



Carswells Devil in the Detail – Risk Assessment: Car Park/Site Operations

Document Information:

FIELD	VALUE
Risk Assessment ID	RA007U – Risk Assessment: Car Park/Site Operations
Assessment Title	Car Park/Site Operations
Company Name	Carswells Devil in the Detail
Assessment Date	11/04/2025
Location	Location: Mobile / Client Locations (Yards, Forecourts, Dealerships)
Last Reviewed	N/A (New Assessment)
Assessed By	Craig Carswell
Next Review (Latest)	11/04/2026

Method Statement/Scope of Risk Being Assessed:

The risk assessment is conducted for car park operations at various dealerships/stores/locations where Carswells Devil in the Detail operates. This assessment involves the work actions required for any car park duties requested by the site manager in coordination with our area manager.

Method Statement:

Upon arrival at the site (after clocking in/signing in), Carswells Devil in the Detail staff will be in full PPE, including high-vis vests, safety boots, safety glasses, etc. Once on-site, the team leader will assign tasks based on the needs of the site, which may include:

Litter picking: PPE and tools such as long litter grabbers and suitable containers/bags. Gloves and masks will be provided if necessary.

Removing leaves: If a leaf blower is used, the process and tool will be evaluated for safety.
Weeding: Only approved weed-killing products will be used, with a COSHH assessment in place.

Gardening/landscaping: Any work of this nature will be assessed and approved before commencement.

Gritting pathways: Work will be restricted to areas specified by the site manager.

Moving/parking vehicles: As requested by the site, with appropriate controls.
Any new tasks or operations outside the agreed scope must be approved in writing by the site management and area manager. All equipment, products, and tasks will undergo proper risk assessment by Carswells Devil in the Detail's health and safety manager.

Note: Only chemicals from our approved list will be used, with clear COSHH assessments and proper dilution as required. All products (e.g., pump bottles, brushes, cloths) are designed specifically for valeting tasks.

Carswells Devil in the Detail - Hazard: Hazardous Substances

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Hazardous Substances	Employees, contractors, visitors, or the public could suffer skin irritation, respiratory issues, or long-term health effects from chemical exposure during valeting.	<ul style="list-style-type: none"> ▪ Only authorised staff access chemicals. ▪ COSHH assessments and data sheets available. ▪ PPE (gloves, masks, workwear) issued. ▪ No eating/drinking during duties. ▪ Secure chemical storage with bunded COSHH cabinets. ▪ Products kept in original, labelled bottles. ▪ Safer alternatives used when available. ▪ Staff fully trained in safe chemical use. ▪ Display HSE posters near wash stations. ▪ Hand barrier creams provided. 	<ul style="list-style-type: none"> ▪ Ongoing review of product safety. ▪ Supervisor (Craig Carswell) to check compliance during site visits. ▪ COSHH cupboard key held by team leader. 	Craig Carswell	11/04/2025

Carswells Devil in the Detail - Hazard: Hazardous Substances (Continued)

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Hazardous Substances (continued)	Employees, contractors, or visitors may suffer skin or respiratory harm, chemical burns, or illness from misuse, spills, or exposure to hazardous substances.	<ul style="list-style-type: none"> ▪ Staff trained in chemical handling – refresher training every 6 months. ▪ Toolbox talks on hazardous substances. ▪ Full PPE provided. ▪ Colour-coded bottles and signage used for clarity. ▪ Warning posters in place. ▪ Regular site checks and supervision by team leader. ▪ Used cloths disposed of during/after use to prevent buildup. ▪ Chemicals stored in janitor cupboard, away from public areas. 	<ul style="list-style-type: none"> ▪ Ongoing staff reminders via toolbox talks. ▪ Site leader (Craig Carswell or supervisor) to monitor safe use and disposal. 	Craig Carswell	11/04/2025



Carswells Devil in the Detail - Manual Handling

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Manual Handling	Employees, contractors, dealership staff, or visitors could suffer injury or fall ill with no one available to assist, causing delay in emergency response and worsening harm.	<ul style="list-style-type: none">- No extreme manual handling expected.- Tools/equipment to assist with tasks.	<ul style="list-style-type: none">▪ Expand use of upright stacker trucks across sites.▪ Risk assessments for new/expectant mothers and new tasks.▪ Craig Carswell to monitor posture risks and equipment use.	Craig Carswell	11/04/2025

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Lone Working	Employees may suffer illness or injury without assistance, leading to delayed medical attention.	<ul style="list-style-type: none"> ▪ Lone working avoided where possible. ▪ Electronic sign-in system shows who is on-site. ▪ Most work occurs in active showroom areas. ▪ Team members relocated from nearby sites if cover is needed. ▪ Regular contact maintained if staff are unexpectedly working alone. ▪ Site H&S responsibilities coordinated with dealership (e.g. first aid access). 	- Ensure at least a two-man team on-site at all times.	Craig Carswell	11/04/2025
Jet Wash	Employees or others may be struck or injured by high-pressure water.	<ul style="list-style-type: none"> ▪ Only trained operatives permitted ▪ Safety glasses provided ▪ PPE worn at all times ▪ Equipment checked and maintained ▪ Power adjusted as needed ▪ Only one person cleans a vehicle at a time 	▪ Continued refresher training and visual safety signage	Craig Carswell	11/04/2025



Carswells Devil in the Detail - Hazard: Slips, Trips and Falls

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Slips, Trips & Falls	Employees, contractors, visitors, or dealership staff may slip or trip, leading to injuries such as cuts, sprains, or fractures.	<ul style="list-style-type: none">- Designated wash bays with drainage channels to prevent water spread.- Anti-slip surfaces in work areas.	<ul style="list-style-type: none">▪ Encourage use of S3 SRC-rated work boots for anti-slip protection.▪ Continued supervision and site checks (Craig Carswell - Ongoing).	Craig Carswell	11/04/2025

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Electricity	Employees, contractors, visitors, dealership staff – risk of electrocution, burns or fatality from electrical contact.	<ul style="list-style-type: none"> ▪ Authorised access only. ▪ All portable appliances PAT tested. ▪ Tools selected for wet-safe use. <ul style="list-style-type: none"> ▪ Visual checks and regular inspections by management. ▪ Tools turned off when not in use. 	<ul style="list-style-type: none"> ▪ Request client's EICR (Electrical Installation Condition Report). ▪ Part of onboarding/tender checks (Craig Carswell – Ongoing). 	Craig Carswell	11/04/2025
Fire	Injury, smoke inhalation, or fatality if fire breaks out on site.	<ul style="list-style-type: none"> - No use of electrical equipment other than vehicle operations. - Cordless leaf blowers are PAT tested weekly. 	<ul style="list-style-type: none"> - Ensure clients' EICR inspection is provided and held on file. 	Craig Carswell	11/04/2025

Carswells Devil in the Detail - Hazard: Pedestrians (Struck by Moving Vehicles)

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Pedestrians: Struck by Moving Vehicles	Employees, visitors, and dealership staff could be struck by vehicles or machines, leading to injury or death.	<ul style="list-style-type: none"> ▪ Visitor site induction and restricted access areas clearly marked. ▪ High-vis worn by all valeting staff. ▪ Horns/hazard lights used when moving vehicles. ▪ Banksman guidance used in tight spaces. ▪ Painted walkways and handrails in place. ▪ Showroom shutters not used as walkways. ▪ Staff trained on mechanical cleaners. ▪ Floor machines are low-speed. ▪ No phone use during machinery operation. 	<ul style="list-style-type: none"> ▪ Ongoing monitoring and refresher training by Craig Carswell (Area Manager) every 6 months or when needed. 	Craig Carswell	11/04/2025

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Language Barriers	Workers without English as a first language may misunderstand instructions, leading to risk.	<ul style="list-style-type: none"> ▪ Peer mentoring: 'show and do' method. ▪ Staff demonstrate understanding of instructions. ▪ Multiple formats: verbal, signage, visual, etc. ▪ Translation by bilingual staff where possible. ▪ Translations considered where one nationality becomes predominant. 	<ul style="list-style-type: none"> ▪ Craig Carswell to review worker comprehension during onboarding and site checks. Ongoing. 	Craig Carswell	11/04/2025
Other Moving Vehicles	Employees, contractors, visitors & dealership staff - risk of being struck by other moving vehicles.	<ul style="list-style-type: none"> ▪ Authorised access only. ▪ Site rules: hazards on + horn use when moving vehicles. ▪ Verbal alerts used. ▪ High-vis worn at all times. 	<ul style="list-style-type: none"> ▪ Supervision and reminders by Craig Carswell to maintain awareness. Ongoing. 	Craig Carswell	11/04/2025

Carswells Devil in the Detail - Hazard: Work at Height/ Noise Exposure

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Work at Height	Employees or others may fall from ladders/steps when cleaning vehicle roofs, leading to injury.	<ul style="list-style-type: none"> ▪ Majority of work at ground level. ▪ Ladders/steps meet EN131 standards. ▪ Pre-use visual checks on ladders/steps. ▪ Water runoff mopped away before use. 	<ul style="list-style-type: none"> ▪ Craig Carswell to ensure regular checks and supervisor oversight. Ongoing. 	Craig Carswell	11/04/2025
Noise Exposure	Employees may suffer hearing damage or tinnitus due to excessive noise.	<ul style="list-style-type: none"> ▪ Showroom areas are generally quiet. ▪ Noise mainly from background music in the showroom. 	<ul style="list-style-type: none"> ▪ Monitor noise levels if significant changes occur. Review annually. 	Craig Carswell	11/04/2025

Carswells Devil in the Detail - Hazard: Violence & Aggression

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Violence & Aggression	Employees, contractors, visitors, or public may face threats, assault, or injury from intruders, co-workers, or customers.	<ul style="list-style-type: none"> ▪ Authorised access only ▪ No lone working (where possible) ▪ Well-lit site with CCTV ▪ Secure storage of keys ▪ Staff trained to call 999 if needed ▪ Staff advised to avoid conflict and report incidents ▪ Secure compounds and alarms 	<ul style="list-style-type: none"> ▪ Staff to report altercations to management. ▪ Craig Carswell to monitor safety protocols. Ongoing. 	Craig Carswell	11/04/2025

Carswells Devil in the Detail - Hazard: Maintenance Operations and Young Persons

Hazard	Who Might Be Harmed and How?	Existing Controls	Additional Controls Required?	Person Responsible / Target Completion	Date Completed
Maintenance Operations	Employees, contractors, visitors, or members of the public could suffer from cuts, bruises, amputations, or death due to maintenance issues or poor equipment.	<ul style="list-style-type: none"> ▪ Authorised access only. ▪ No vehicle maintenance by valeting staff. ▪ Red-tag system for defective equipment. ▪ PPE and defect reporting procedures. 	<ul style="list-style-type: none"> ▪ Craig Carswell to ensure compliance with procedures. Ongoing. 	Craig Carswell	11/04/2025
Young Persons	Young persons or inexperienced workers may have an increased risk of harm due to lack of experience, understanding of hazards, or process knowledge.	<ul style="list-style-type: none"> ▪ Induction training in hazard recognition, work procedures, and emergency protocols. ▪ Supervision and mentoring systems. ▪ Clear work instructions. 	<ul style="list-style-type: none"> ▪ Craig Carswell to monitor training and supervision of young/inexperienced workers. Ongoing. 	Craig Carswell	11/04/2025



Carswells Devil in the Detail – Risk Assessment: Car Park/Site Operations - Sign-Off & Review


FIELD	DETAILS
Risk Assessment ID	RA007U – Risk Assessment: Car Park/Site Operations
Assessed by:	Craig Carswell
Received by:	
On Date:	11/04/2025
Review:	Dealership/Site Specific (e.g., Showroom, Forecourt)

Version	Date	Updated by	Summary of Changes
1.0	11/04/2025	Craig Carswell	Initial assessment for Carswells Devil in the Detail
2.0			
3.0			
4.0			
5.0			

This Risk Assessment is developed in line with HSE guidelines and has been deemed suitable and sufficient. It reflects thorough checks and consultations, with all reasonably practicable control measures in place to ensure that the remaining risk is low.



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NAME	Date	SIGNATURE
Craig Carswell	11/04/2025	

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