This position would be good for a working parent.*

- Recruit and assign all Class Parents mid-late August.

- Organize Teacher/Class Parent Meet & Greet at beginning of school year (chairperson)
- Act as liaison between Executive Vice Presidents and Class Parents throughout the year
- Welcome new students to their specific classroom
- The 2nd and 4th grade reps are responsible for coordinating the 2nd grade moving up ceremony and the 4th grade celebration along with the principals and school EVPs
- 1st grade and 3rd grade reps are responsible for coordinating the 1st grade recreation relay night and the 3rd grade special person dance.
- The Pre-K grade rep helps plan pre-k field day.

HEALTH AND SAFETY: 3 positions (ideally one from each school)

This committee helps to plan the assemblies and activities that relate to the Health and Safety of our children.

- Plan, in conjunction with school principals, a Health and Safety Week in October/November for all schools. Dates are noted on the district calendar.
- Make arrangements with outside organizations to present various health and safety programs
 - Each day can have a different focus of health and well-being
 - 1-2 assemblies with themes such as nutrition, digital safety, bicycle & fire safety, mental meditation, etc.
- Coordinate the program schedules with the principal, staff and volunteers.

HISTORIAN: 2 positions per school

This committee is responsible for taking pictures at PTA events, such as the first day of school, 100th day celebration, book fairs, pumpkin patch, assemblies, yoga, chess club, field day, etc. Camera and SD cards are stored at each school for easy access.

- Upload photos to online photo storage

MEMBERSHIP: 2 positions at each school

Responsible for collecting membership forms **and in-putting them into the online portal.** *This position is good for a working parent* and the majority of it is done in September and October.

PARP (Pick a Reading Partner): 3-6 positions (at least 1 representative from each school)

NYS PTA Pick A Reading Partner (PARP) program. Work cohesively with teachers from each school to create fun-filled literacy focused events and activities. Committee should be available for 2 weeks during the month of January for PARP.

PARP will include:

- Work with principals and teachers to create a cohesive theme for all three schools
- Book an assembly/presentation by an author/illustrator
- Organize several activities for students and teachers to take part in
 - Ideas include “Masked Reader” game, daily trivia questions, community mystery readers, etc.
- Contact the local library with ideas on how to integrate them in to the plan for the 2 weeks
- Create packets and flyers to be sent home
- Calculate minutes read & decorate the bulletin board

PROGRAM COORDINATORS: 2-4 positions per school

Responsible for coordination of special events in each school.

- Work in conjunction with the school principal/secretary
- **Reinhard:** Pumpkin Patch (October), Game club (January), and Field Day (June)
- **Winthrop:** Bingo Night (winter) and Field Day (June)
- **Shore:** Special events, Cornhole Tournament (fall), Yoga day (winter), and Field Day (June)

PTA FOUNDER’S DAY: 2 positions

Work with unit co-presidents to plan and implement a Founders Day celebration during the month of February. Founders Day is an evening where we recognize outstanding administrators, teachers, staff and PTA members for all of their hard work. *This position is good for a working parent.*

- Organize refreshments and snacks
- Assist with running the program and with any surprise guests that evening

SCHOOL BOARD REPRESENTATIVE: 2 positions

Attend monthly Board of Education meetings and report at the monthly PTA meetings. *This position is good for a working parent.*

SEPTA: 6-10 positions

Bellmore Elementary Special Education PTA's purpose is to advocate for and promote understanding, inclusion and acceptance of special education and each individual students' needs within the district. Among other initiatives, SEPTA strives to provide information and support to children, families, faculty, and community members through events and fundraising.

SEPTA Committee Roles: This is a FULL year commitment

****Please indicate your ROLE of choice****

★ **CO-CHAIRS: 2 positions**

Serve as liaison and point of contact between the schools and executive board on SEPTA related activities and concerns. Coordinate and organize meetings, speakers, fundraisers and events pertaining to the needs of the special education community, with help of subcommittees.

★ **FUNDRAISING SUBCOMMITTEE: 2-4 positions**

Assist Co-Chairs in carrying out fundraising goals throughout the year. Specifically, help plan and execute annual Comedy Fundraiser at the Brokerage. Responsibilities include, but are not limited to, arranging event with location, soliciting donations for raffle baskets, and coordinating ticket sales.

★ **EVENTS SUBCOMMITTEE: 2-4 positions**

Help plan special events throughout the year (i.e. Family Craft Night, etc) and other outside activities. Assist Co-Chairs in planning and organizing assemblies related to special education and/or furthering the mission of SEPTA.

SIXTH GRADE: 11 positions (ONE must be a 5th grade parent, who will be the chairperson the following year)

Organize various activities relating to 6th grade, including fundraising to support graduation, celebrations, and events. The committee will work in conjunction with Shore Road EVP's and Co-Presidents.

Sixth Grade Committee Roles: This is a FULL Year Commitment

****Please indicate your TOP TWO ROLE choices****

Your choices will be taken into consideration when organizing the 6th grade committee. While being on the committee requires you to be involved in **ALL roles**, we require you to take on a leadership role in one group.

★ **FUNDRAISING:** 6th grade spiritwear, graduation signs

★ **FUNDRAISING EVENTS:** bingo (organizing donation baskets, prizes, snacks, bingo night), Dave & Busters, Movies, Restaurants, etc.

★ **ORGANIZE YEARBOOK:** well-wishes, pictures, layout, distribution (*computer skills needed*)

★ **ORGANIZE DANCE:** Identify location and work with vendor(s), food, coordinate DJ, activities, decorations, chaperones, etc.

SPIRITWEAR: 6 positions (prefer 2 from each school)

Organize sale and distribution of Spirit wear. Begin organizing in July. *This position is a good job for a working parent.*

- Contact vendor and choose merchandise for schools in conjunction with Executive Board
- Collect orders from the schools
- Sell merchandise at PTA functions (ie. back to school night, bingo, etc.)

SPRING AUCTION: 4-6 positions

Organize, plan and run the Spring Auction event. Work with the co-presidents to secure a location and negotiate pricing. Individuals will seek donations from businesses for raffle prizes and silent bidding options *These positions are good for working parents.*

STAFF RECOGNITION: 2 positions per school

Organize the Holiday Breakfast and annual Staff Recognition Day Luncheon for the schools in conjunction with the Executive Committee. These events occur in December/January and May. Organize and drop-off snacks on parent/teacher conference days in the fall and spring. *This is a good job for a working parent that can take the day off.*

- Contact the secretaries at each school regarding the date and headcount of staff (chairperson)
- Choose a theme, create an invitation and send to the staff for the luncheon
- Order food and purchase snacks
- Purchase decorations, water and other miscellaneous items

WAYS AND MEANS (Fundraising Committee): 4-6 positions per school

This committee organizes and raises money for all of our PTA programs at each specific school. The chairperson should help coordinate attendance in all events. The committee members help coordinate, attend and run the events.

Sub Committees ***Please specify which sub committee position you would like.***

- **Spring Sale Committee**
 - ***Plant Sale (May)*** - 2 days at Reinhard, 1 day at Winthrop/Shore (9am-3pm)
- **Winter Sale Committee**
 - ***Holiday Boutique (Dec.)*** - 2 days at Reinhard, 1 day at Winthrop/Shore (9am-3pm)

WAYS AND MEANS SCHOOL-WIDE (Fundraising Committee): 4-5 positions

This committee organizes fundraisers for all three schools and raises money for all of our PTA programs. The chairperson should help coordinate attendance in all events.

Sub Committees ***Please specify which sub committee position you would like.***

- **Catalog Fundraiser Committee (2 positions)**: ex. Miss Chocolate (Fall & Jan/Feb), etc
 - Collecting the orders from the schools
 - Distribution of orders (if not ship to home)
 - Communication with vendors required
- **Event Committee (2-3 positions)**: ex. Square 1 Art, Bowling, Movies, Restaurants, Harlem Wizards, Sporting events, Holiday Pies, etc.
 - Work in conjunction with the Executive Committee

WEBSITE: 1 position

Coordinate with the Executive Committee to post flyers, add information, update the calendar and keep our parents informed of what is going on. *This position is good for a working parent.*

YOGA CLUB COORDINATORS: 2 positions per school (Reinhard and Winthrop)

Coordinate and organize during your designated month (MARCH-ish).

- Discuss and organize with your building principal/secretary (chairperson)
- Schedule yoga through Nassau Boces Arts in Education
- Update passes (Reinhard) and parent volunteers
- Be available 1 day per week during recess hours for 4 weeks

****A Chairperson is selected for each committee by the Executive Committee.****

*****The Executive Board is comprised of the Executive Committee plus the Chairpeople.*****