

VENDOR APPLICATION FOR BUFFALO VEGAN POP-UP MARKET AT LT COL MATT URBAN VFW/AMVETS POST 7275

3741 Walden Avenue, Lancaster, NY 14086

Saturday, March 28, 2020 from 12:00-4:00 pm

Set-up at 11:30 am

Join us in celebrating a vegan lifestyle with the WNY community and introducing them to amazing **vegan*** artisans, brands, and food from businesses like yours. The Market promotes local and small businesses and compassion for all.

Please complete the attached application. **Your spot is not reserved until your application is approved and payment is received.** You will be notified via e-mail when your application has been approved. A receipt of payment is available upon request. If you are not approved, you may be placed on a waiting list, and will be contacted as space becomes available. You may apply online at <https://projectvegan716.com>.

****Payment is due with your application**.** **Any delay in payment may lead to another vendor being chosen in your spot.** Checks and major credit cards (VISA, Master Card, Discover and American Express) will be accepted. You may pay online.

Early registration ends Friday, February 28, 2020. Fees increase on February 29th, no exceptions. Space is limited to the first 22 vendors! (Additional space available for food trucks.)

As soon as your application is received and payment in full is made, you will be announced as a vendor of the Market. Advertising will include: leafleting at various vegan-friendly events; flyers and posters placed at local businesses; Facebook promotions; a Facebook page dedicated to the pop-up markets; Craigslist events; <https://projectvegan716.com>; and various media outlets. Flyers and posters will be sent to all accepted applicants to further promote the event.

Thank you,
Marcy Zastrow
Project Vegan 716, LLC Owner/Buffalo Vegan Pop-Up Market Organizer

***All product sold or given away must be VEGAN.** This means product must be free of animal sourced materials and ingredients (NO meat, chicken, turkey, fish, eggs, whey, casein, dairy, **honey**, beeswax, feathers, silk, wool, leather, suede, pearls, etc.)

****Application fees are non-refundable and non-transferable.**

*****Applications will be reviewed as received (on a rolling basis). The sooner you apply, the better the chance to be accepted as space is limited!**

First Name:	
Last Name:	
Business Name:	
E-mail Address:	
Business Address – Street:	
Business Address – City and Zip Code	
Phone Number with Area Code:	
Website:	
Social Media Accounts:	

- Category of business *
 - Arts & Crafts
 - Apparel & Accessories
 - Baked Goods
 - Farmer/Food Grower
 - Food & Beverages (other than baked goods)
 - Food Truck
 - Health & Wellness
 - Media (books, magazines, etc.)
 - Not-for-Profit
 - Pet Supplies
 - Other (please specify) _____

Food Vendors: Do you need to use warmers, chafing dishes, or hot plates?

_____ Yes _____ No

Briefly describe your product. Are there any specific items you would like featured?

- New vendors, please upload an image of your logo or display and e-mail to marcy@projectvegan716.com. This is optional, but will be used to further promote your business.
- Space Options Available:
 - ☐ For-profit business. One indoor space, includes 8' table and 2 chairs (please bring a tablecloth). \$50 IF APPLICATION *AND* PAYMENT ARE RECEIVED BY 2/28/20; \$70 if application *AND/OR* payment is received after 2/28/20.
 - ☐ Food Truck. One outdoor space. \$50.00.
 - ☐ Not-for profit 501(c)(3), indoor space includes 8' table and 2 chairs (please bring a tablecloth). \$35 if application *and* payment are received by 2/28/20; \$50 if application *and/or* payment is received after 2/28/20.
 - ☐ ALL VENDORS: Add \$5 for electric. Please bring a power strip and extension cord as there are a limited number of outlets available.

Do you have any special requests, such as more than one space, need to be near a wall, or desire to sit next to a particular vendor? You will be notified if your special request cannot be honored.

- You must agree to the following (please initial all boxes):

☐ I understand that this is a vegan event. Therefore, none of the items I sell or display will be made or come from animal sources, materials or ingredients*. ☐ I will not consume or wear any animal products* within the Market space during its full hours. ☐ I am responsible for my table set-up, break-down and management during the event, and will return my spot to its condition prior to set-up. ☐ I understand that my spot will not be reserved until my application is approved and payment is made in full. ☐ I understand that payment for my table fee is non-refundable and non-transferable. ☐ I will be fully set up and ready for business when the Market opens at 12:00 pm. ☐ I understand that I am expected to stay for the duration of the event and will not pack up or leave prior to 4:00pm. If I do leave early, I jeopardize being allowed to attend another Market. ☐ I understand that I am responsible for carrying my own insurance and that neither Marcy Zastrow, Project Vegan 716, LLC, nor Lt Col Matt Urban VFW/AMVETS Post 7275 will be responsible for any lost, damaged, or stolen items or damages to display. ☐ I understand that I am responsible for collecting NYS sales tax. ☐ I understand that no outside alcohol is allowed at this event.

If any items are found that are not vegan, you will be asked to remove them from your display and will not be allowed to sell them at the event. Alcohol may not be sold or given away at this Market. The bar at the Post will be open for customers.

- **You may scan and e-mail your completed application to:**
marcy@projectvegan716.com. You may pay online or contact Marcy Zastrow at 716-491-5074 to arrange payment by credit/debit card.
- **If paying by check, please make check payable to Project Vegan 716, LLC.**
- **Questions? Please email them to marcy@projectvegan716.com or call/text Marcy Zastrow at 716-491-5074.**
- NOTE: You may park behind the Post. Enter through the back door to the hall.
- The Post does NOT have Wi-Fi available.
- Everything you bring to the Market MUST BE VEGAN. I will be going around checking product labels. Please review your product ingredients BEFORE you come to the Market. HONEY IS NOT ACCEPTABLE. This Market is designed to be a safe place for vegans to shop and eat. Having non-vegan products diminishes the integrity of the Market and damages your credibility. If you have any questions about what is and is not vegan, please ask!
- Please like the following Facebook pages to keep up-to-date on The Buffalo Vegan Pop-Up Market and other vegan information, products, and events. Once you are a confirmed vendor, your business will be promoted on these pages.
 - <https://www.facebook.com/buffaloveganpopup/>
 - <https://www.facebook.com/theveganeducator/>

**THANK YOU FOR YOUR INTEREST IN AND SUPPORT
OF THE VEGAN POP-UP MARKET!**