



2400 Zumbuhl Rd.  
St. Charles, MO 63301



## **ESL INSTRUCTOR–PART-TIME**

We are looking for a qualified ESL (English as a Second Language) instructor to provide English language lessons to students from different backgrounds and cultures. The ESL instructor will be responsible for planning lessons and activities for different levels of proficiency in (reading, writing, grammar, listening, and speaking, etc) and encouraging and motivating students to learn.

### **Required Education**

- Bachelor's degree and ESL certification or enrollment in a graduate degree program in ESL or linguistics
- At least 1-3-years of ESL (English as a Second Language) teaching experience in a classroom is preferred
- Prefer ESL, ESOL, or TESOL Certificate

### **Job Skills Required**

- Must have strong communication and interpersonal skills.
- Adult teaching and learning principles, curriculum development, training methods, and test development, if necessary.
- Classroom management skills. Curriculum development, training methods, and test development, if necessary.
- Must have native-like fluency in English
- Proven experience in teaching the adult learner.
- Excellent oral, written, and listening skills
- Self-directed, organized, task and detail-oriented, and flexible
- Must be proficient in the use of computers with a working knowledge of all applications of Microsoft Office and the Internet.

### **Responsibilities include, but are not limited to...**

- Create and execute lesson plans based on the federal English Language Proficiency Standards, ESL curriculum, current research-based ESL methodologies, and student needs to provide interactive, contextualized instruction in preparing students to transition to college and careers
- Plan, develop and instruct adult education classes within their subject matter expertise.
- Provide learner guidance to students in a classroom environment favorable to lifelong learning and personal growth.
- Establish effective rapport with students, and motivate students to develop attitudes and knowledge needed to ensure that effective learning occurs.
- Prepare and maintain all required documentation and administrative reports.
- Maintain a secure classroom environment.

### **Job Type:**

Part-time

### **Pay:**

\$25-\$30.00 per hour

### **Language:**

English (Required)

If interested, please call Stephanie Collins at 636-443-4018 for more information.