



MORGAN

COLLEGE OF MINISTRIES

An educational outreach of
Reconciling Pentecostals International

Student Handbook

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Morgan College of Ministries



Originally named RPI Bible College, Morgan College of Ministries was renamed in 2023 as a way to honor the life and ministry of Reverend Mother Gloria Sue Morgan (January 12, 1939– September 17, 2023)– an influential prayer warrior, worship warrior, teacher, preacher, minister of the gospel and spiritual mother to many in our organization. She dedicated her life to the Lord at a very young age and continued in ministry within the LGBTQ+ community after a personal experience brought her to fully understand that Whosoever as it states in John 3:16 does not leave anyone out regardless of their sexuality or gender identity. Mother Morgan, or “Mama” as many called her, became a spiritual mother to many generations of our community who otherwise lost their connection and access to family.

Education is an element of ministry that Mother Morgan was passionate about, especially as she mentored new ministers. It is with this in mind that the RPI Board of Presbyters sought to establish a lasting monument in her name by renaming RPI Bible College to Morgan College of Ministries in her honor in September 2023.

Mama left a legacy of Love, acceptance, perseverance, excellence, and determination, prayer and worship of Jesus Christ; those of us who had the honor of knowing and interacting with her have been forever changed because of her ministry. Morgan College of Ministries stands to see that legacy continued through offering an educational program she would have been proud of that mentors and equips powerful witnesses of the gospel of Jesus Christ.

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A Message from the Morgan College of Ministries Educational Director

Dear Morgan College of Ministries Candidates,

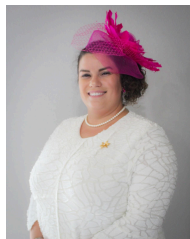
Welcome to Morgan College of Ministries! I am so excited that you're here. Congratulations on your acceptance into this program. One of the most important objectives of this program is to prepare and equip you to go forth and proclaim the gospel to all who will hear it.

Morgan College of Ministries is designed to not only give you instruction in the Word of God, but to provide you with a skill set in other areas relating to ministry. It is also designed to provide you with opportunities to develop your discipline in your personal life and ministry of the gospel. Motivation and excitement fade, but when developed, discipline can carry us when we want to give up or even become distracted by circumstances. Prioritization will be another added benefit to the program, helping you to learn balancing important areas of your life such as family, personal study, and ministerial opportunities and assignments. It is our desire to help you be better prepared to share the Gospel of Jesus Christ and to live out your faith boldly and radically.

As Director of Education, I am so excited and honored to be working with you as you complete your ministry training. I know that you will not only grow as a minister but as a follower of Jesus Christ because of what you will put into this program. You'll get out what you put into it and it's my prayer that you will use every opportunity presented to you in this program as a building block for your growth in ministry. You can reach out to me with questions regarding the program or any concerns you may have regarding your success. Remember, God qualifies those He calls and we're here to support you as He qualifies you!

May the LORD Jesus bless and strengthen you on this journey,

Rev. Juliana Schad, LMT, BCTMB
Morgan College of Ministries, Educational Director
Rev.Julianaschad@gmail.com



Student Expectations

Google Classroom

Morgan College of Ministries (MCM) uses Google Classroom for all assignments, communication, lectures, and practicums. Occasionally, there may be opportunities for in-person exercises; students will be notified as these arise.

Students need an email address (preferably a Google account, but not required) to access Google Classroom. A classroom code will be provided to join the learning space.

A “how-to” video will be available in Google Classroom to guide students on navigating assignments, announcements, lectures, and practicums. For additional help, students may contact their instructor or the Director of Education.

Procedures

- Students will read assigned books either in full or by sections as directed in the specific course syllabus.
 - Starting Level 2, Quarter 3, students must either attend a live preaching or teaching practicum at their local church or submit a recording of their practicum to Google Classroom for constructive feedback.
 - Level 1 courses have a different total points value than Levels 2-4 due to the absence of the practicum. Similarly, blocks without practicums will have adjusted total points.
 - Students will answer a Weekly Discussion Question and respond to at least one other student twice during the week.
 - Students will have a weekly Service Diary as part of their service attendance grade covering topics covered in preaching and teaching at their local church.
 - Students will be required to attend two Live Lectures over the course of the class; one being scheduled two weeks into the course and the second becoming scheduled during the last week of each course block. All students must attend and participate in the live or pre-recorded lectures to discuss content and engage with the instructor.
 - A Google Meets or YouTube link will be provided depending on the lecture format.
 - Students will submit a 2,500 word or 5-page essay (whichever comes first) covering their understanding of the topic, including scripture, reading, and lecture references, as well as personal and ministerial application.
 - Essays will be graded using a rubric outlined in the grading policy.
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Academic Calendar

Courses run in four quarters, each 10 weeks long, with breaks for summer and winter:

Academic Year 2025-2026

- **Quarter 1:** September 29, 2025 - December 12, 2025 (10 weeks)
 - Thanksgiving Week off (November 24 - 28, 2025)
- **Winter Break:** December 15, 2025 - January 2, 2026 (3 weeks)
- **Quarter 2:** January 5, 2026 – March 13, 2026 (10 weeks)
- **Quarter 3:** March 23, 2026 – May 29, 2026 (10 weeks)
- **Summer Break:** June 1, 2026 – June 19, 2026 (10 weeks)
- **Quarter 4:** June 22, 2026 – August 28, 2026 (10 weeks)

Each block includes weekly discussion questions, a live lecture, an essay, and a preaching/teaching practicum starting Level 2 in Quarter 3. Level 4 Quarter 4 includes a final senior capstone.

Policies

- Students must uphold the statement of faith, Christian living expectations, and grading standards as described in the course catalog.
 - Assignments must be submitted on time through Google Classroom only. Submissions via email, text, or other platforms will not be accepted.
 - Students must conduct themselves in a Godly manner with honesty and integrity. Plagiarism, cheating, or dishonesty may lead to immediate dismissal.
 - Kindness and respect are required in all interactions within the online classroom.
 - Communication with instructors must be through Google Classroom or official contact emails, not personal numbers or social media.
 - Students are expected to attend and participate in all local church services and events.
 - Disciplinary action may be taken by Morgan College of Ministries, Reconciling Pentecostals International (RPI), and/or local church leadership, which may include dismissal from the program.
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Attendance Policy

- Students must participate faithfully in their local church's services and events.
 - For sickness or emergencies, students may submit a signed, written statement by their local pastor, active church leader, or spouse along with proof of watching the recorded service online within the week of the missed service to receive half credit for attendance.
 - Excused absence requests must be submitted by Friday of the week the service was missed to the Director of Education, Rev. Juliana Schad, at rev.julianaschad@gmail.com.
 - Missed services must be viewed during the same week the recording becomes available.
 - Full credit is given for absences due to pre-approved RPI events or ministry trips.
 - Planned vacations or absences do not qualify for excused absences; students must notify the Director before the planned time off during the quarter.
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Student Discipline

- Morgan College reserves the right to place students not meeting satisfactory academic progress (SAP) on academic probation.
 - Private and public conduct reflects on MCM, the local church, and RPI. Behavioral issues may result in probation or dismissal.
 - Students are allowed two disciplinary actions per academic year. More than two will result in dismissal and require reapplication.
 - First disciplinary action: warning, meeting with the Director, signed commitment to improve. Students may still apply for excused absences and no extra penalty for late assignments.
 - Second disciplinary action: academic/behavioral probation, with a formal meeting and signed action plan. No excused absences and a 20% deduction for late/missing assignments.
 - Failure to improve may result in dismissal, with re-admittance subject to Director and local leadership approval.
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Grading Policy and Assignments

- Assignments submitted late will lose 10% per day unless an approved extension is granted or if a student is on Level 2 probation.
- A minimum score of 80% is required to pass.
- Assignments are weighted by cumulative points per 10-week block as detailed below:

Service Journal (10 points/Service -Wednesday and Sundays; total 200 points per course)

- Weekly posts assigned after each service beginning with the Service of the course start week
- Students must post an original response regarding the service including:
 - Clearly stating attendance: 1 point
 - Summary of message or key moments in service: 3 points
 - Personal reflection: 4 points
 - Connection to course themes: 2 points
 - Total: 10 points per service
- Service journal adds to educational value by promoting engagement in service; not just showing up. The journal encourages students to process what they have heard and how it connects with their learning.
- Accountability for services without surveillance: Students self report attendance and reflect which encourages honesty and engagement in service.
- Points awarded based on quality and engagement; vague or insufficient responses may lose points.
- Students missing a service may request an extension and watch another service for half credit by submitting an excused absence request (see attendance policy).

Weekly Discussion (20 points/week; total 200 points per course)

- Weekly posts assigned every Monday.
- Students must post an original response and reply to at least one classmate for full credit.
- Discussion posts count toward attendance and participation in the Google Classroom.
- Points awarded based on quality and engagement; vague or insufficient responses may lose points.

Live/Pre-recorded Lecture (130 points each/260 points total)

- Assigned during the second week of class and the second to last Friday of the course.
- Attendance and participation required.
- Designed to expand on weekly readings and cover topics in the books and weekly discussion questions, offer deeper insight and real-world application from the instructor's perspective and personal ministry experience.
- Designed to reinforce the ease and concepts from assigned reading
- integrates spiritual reflection with academic learning
- providing real-life ministry or personal experience as a lens for deeper understanding.
- Supporting Student preparation for the final assignment.
- Students will submit a post lecture reflection worth 40 points (out of the 130 points)
- Post lecture reflection guidelines are as follows:
 - Summarize key points of the lecture: 10 points
 - Reflect on how the instructors insights impacted or challenged you personally and/or spiritually: 10 points
 - Make clear connection to course reading and weekly discussion: 10 points
 - Be well-organized, complete and written thoughtfully: 10 points

Essay (800 points; 2,500 words / 5 pages double spaced)

- Due last Friday of the course.
- Graded by rubric:
 - Content Knowledge: 100 points
 - Personal Application: 200 points
 - Ministerial Application: 200 points
 - Scriptural References: 150 points (at least 5 scriptures, 3 readings, 1 lecture, total 9 references)
 - Mechanics of Writing: 75 points (APA or MLA format, grammar, clarity)
 - Essay Prompt Compliance: 75 points

Rubric uses scale from full points (Excellent) to zero (Not Present).

Live or Online Practicum (500 points; Levels 2-4, Quarter 3)

- Assigned in week 7 of the preaching/teaching block.
- Students present sermon/lesson live or via recording for instructor feedback.
- Topics assigned by level (Salvation, Holy Ghost, Baptism).
- Feedback covers presence, technique, content, scripture use, and other relevant criteria.

Senior Capstone (1,000 points; Level 4, Quarter 4)

- Final assignment presenting MCM experience and post-graduation ministerial goals.
 - Includes interview or shadowing of an RPI minister.
 - Graded on presentation quality and content.
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Standards of Writing

Essays must demonstrate:

- Clear and focused thesis
- Use of topic sentences and strong conclusions
- Sound critical thinking
- Proper referencing of scripture, lectures, and readings
- Consistent formatting (APA or MLA)
- Application to personal life and ministry
- Separate Works Cited page (does not count toward length requirement)

A prerecorded Standards of Writing video will be available in Google Classroom.

Morgan College of Ministries Disclaimer

- Participation in MCM does not guarantee credentialing with RPI.
 - Credentialing applications must be made separately through RPI.
 - Students intending to seek credentialing must complete required coursework, receive Director and local pastor approval before applying to RPI.
 - For more info, visit: rpifellowship.com/licensure-and-ordination.
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Non-Discrimination Statement

Morgan College of Ministries is committed to equal and fair treatment of all individuals and does not discriminate based on race, color, national origin, religion, gender identity, sex, sexual orientation, financial status, or disability.

Reasonable accommodations will be provided for students with documented disabilities, including those related to pregnancy or similar medical conditions, per the ADA.

Course Descriptions

Morgan College of Ministries (MCM) offers courses designed to deepen biblical knowledge, enhance ministry skills, and prepare students for practical service in the church. Courses include a mix of reading, lectures, discussions, essays, and practicums, aligned with the core categories of study.

1. New Testament Studies

Explore the historical, cultural, and theological context of the New Testament. Learn about the life of Jesus, the early church, apostolic writings, and how scripture applies today, including discussions on women in ministry and LGBTQ+ inclusion.

2. Preaching and Teaching

Develop skills in biblical exposition, sermon preparation, and effective teaching strategies. Emphasis is placed on Pentecostal approaches to Bible study, sermon delivery, and congregational engagement.

3. LGBTQ+ Reconciliation in the Church

Engage with affirming theology and pastoral care for LGBTQ+ individuals. Study scripture, doctrine, and church history to foster reconciliation and inclusion within Pentecostal and broader Christian contexts.

4. Discipleship, Evangelism, and Missions

Focus on building meaningful discipleship, sharing the gospel, and understanding mission work both locally and globally. Courses cover community outreach, personal evangelism, and the calling of missions.

5. Practical Ministry

Includes hands-on ministry training through practicums, local church involvement, and ministerial leadership skills. Students gain experience in preaching, teaching, pastoral care, and service leadership.

Categories of Study

Morgan College's curriculum is structured around five key categories to ensure a comprehensive ministerial education:

Category	Description
Biblical Studies	Deep study of Scripture, including Old and New Testament survey, biblical languages, and hermeneutics.
Theology and Doctrine	Exploration of Christian beliefs, Pentecostal theology, systematic theology, and apologetics.
Practical Ministry Skills	Training in preaching, teaching, pastoral care, leadership, and church administration.
Spiritual Formation and Discipleship	Development of personal and communal spiritual disciplines, discipleship models, and evangelism strategies.
Cultural Engagement and Reconciliation	Addressing contemporary issues such as LGBTQ+ inclusion, racial reconciliation, and social justice from a Pentecostal perspective.

Student Handbook Agreement

By signing this handbook, I constitute that I have read the terms of my enrollment in Morgan College of Ministries and will uphold the requirements of my enrollment. I understand that the requirements in this handbook are binding and if I am unable to comply with these requirements I may be dismissed from the program.

I understand that I have the right to request an extension for assigned work and that the Educational Committee reserves the right to deny applications for extensions and determine the extent of requested extensions. All requests **MUST** be submitted in writing to the Morgan College of Ministries director of education and all decisions by the Morgan College of Ministries Educational Committee will be final.

I understand that any changes made by the RPI board or Morgan College of Ministries Educational Committee **SHALL NOT**, consequently, change the requirements of any current students. Current students will continue to work on the course requirements as outlined in the catalog they received upon matriculation.

The above statements shall constitute an agreement between the Student and the Morgan College of Ministries Educational Committee.

Signature of Student

Date

Rev. Juliana Schad, LMT, BCTMB

Signature of Morgan College of Ministries Director

COMPLAINT FORM

The purpose of this form is to assist you in filing a complaint with Morgan College of Ministries. All information below is required to be filled out in order for the complaint to be processed.

Name: _____

Address:

Telephone Number: Home: () _____

Cell phone: () _____

What is the most convenient time for us to contact you about this complaint?

Daytimes (8-4) ____ Evenings (5-9) ____ Weekends (9-9) ____

Please explain your complaint.

Please list below any persons (witnesses, or others) if known, whom we may contact for additional information to support or clarify your complaint.

Name: _____

Address: _____

Telephone No.: () _____

Do you have any other information that you think is relevant to our investigation of your allegations?

What solution are you seeking?

*** We cannot accept a complaint if it has not been signed. Please sign and date this complaint below.**

Signature

Date

Please feel free to add additional sheets, as necessary, to explain the present situation to us.

Please mail to:

Rev. Juliana Schad

1909 S. East Street Indianapolis, IN 46225

Or Email to:

Rev.julianaschad@gmail.com