

BUFFALO VEGAN POP-UP MARKET VENDOR APPLICATION

AMHERST PRESBYTERIAN CHURCH

151 South Youngs Road, Williamsville, NY 14221

Saturday, November 23, 2019 11:00am-3:00pm (set-up at 10:00am)

This event is an excellent way to introduce our vegan community to amazing **vegan*** artisans, brands, and food from businesses like yours. The Market will promote local and small businesses and compassion for all. The goal is to create a one-stop vegan shopping experience for our customers. Most of our events draw over 200 attendees.

Please complete the attached application. **Your spot is not reserved until your application is approved and payment is received.** You will be notified via e-mail when your application has been approved. Receipt of payment is available *upon request*.

Payment is due with your application**. **Any delay in payment may lead to another vendor being chosen in your spot.** Checks, cash and major credit cards (VISA, Master Card, Discover and American Express) will be accepted.

Early registration ends Saturday, October 26, 2019. All applications with payment must be received **no later than Saturday, November 16, 2019***!**

As soon as your application is received and payment in full is made, you will be announced as a vendor of the Market. The sooner you can return the form and pay the registration fee, the sooner the announcements can be made. Advertising will include: leafletting at various vegan-friendly events; flyers at vendor events; Facebook promotions; a Facebook page dedicated to the pop-up markets; Craigslist events; posters at various local businesses; <https://projectvegan716.com>; and various media outlets. Flyers will be sent to all accepted applicants to further promote the event. Posters will be e-mailed to you and printed copies will be available upon request.

Thank you,
Marcy Zastrow
Project Vegan 716, LLC Owner/Buffalo Vegan Pop-Up Market Organizer

All product sold or given away must be **VEGAN. This means product must be free of animal sourced materials and ingredients (NO meat, poultry, fish, eggs, whey, casein, dairy, **honey, beeswax**, feathers, silk, wool, leather, suede, pearls, etc.) Products must not have been tested on animals.*

***Application fees are non-refundable and non-transferable.*

****Applications will be reviewed as received (on a rolling basis). The sooner you apply, the better the chance to be accepted as space is limited!*

First Name:	
Last Name:	
Business Name:	
E-mail Address:	
Business Address – Street:	
Business Address – City and Zip Code	
Phone Number with Area Code:	
Website:	
Social Media Accounts:	

- Category of business *
 - Arts & Crafts
 - Apparel & Accessories
 - Baked Goods
 - Farmer/Food Grower
 - Food & Beverages (other than baked goods)
 - Food Truck
 - Health & Wellness
 - Media (books, magazines, etc.)
 - Not-for-Profit
 - Pet Supplies
 - Other (please specify) _____

Food Vendors: The use of open flame is not allowed.

Briefly describe your product. Are there any specific items you would like featured?

- Please upload an image of your logo or display and e-mail to marcy@projectvegan716.com. This is optional, but will be used to further promote your business.

- Space Options Available:
 - For-profit business. One indoor space, includes 8' table and 2 chairs (please bring a tablecloth). \$50 IF APPLICATION AND PAYMENT ARE RECEIVED BY 10/26/19; \$70 if application and/or payment is received after 10/26/19.

 - Food truck, parking lot. \$50 if application and payment are received by 11/16/19.

 - Not-for profit, indoor space includes 8' table and 2 chairs (please bring a tablecloth). \$35 if application and payment are received by 10/26/19; \$50 if application and/or payment is received after 10/26/19.

 - ALL VENDORS: Add \$5 for electric. You **MUST** bring your own extension cord and power strip. Limited number of spaces with electric are available.

 - I would like to donate an item for the door prizes. This is OPTIONAL. The value of the door prize should be \$10 or less. Many vendors have asked to do this as it is a good way to get additional publicity for your products and business. Door prizes will be raffled off periodically throughout the event.

Do you have any special requests, such as more than one space, need to be near a wall, or desire to sit next to a particular vendor? You will be notified if your special request cannot be honored.

- You must agree to the following (please initial all boxes):

I understand that this is a vegan event. Therefore, none of the items I sell or display will be made or come from animal sources, materials or ingredients*. I will not consume or wear any animal products* within the market space during its full hours.

I am responsible for my table set-up, break-down and management during the event, and will return my spot to its condition prior to set-up. I will be fully set up and ready for business when the Market opens at 11:00. I understand that my spot will not be reserved until my application is approved and payment is made in full. I understand that payment for my table fee is non-refundable and non-transferable. I understand that I am expected to stay for the duration of the event and will not pack up or leave prior to 3:00pm. If I do leave early, I understand that I jeopardize being allowed to attend another Market. I understand that I am responsible for carrying my own insurance and that neither Marcy Zastrow D/B/A The Vegan Educator, Project Vegan 716, LLC, nor Amherst Presbyterian Church will be responsible for any lost, damaged, or stolen items or damages to display. I understand that I am responsible for collecting NYS sales tax.

I understand that this is a drug-free and smoke-free event. Alcohol may not be brought on the premises.

If any items are found that are not vegan, you will be asked to remove them from your display and will not be allowed to sell them at the event. Alcohol may not be brought or sold in the building or on the premises. Smoking, use of e-cigarettes, and vaping are not permitted in the building or on the premises. This is an indoor event. Please do not bring any pets with you.

- **If paying by credit card, please scan and e-mail your completed application to: marcy@projectvegan716.com. Contact Marcy Zastrow at 716-491-5074 to arrange payment by credit/debit card.**
- **If paying by check, please make check payable to Project Vegan 716, LLC and mail with application to: Project Vegan 716, 129 Conant Drive, Buffalo, NY 14223.**
- **Questions? Please email them to vegucator@theveganeducator.com or call/text me at 716-491-5074.**
- NOTE: Wi-Fi is **unreliable** in the Fellowship Hall. We will be given the wi-fi password, but please do not expect to have reliable (or even any) Wi-Fi service during the event.
- Please like the following Facebook pages to keep up-to-date on The Buffalo Vegan Pop-Up Market and other vegan information, products, and events. Once you are a confirmed vendor, your business will be promoted on these pages:

- <https://www.facebook.com/buffaloveganpopup/>

- <https://www.facebook.com/theveganeducator/>

THANK YOU FOR YOUR INTEREST IN AND SUPPORT OF THE 7TH VEGAN POP-UP MARKET!

