

CBCCHOA February 2026 Board Meeting Secretary's Report

- A file box with all the past CBCCHOA Secretaire's files was received by Eric King following the Jan 19, 2026 board meeting.
- Documentation
 - BOD meeting records for each monthly meeting must include:
 - Agenda
 - Last meeting minutes
 - Treasurers report
 - Secretaries report
 - DCC report
 - Anything with a motion to approve or reject
- Leins
 - A folder with all the HOA liens was in the Secretaire's files.
 - Lot 152 lien from 2018 was paid current 1/13/2025 and still needs to be released.
 - Lot 160 lien from 2016 has not been released and is to be collected.
- Letters
 - Violation notices
 - Lot 127 - certified letters sent for:
 - Fence Violations
 - Pets and Nuisance
 - Garbage Can Violations
 - Plan Commission Letter - Hamilton Hills stagnant
 - Conservancy District - additional capacity for further Forest Park Beach development
- Sent request to Sara Miller to reserve Town Hall on following dates:
 - Tue Feb 17 at 7:00pm
 - Tue Mar 17 at 7:00pm
 - Tue Apr 21 at 7:00pm
 - Tue May 19 at 7:00pm
 - Tue Jun 16th at 7:00pm
 - Tue Jul 21 at 7:00pm
 - Tue Aug 18 at 7:00pm
 - Tue Sep 15 at 7:00pm
 - Sat Oct 17 at 9:00am
 - Tue Oct 20 at 7:00pm
 - Tue Nov 17 at 7:00pm
 - Tue Dec 17 at 7:00pm
- HOA BOD Email Account
 - Changed credentials and sent to new current BOD members.

Regards,
Eric King
Interim Secretary