



Enrollment Packet 2020-21 Program

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BEEHIVE PARENT CHILD CENTER, INC.

Mission and Program Details

Beehive is a parent cooperative preschool that opened at its present location in October, 1973. It is a non-profit organization that is housed on the campus of West University Elementary School through a special agreement with the Houston Independent School District and the City of West University Place. The mission of the school defined in its original proposal is as follows: To strengthen family and community life through a program involving both parent and child in learning experiences that provide parent opportunities to develop childrearing skills and develop a sense of camaraderie with other parents of young children. This dual mission continues to provide a strong foundation at Beehive, as Beehive encourages children to become independent thinkers and explore learning through their interest. Our schools' goal is to nurture the whole child by supporting academic, social, emotional and physical growth; create school readiness; and foster parent involvement in their child's education. Beehive teachers facilitate play-based learning in combination with established educational curricula, while parents have the unique opportunity to be actively involved in their child's educational community.

The Beehive program capitalizes on preschoolers' natural enthusiasm and curiosity and extends their opportunities to discover and learn. Children move freely among the numerous learning centers within the two indoor classrooms and outdoor learning environment. Games and activities are open-ended and process-oriented to promote investigation and experimentation. The important and active role parents play at Beehive contributes to the nurturing community we all enjoy.

Classes

Beehive has a pre-school classroom for our three year old program; and a pre-kindergarten classroom for our four year old program. Our school is an open, play-based school where students can interact with all classmates in both rooms.

Curriculum

Beehive incorporates two research-backed curricula into its play-based learning environment: Get Set for School from Learning Without Tears and Blueprint for Early Literacy pre-kindergarten curriculum supplement from Children's Literacy Initiative.

Staff

The Beehive staff hold a Bachelor's degree or higher and have a teaching certificate and/or early childhood education experiences and credentials.

Parent Involvement

Beehive is a parent cooperative preschool. Parents are involved in three specific ways. A parent of each child works at Beehive one day every two weeks on a regularly scheduled basis. The parents provide support to the teachers by supervising one of the learning centers and helping prepare snacks, monitoring bathrooms, etc. Parents are also responsible for signing up to support the five extra center areas: sensory bins, mud kitchen, book table, cooking, and playdough. Lastly, parents are required to complete 15 hours of parent education in child development, parenting or preschool curriculum during the school year by reading books/articles, attending meetings/workshops, watching videos, etc. Hours can be completed by parents individually, and Beehive will provide opportunities to complete training hours as well.

BEEHIVE PARENT CHILD CENTER, INC.

Tuition & Enrollment Information

Application, registration, supply and tuition fees are non-refundable once enrollment is confirmed. Supply and tuition fees are refundable if we are unable to place a child off of our waitlist.

Application Fee	\$75/new student
Registration Fee	\$250/new student \$150/returning student
Supply Fee	\$250/student
Last Month's Tuition	\$450/Pre-School short day \$650/Pre-School long day/Pre-Kindergarten

To confirm enrollment

1. Full payment of all fees, and last month's tuition.
2. Completed enrollment packet, including:
 - a. Student Information Form – 2 pages
 - b. Consent Form
 - c. Personal History Form
 - d. Emergency Contacts Form
 - e. Medial Statement Form – Signed by doctor AND parent.
 - f. Background Check Form

Admission Requirements

1. Full payment of fees and tuition, and paperwork are required to confirm enrollment.
2. Children must be three years of age by September 1st of the current school year. Students will be placed in the appropriate age-related peer group class. Pre-school hours are Monday – Friday, either 9am – 12pm, or 9am – 2pm. Pre-Kindergarten hours are Monday – Friday 9am – 2pm. Exceptions may be made if it best serves the child, family, and the Beehive community
3. Students must be toilet trained.
4. Students must be able to change their own clothes.

Enrollment Period

1. Current students, siblings, and legacy priority enrollment is February 10th – 14th, 2020
2. New student enrollment begins February 17th, 2020.

Age Requirements

Beehive serves children who are three years of age by September 1st. Children must be four years of age by September 1st to be eligible for the PreK program. All children must be toilet trained.

Parent Involvement Requirements

One parent of each child enrolled at Beehive must fulfill three obligations: (1) work at the school once every two weeks on a regularly scheduled basis, (2) acquire 15 hours of parent education in child development/parenting, and (3) sign up 4 times as a volunteer to bring supplies for either sensory bin, playdough, mud kitchen, cooking project and book table.

Staff

Degreed and/or certified teachers and director assume responsibility for developing curriculum and organizing the daily schedule. Any specific problems or occurrences affecting your child will be brought to your attention. Parent-teacher conferences will be scheduled once a year, however, parents and/or teachers may request additional conferences at any time. Parents will be informed of any health issues, including exposure to serious communicable diseases that affect the Beehive children.

Checks/cash for the application fee of \$75 will be due upon application (This fee is waived for current families). A separate check for registration, supplies and last month's tuition are required with the application to confirm enrollment. Please write a third, separate check if choosing the Friday enrichment program (also processed only upon admission). **Application, registration, supply and tuition fees are non-refundable once enrollment is confirmed. Supply and tuition fees are refundable if we are unable to place a child off of our waitlist.**

I have read the above and understand that Beehive Parent Child Center, Inc. is a non-profit parent cooperative preschool and that I must fulfill the requirements stated above in order for my child to be enrolled in the early childhood program. I agree to work at Beehive one day every two weeks. I understand that I may pay another parent to substitute no more than once a month or every other workday. In addition to the work requirement, I understand that I must acquire 15 hours of parent education for the year and will be responsible for planning, setting up, and putting away projects and props used for a learning theme during the school year.

I agree to comply with state law requiring all people volunteering regularly with children to obtain a complete background check.

Signature of Parent or Legal Guardian

Date

I, the director, have presented the requirements of Beehive Parent Child Center and accept the responsibility for delivery of such.

Jennifer Jacobs, Director

Date

Date of Admission _____

Date of Withdrawal _____

BEEHIVE PARENT CHILD CENTER, INC.

Consent Form

Child's Name: _____

Nature walks and walks to nearby points of interest enrich the Beehive Curriculum. These walks may include trips to West University Elementary School and grounds; West University Fire Department, Southside Community Garden, and the West University Library.

I _____ give _____ do not give my consent for my child to participate in walks away from school to a nearby point of interest.

Signature of Parent or Legal Guardian

On Water Day, sprinklers and wading/splashing pools are set of for the children to play in the water.

I _____ give _____ do not give my consent for my child to participate water day.

Signature of Parent or Legal Guardian

Photographs or videos of Beehive children are taken periodically at school by teachers, parents, or news agencies. These images might be placed on the school website, on social media (no names/faces in social media) or in print to promote Beehive Parent Child Center, Inc. Neither the parent nor the child will be compensated for these images

I _____ release _____ do not release an unrestricted right for Beehive Parent Child Center, Inc. to use photographic images of my child.

Signature of Parent or Legal Guardian

BEEHIVE PARENT CHILD CENTER, INC.
Personal History Form

Child's Name: _____

Name and Ages of Siblings

Name	Age	Current School

Child's previous experience in peer group situations. Examples include music classes, Mother's Day Out programs, Preschool, Gymboree, etc.

Significant events in child's life (premature birth, medical trauma, frightening experience, etc).

Anything else you would like us to know about your child.

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Medical Statement

Immunizations	Date/Dose 1	Date/Dose 2	Date/Dose 3	Date/Dose 4
Polio (IPV or OPV)	_____	_____	_____	
DTaP/DT/DTP	_____	_____	_____	_____
Hib	_____	_____	_____	
Hepatitis B	_____	_____	_____	
MMR	_____			
Varicella	_____	OR Chicken Pox Case	_____	
Hepatitis A	_____	_____		
Pneumococcal Conjugate Vaccine	_____	_____	_____	_____

For 4 year-olds only

Vision Test	R 20/_____	L 20/_____	_____ Pass	_____ Fail
Hearing Test	1000HZ	2000Hz	4000Hz	
Right	_____	_____	_____	_____ Pass _____ Fail
Left	_____	_____	_____	

Known Allergies: _____

Existing Illness: _____

Previous Injury/Illness/Hospitalization during the past 12 months: _____

Special Needs: _____

I have examined _____ within the last 12 months and have determined that he/she is physically
(Child's Name)
able to participate in a preschool program.

Physician's Signature: _____ Date: _____

Physician's Name (please print or type): _____

Address _____ Phone: _____

I authorize the health provider named above to share this information with Beehive Parent Child, Inc.

Parent's Signature