

Event Management Terms and Conditions

Our Event Management service ranges from full to partial support. Depending on the purchaser's needs these terms and conditions may apply.

We offer solutions and services from 3rd party suppliers as well as our own proprietary products, solutions and services.

Should you hire us as your Event Management team - within your quote you will be notified of the following: Cancellations, Timelines, Refunds, Services, Fees & Payments.

Cancellations

Should you choose to cancel your Event Management service you will need to write to us at techs@avarchitectpro.com.

All customers reserve the right to a 14 day cooling off period however should your service be rendered (we have begun work, paid for work, made an order relating to your purchased service etc) you may not be eligible for a refund.

Should we offer a schedule of work to begin - once you have paid for the service we may begin immediately and use the timeline in order to update you.

Refunds

Any refunds paid to you will be issued to the initial bank account used to pay for our service.

Services

We offer a range of in house Event Management services such as staff, catering, tech, design etc. We may from time to time also use 3rd party suppliers. Should we use a 3rd party supplier you will be notified of any changes to any terms and conditions relating to the 3rd party supplier's product or service.

Payments

A payment plan will be issued to you. In this plan there will be key dates where fees are meant to be issued. These will be paid by a direct debit.

Date: 26/03/2026