

Meeting Minutes

7/14/26

Meeting called to order: 6:01pm

Attendees: Vicki Narveson, Timmy Deason, Glen Heffner, Lisa Rutland, Dean Domas, Bob Morris, Ron Connor

Absent: Ralph Layton

Source: Transcript titled "MyRec 0714 1822."

Meeting Administration

- The group agreed to continue recording meetings, transcribing them, and providing the draft minutes to Vicki for review and edits before approval.
- The meeting was recorded.

Approvals

- **Prior month's minutes:** Motion made by Lisa Rutland and seconded by Dean Domas. Motion carried unanimously.
- **Financial reports:** Motion made by Glenn Heffner and seconded by Timmy Deason. Motion carried unanimously.

Financial Report

- Two certificates of deposit were renewed following an email vote. The approved option was a one-year renewal, and the rate increased by one-quarter percent before renewal.
- One CD of approximately \$20,000 earned nearly \$700 in interest for the prior year.
- Another CD of approximately \$56,000 earned approximately \$2,000 in interest for the prior year.
- The savings account is earning approximately 72 cents per month.
- The group discussed whether to move approximately \$8,681 from savings into a CD or money market account to improve earnings while preserving needed liquidity.
- A six-month CD or money market account was discussed as a possible option, depending on accessibility and rates.

Action: Vicki and Chief will research CD and money market options, including whether checks can be written or funds can otherwise be accessed from a money market account.

Old Business

New Ladder Truck

- The ladder truck is back in service and operating as expected.
- The truck was used at the church fire and performed properly.
- Photos and a video of the ladder truck operating are available on the website.
- No further issues were reported.

Decision: Remove the new ladder truck item from future agendas.

Engine 81

- A letter was sent to the Tax Commission explaining why keeping Engine 81 as a reserve vehicle would benefit the fire department, fire district, and Savannah Lake Village.
- The group agreed to keep Engine 81 as a reserve without the department taking on financial responsibility for insurance, maintenance, or other related costs.
- Engine 81 is currently located at EMS Station 3 and may be used from that location when appropriate.
- The Chief is evaluating whether responders near Mount Carmel or Shenandoah should go directly to Station 3 to take Engine 81, rather than traveling to the main station first.
- Engine 81 will remain fully outfitted as an engine for reserve credit, though it does not carry rescue tools for vehicle accidents.

Action: Chief will continue reviewing response procedures for using Engine 81 from Station 3 and will consult with likely responders before making a final recommendation.

Engine 81 Shore Power and Station 3 Access

- Engine 81 was found not plugged into shore power during a recent visit.
- The group discussed the need to keep the truck plugged in so the batteries do not die and require replacement.
- The extension cord may have been moved or missing and needs to be located.
- A sign may be needed to remind personnel to leave the truck plugged in.

- There is a lockbox on the side door of Station 3 with a key for access.
- Personnel using the lockbox should return the key when done and scramble the code.
- The garage door uses up, down, and stop buttons; personnel may need to access the building to operate the door when taking or returning the engine.

Action: Determine what happened to the extension cord and ensure Engine 81 remains plugged into shore power.

Decision: Remove Engine 81 replacement and Station 3 access from future agendas unless new issues arise.

New Brush Truck

- The brush truck was expected to be completed Wednesday after additional engine work was required.
- The vendor planned to drive and break in the truck before release.
- Pickup was expected Friday, based on the current schedule.
- After the truck returns, M&M will complete remaining work, including reinstalling the turret with new piping and installing the pipe from the pump to the turret underneath the truck.
- Once the final work is complete, the brush truck will be placed in service.

New Business

Chief's Report

Fire Calls and Training

- June fire calls for service: 9.
- Calls within SLV and the district: 5.
- Total fire responses: 84, averaging 9.3 responders per run.
- Trainings held: 3.
- Training attendance: 59 total, averaging about 20 attendees per training.
- AutoAid was received once and given four times, partly due to the church fire.

Church Fire

- The first response had the fire out with no visible smoke; however, SLED requested that crews stop applying water to preserve possible evidence.

- The department later returned for a rekindle as a result of that request.
- The Chief noted that the rekindle was not due to fire department performance.
- Rehab was set up due to heat, including a tent and hydration support.
- The church provided food to responders.
- A dump tank was set up later in the operation, but it was not ultimately used for active pumping beyond recirculation.

EMR Report

- EMR runs: 33.
- Total EMR responses: 115, averaging 3.5 responders per run.
- Runs outside SLV: 4.
- EMR trainings held: 1.
- EMR training attendance: 12.

Other Items

- The Chief noted that an online Safety Officer class is being offered again.
- Anyone interested should register as soon as possible before the class fills.

Adjournment

A motion to adjourn was made and seconded. The meeting adjourned at 6:23 p.m.

Action Items

Action Item	Owner	Status/Notes
Review draft transcript-based minutes and make necessary edits before approval.	Vicki	Ongoing process for future meetings.
Research CD and money market options for approximately \$8,681 currently in savings.	Vicki and Chief	Include rate comparison and access/check-writing options.
Evaluate response procedures for using Engine 81 from Station 3.	Chief	Consult likely responders near Mount Carmel/Shenandoah before deciding.
Locate the missing or moved extension cord and ensure	To be determined	Consider adding a reminder sign.

Engine 81 remains plugged into shore power.		
Coordinate final brush truck work with M&M after pickup.	Chief	Turret and piping work remain before service placement.
Register interested personnel for the online Safety Officer class.	Interested personnel	Register as soon as possible before the class fills.

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Meeting Minutes

6/9/26

Based on transcript: MyRec 0609 1838

In Attendance: Robert Morris, Ralph Layton, Ronald Connor, Tim Deason, Lisa Rutland, Dean Domas, Glenn Heffner, Clifton White

Absent: Vicki Narveson

1. Call to Order and Approval Items

The meeting was called to order by R. Layton 6:00pm with a review of the previous meeting minutes. A motion was made by G. Heffner and seconded by R. Connor to approve the minutes, and the motion carried unanimously.

Financial statements were also reviewed. A comment was raised regarding a large deposit, which was noted positively. A motion was made by G. Heffner and seconded by R. Connor to accept the financial statements, and the motion carried unanimously.

2. Old Business

New Ladder Truck

Chief Morris reported that the new ladder truck remains in Augusta for repairs. The required parts have been received, and the vendor is working on the truck. Progress was delayed when the assigned technician was away for three days due to a funeral. The most recent estimate was that the truck would be completed this week, though that timing may have shifted. Additional labor was required, and approval for that work was obtained from Brindlee Mountain. Members asked whether more problems had been discovered. It was clarified that an additional part was needed and that a component upgrade required modifications because the replacement part was larger than the

original. No updated ETA was available at the meeting, but a further update was expected.

Engine 81 / Engine Replacement

Chief Morris reported that he contacted the tax commission and submitted a letter explaining why Engine 81 should be retained rather than sold. The commission agreed, and Engine 81 will be kept as a reserve engine. The current plan is to house it temporarily at the ES Station 3 building until Station 3 is completed, after which it will relocate there as a reserve apparatus.

The reserve engine may also serve multiple purposes, including brush fire response from Station 3 and support for water shuttle operations, adding another 1,000 gallons of water capacity. No definite timeline was available for relocation to the new Station 3 facility. Although the budget target was the second quarter of the fiscal year beginning in October, Chief Morris expressed uncertainty about whether that timeline will be met and indicated he will continue following up to keep the project moving.

Station 3 Access

Chief Morris clarified that once the ladder truck returns, Engine 81 will be moved to the EMS Station 3 building. To improve access, a separate lock box and spare key will be installed on the side door so members can enter more conveniently without needing to go through the front entrance and living quarters.

New Brush Truck

The new brush truck (T88) was initially taken Fairway Ford in Greenville after local options were unavailable or had long delays. However, after a week, the dealership reported it did not have the software necessary to diagnose the older truck. The vehicle has since been transferred to Fleet Master in Greenville, a shop better equipped to service older trucks and their software systems.

Chief Morris reported that much of the truck's repair work has already been completed, including re-piping the turret gun, ordering the replacement hose from the back of the truck to the turret, replacing cracked shutoff valves for the two hose reels, and replacing the idle cables. Once the truck returns, the remaining work is expected to be completed quickly. Overall, the truck remains a good value given its purchase price and the available repair budget.

Park Ranger Request

A request was discussed to have an engine or two present at Hickory Knob State Park between 1:00 p.m. and 2:00 p.m. for a "Touch-A-Truck" event on July 4th. More details

were referenced from a post on NextDoor and follow-up communication. Members acknowledged the timing and location.

Fireworks at Tara Clubhouse

The board discussed a request for fire department presence at the Tara clubhouse fireworks event scheduled for Friday, June 26. The current plan is to send a brush truck, likely Brush 85, and stage it near the golf cart path around hole number nine and the former lake area where fireworks are expected to be launched.

Members noted that final staging may need to be adjusted depending on wind conditions and where fire risk appears highest. The purpose of the standby assignment is to respond quickly if fireworks ignite surrounding vegetation or other materials. It was also noted that a certified driver will be required.

Fire Academy Class

Chief Morris announced that a SC Fire Academy Emergency Vehicle Driver Training (EVDT) class has been confirmed and will proceed. The first session will be Monday at 6:00 p.m. in Hodges, SC, with the remaining schedule to be discussed then.

3. New Business

Vice Chairperson Selection

The board addressed the need to select a Vice Chairperson following Mike Walsh's step-down from Chairperson. R. Connor volunteered to serve. A motion was made by T. Deason to elect R Connor as vice chair, seconded by L. Rutland and the motion carried unanimously.

CD Renewals

The topic of CD renewals was listed on the agenda, but the board did not have enough information available at the table to take action.

4. Chief's Report

Fire Calls

Chief Morris reported 11 fire calls for service during the period. Five occurred in SLV and six in the district. A total of 48 responders participated, averaging about 4.5 personnel per run. There were also three trainings with 46 attendee's total. Mutual aid was received once and provided five times.

Medical Calls

On the EMR side, Chief Morris described it as another light month with a total of 22 calls. The average response was 2.6 personnel per run, with only three calls outside SLV. One EMR training was held with nine people attending. The department has recently lost several EMRs due to retirements and departures, including the Steve and Kathy Delaney, Mike Walsh, Dickey Waters, and Karl Narvelson. Chief Morris reported that several people are interested in becoming EMRs, and the department hopes to hold a class within the next couple of months to add four to six new members.

5. Membership Applications

Stacey Galloway

Chief Morris presented Stacey Galloway for acceptance into the firefighting ranks. She is already a member of the department and wishes to become a firefighter. A motion was made by R. Connor, seconded by G. Heffner to accept her application, and the motion carried unanimously.

William Kilty

Chief Morris then presented Bill Kilty as an applicant. Bill has prior fire service experience, having served as a firefighter until 1995 and as an EMT through 1981. A motion was made by R. Connor, seconded by T. Deason to accept his application, and the motion carried unanimously.

Richard Larson

Chief Morris presented Richard Larson as an applicant. Noted as having medical background and interest in EMR training. A motion was made by L. Rutland, seconded by D. Domas to accept his application, and the motion carried unanimously.

Stu Lorton

Chief Morris presented Stu Lorton as an applicant. Lives close to Station 1 and was viewed as a strong local recruit with interest in becoming operational quickly. A motion was made by L. Rutland, seconded by G. Heffner to accept his application, and the motion carried unanimously.

Brad Lovemark

Chief Morris presented Brad Lovemark as an applicant. Prior Coast Guard experience and rescue/fire-related certifications were noted as positives. A motion was made by L.

Rutland, seconded by G. Heffner to accept his application, and the motion carried unanimously.

Wes Newman

Chief Morris presented Wes Newman as an applicant. No prior fire experience noted, but he was described as interested and willing to get involved. A motion was made by G. Heffner, seconded by T. Deason to accept his application, and the motion carried unanimously.

William Rafferty

Chief Morris presented William Rafferty as an applicant. Former volunteer fire chief from New Jersey with fire certifications; expected to participate seasonally. A motion was made by G. Heffner, seconded by D. Domas to accept his application, and the motion carried unanimously.

James Roundtree

Chief Morris presented James Roundtree as an applicant. No prior fire experience noted, but he was described as interested and willing to get involved. A motion was made by G. Heffner, seconded by L. Rutland to accept his application, and the motion carried unanimously.

Member Removal

Courtney Dockins – The board discussed removal based on lack of participation, including no calls in the last six months and minimal training attendance. Equipment assigned to this member was also noted as currently unused. The recommendation to remove the member was presented. A motion was made by G. Heffner to remove member, seconded by R. Connor and the motion carried unanimously.

Equipment and Operational Readiness

The board discussed whether sufficient radios and PPE are available for the incoming recruits. Leadership reported that five additional radios had recently been purchased, and additional radios may be recovered from departing members. At this time, equipment availability appears manageable, though it will continue to be monitored as recruits are onboarded.

Training and Certification Follow-Up

The board discussed whether out-of-state certifications for incoming members would transfer. Leadership indicated that certifications should be reviewed against South Carolina requirements, including IFSAC, Pro Board, and NFPA standards. Follow-up is

needed on transcripts and certification equivalency for William Rafferty and any other recruits with out-of-state training credentials.

6. New Business

- Blue Way / Blue Water Festival Opportunity – The board was informed of a possible future event at Hickory Knob State Park tied to a grant opportunity. If the grant is secured, the department expressed interest in participating.
- Recognition for Kathy and Steve Delaney – A motion was made by G. Heffner, seconded by T. Deason to obtain plaques recognizing Kathy and Steve for 12 years of service, including Steve's contributions in leadership and training. M. Boerner to order plaques.

7. Adjournment

A motion to adjourn at 6:36 was made by G. Heffner and seconded by D. Domas, and motion carried unanimously.

8. Action Items / Follow-Up

- Chief Morris to provide an updated ETA on the ladder truck repair.
- Install a separate lock box and spare key at the ES Station 3 side door.
- Continue monitoring progress on Station 3 planning and timing.
- Provide updates on diagnostic and repair progress for the new brush truck (T88) at Fleet Master.
- Confirm apparatus placement and staffing for the June 26th America 250th birthday at Tara clubhouse fireworks event.
- Proceed with the confirmed SC Fire Academy EVDT class beginning Monday at 6:00 p.m. in Hodges, SC.
- Gather additional information on CD renewals for future board review.
- Complete final background check review for William Kilty.
- Confirm certification reciprocity and transcript review for out-of-state recruits.
- Monitor radio and PPE inventory as new members are onboarded.

- Follow up on the Hickory Knob State Park event if the grant application moves forward.
- Arrange for plaques for Kathy and Steve Delaney.

9. Notes

These minutes were prepared from an automated transcript process.

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MINUTES

May 12, 2026

Meeting called to order – 6:02 p.m. by R, Layton

Attendance – R. Layton, G. Heffner, T. Deason, L. Rutland, C. White, R. Connor, V. Narveson R. Morris and D. Domas

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd D. Domas; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: R. Connor, 2nd T. Deason; Passed unanimously. Received donation check from Savannah River Singers for 1st Responders presence at their event.

Old Business

New Ladder Truck- Still at Freightliner in Augusta, parts have been ordered and should be repaired in 1-1/2 - 2 weeks; fixed an air leak.

E81 or E83 Replacement – E87 is back in service. Order of response to calls: E87 is first out engine, E83 is 2nd out engine and E81 is in reserve at the moment.

Station III – There was a meeting with the POA, there is an agreement in principle, building to be at Shenandoah Drive and Hwy 7. The tax commission doesn't want to be in charge of the build, POA will build and lease to us for 3-5 years to cover the cost then a minimal amount. POA to get 3 estimates for build.

New Brush Truck – T88 (“the Beast”) is at the station II, 500 gallon water tank, 20 gallon foam tank, 35 gallon diesel fuel tank and diesel engine for the pump. A few pipes had leaks, check engine light on, MM is doing the repairs and PM on it. Brindle Mountain to

supply Sandy Branch graphics (lettering) at a cost of \$475. Commercial Printing in Abbeville will apply graphics.

New Business

Park Ranger at Hickory Knob is looking for help from Sandy Branch on July 4 from 10 a.m. – 4 p.m., looking at having a festival and fireworks, details to follow.

Fireworks at Tara Club house on Friday June 26.

Chief is going to update the 1% budget for Flower Fund and sick in need, originally did not take death of a FF into account. Purchased spray for \$150 for Vance Jordan funeral.

Chief Morris

Fire calls: 15 calls, 81 responded, average of 5.5 responders per call, 2 training session, 35 people, Average 17.5 per training

Medical: 23 calls, 58, average 2.5 responders per call, 1 training session, 10 attended.

Public Comments –

Motion to adjourn – 6:29 p.m. by G. Heffner, 2nd T. D. Domas; Passed unanimously.

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Sandy Branch Boadd Meeting

MINUTES

April 21, 2026

Meeting called to order – 6:08 p.m. by R, Layton

Attendance – R. Layton, G. Heffner, T. Deason, L. Rutland, C. White, V. Narveson R. Morris and D. Domas

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: T. Deason, 2nd L. Rutland; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: G. Heffner, 2nd T. Deason; Passed unanimously.

Old Business

Replacement of Board member – Motion made to accept R. Connor to fulfill M. Welch term ending 2026 by L. Rutland , 2nd T. Deason; passed unanimously.

New Ladder Truck- Training in process, Check engine light came on, MM Fire Apparatus Repair looked at and truck has been sent to Freightliner in Augusta to check out. Brindlee Mountain to pay for MM work and transmission fluid.

E81 or E83 Replacement – E 87 arrived, foam system was installed. Found water leaks and multiple issues (won't go into pump gear all the time). Fireline in Winder GA is making the repairs and doing pump test.

Donation from Tutts Revocable Trust in the amount of \$21,841.12 was put into a 5 month CD 3.3% with Frist Citizens Bank.

Station III – A building company will build a metal building and the POA will lease to SBVFD, POA will handle leveling the land, pouring concrete slab, and frontload for the first few years. An agreement is in the works in hope for completion late summer 2026. Station III location: Hwy 7 and Shenandoah Dr.

New Brush Truck – Crew is going to look at 2010 Ford F750, 500 gallon tank, 20 gallon foam system with 4WD and 6100 miles. This is through GOV.deals, original list at \$60,000, through negotiations, offered \$45,000.

Station 1 Temp Structure – on hold, if Station III is completed no need for the temp structure.

New Business

There is a plan in place (but on hold) with the SLV Tax Commission to have a paid crew at Station 1 M-F 8am-5pm if needed to be implemented.

Chief Morris

Fire calls: 9 calls, 52 responded, average of 6 responders per call, 4 training session, 53 people, Average 13 per training

Medical: 32 calls, 97, average 3 responders per call, 1 training session, 15 attended.

Public Comments – Chief Morris suggested that Vicki have a voice recorder on her iPhone to use to record meeting notes.

Motion to adjourn – 6:51 p.m. by G. Heffner, 2nd T. L. Rutland; Passed unanimously.

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Sandy Branch Fire Board Meeting

MINUTES

March 10, 2026

Meeting called to order – 6:02 p.m. by R, Layton

Attendance – R. Layton, G. Heffner, T. Deason, L. Rutland, C. White, V. Narveson R. Morris and D. Domas

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: G. Heffner, 2nd T. Deason; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: G. Heffner, 2nd L. Rutland; Passed unanimously.

Old Business

New Ladder Truck- Training in progress; hope to be in service first week of April. Clifton thanked everyone for their help in getting the truck prepared for going into service. Next month another group will be trained to drive and operate.

E81 or E83 Replacement – Waiting to have a Facetime meeting for final inspection and once completed delivery date will be scheduled. Brindlee Mountain Fire Apparatus will deliver.

New Business

M. Welch gave his resignation for his position on the Fire Board and as an EMR. Replacement board member was suggested to take to the membership.

500 ft of 5" hose was donated

Funeral for Al Gaer on 3/11/26 at McCormick Methodist Church.

Motion made by D. Domas, 2nd L. Rutland to accept new firefighter Robert Cantarutti, Passed unanimously.

The Fire Dept received a donation from the Tutts Revocable Trust in the amount of \$21,841.12. The estate is not completely settled. There will be another small donation once estate is completed. Motion made to open a short term CD with these funds by G. Heffner, 2nd T. Deason; passed unanimously.

Station III – Willington Academy Road and Shennandoah area- looking for space to build another station

SLV Tax Commission has agreed to purchase a new brush truck.

SLV Tax Commission has agreed to pay for a temp structure behind Station 1 to house Rehab truck 86 and E81.

Chief Morris

Fire calls: 9 calls, 60 responded, average of 7 responders per call, 2 training session, 34 people, Average 17 per training

Medical: 29 calls, 91, average 3 responders per call, 1 training session, 17 attended.

Public Comments – None

Motion to adjourn – 6:38 p.m. by G. Heffner, 2nd T. Deason; Passed unanimously.

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Sandy Branch Fire Board Meeting

MINUTES

February 10, 2026

Meeting called to order – 6:02 p.m. by M. Welch

Attendance – M. Welch, R. Layton, G. Heffner, T. Deason, L. Rutland, C. White, D. Domas, V. Narveson and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Layton, 2nd L. Rutland; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: G. Heffner, 2nd T. Deason; Passed unanimously.

Old Business

New Ladder Truck- Truck has arrived (on 2/10/26)! T. Deason and C. White will go over and hopes to be in service first part of March. The truck needs equipment, hose loaded, brackets etc.

E81 or E83 replacement- Chief reports foam system being installed, estimate finish date is 3/12/26. We are not sure if it is being delivered or if we are picking it up. Hope to be in service mid-April.

Spouse Appreciation Dinner - Tuesday, February 24th in the SLV Rec Center McCormick room, drinks 5:30 p.m., dinner 6 p.m., sign-up sheet is on the kitchen island at Station 1.

New Business

Motion made to consolidate the Ed Meyer accounts into the SBVFD Operating accounts by G. Heffner 2nd R. Layton; Passed unanimously. Need new signers on bank accounts – V. Narveson, R. Layton, R. Morris, and M. Welch.

Chief is going to talk to the tax commission regarding the appearance of the fire station in hopes we can get some repairs and clean up done.

G. Heffner asked if we would bring a fire truck by Al Gaers home (he was a First Responder) as he is ill and a ride would brighten his day and invite to the dinner on 2/24/26.

L. Rutland asked what are the guidelines for sick and in need; see guidelines in the Policy & Best Practices binder.

Chief Morris

Fire calls: 15 calls, 294 responded, average of 6.3 responders per call, 3 training session, 47 people, Average 15 per training

Medical: 29 calls, 90, average 3 responders per call, 1 training session, 16 attended.

Jennifer Ware is now able to respond to medical calls and will be observing at this time.

Public Comments –

1. R. Whitall asked if we could add service time for all members to the SBVFD website.
2. R. Campbell explained why E82 wouldn't start regarding a MVA/Injuries call on 2/4/26; reason given per E82 owner's manual.
3. L. Rutland had a question regarding service plaques.

Motion to adjourn – 6:27 p.m. by G. Heffner, 2nd D. Domas; Passed unanimously.

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Sandy Branch Fire Board Meeting

MINUTES



January 13, 2026

Meeting called to order – 6:02 p.m. by M. Welch (temporary Vice Chairperson as of 11/2025)

Attendance – M. Welch, R. Layton, T. Deason, L. Rutland, C. White, D. Domas, and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Layton, 2<sup>nd</sup> L. Rutland; Passed unanimously.

Annual Meeting Minutes – Sent out previously. – Motion to approve: T. Deason, 2<sup>nd</sup> R. Layton; Passed unanimously

Financial reports – Sent out previously. Motion to approve: R. Layton, 2<sup>nd</sup> T. Deason; Passed unanimously.

### **Old Business**

New Ladder Truck- to be named Tower 84, C. White had FaceTime with Brindlee Mountain Fire Apparatus, need areas of truck undercoated: 3-4 days time, should be good to go after completion, hoping for beginning of February for delivery. Our existing ladder truck 84 has been sold, 103 bids, sold for \$11,200 to a hunt club in Sparta GA. for skeet shooting use. Chief Morris and R. Layton to deliver truck tomorrow (1/14/26).

E81 or E83 replacement- Chief reports foam system being installed.

Spouse Appreciation Dinner – Chief met with Lori Maines (SLV Dir. of F & B) Patty Tridente (SLV Events Coord.), a third choice has been added to the menu, choices now are: salmon, pork loin, and NY strip steak w/one dessert choice, date of dinner is Tuesday, February 24<sup>th</sup> in the SLV Rec Center McCormick room, drinks 5:30 p.m., dinner 6 p.m., sign-up sheet is on the kitchen island at Station 1.

Budget has been approved for new beanies and shirts.

### **New Business**

No interest in exercise equipment at Station 1

Motion made by T. Deason to elect M. Welch as Chairperson, 2<sup>nd</sup> C. White; Passed unanimously

Motion made by T. Deason to elect R. Layton as Vice Chairperson, 2<sup>nd</sup> C. White; Passed unanimously

### **Chief Morris**

Fire calls: 4 calls (3 in SLV), 23 responded, average of 6 responders per call, 1 training session

Medical: 38 calls (5 outside of SLV), 100 responded, average <3 responders per call, no training session

Total calls for 2025: 573; 121 for fire (of which 20 were brush fires); 452 for EMR's.

Public Comments – None

Motion to adjourn – 6:33 p.m. by T. Deason, 2<sup>nd</sup> L. Rutland; Passed unanimously.

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## Sandy Branch Fire Board Meeting - Annual Meeting

### MINUTES

December 9, 2025

Meeting called to order – 7:45 by Chief Morris

#### Chief Election

There was 1 candidate- Bob Morris

Membership written ballot – Bob Morris received majority vote

#### Secretary/Treasurer

Vicki Narveson was the only name on the ballot

Membership written ballot – Vicki Narveson received majority vote

#### Board Member

There were 5 candidates for 4 positions- D. Domas, R. Connor, L.

Rutland, C. White and T. Deason

Membership written ballot- 3 yr Term- D. Domas and T. Deason; 2 yr term

L. Rutland and C. White

1% Budget

#### **Recruitment & Retention**

Retirement Contribution - \$7000

MASA flight/Ground Insurance - \$5000

#### **Training and Education:**

Promotional Handouts- \$500

SC Fire Rescue – vehicle mileage - \$200

SC Fire Rescue – hotels/lodging - \$600

SC Fire Rescue – meals - \$200

Other conferences – Entrance fees - \$600

Other conferences – vehicle mileage - \$400

Other conferences – hotels/lodging - \$1000

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|---------------------------------------------------|-----------------|
| Other conferences – meals - \$350                 |                 |
| Drill Dinners (30 @ 15 x12) - \$5400              |                 |
| Annual dinner (60 @ 50 x 1) - \$3000              |                 |
| Retirement plaques/service awards - \$1000        |                 |
| Clothing - \$4000                                 |                 |
| Dues to SCFFA - \$3000                            |                 |
| Flower Fund (Illness/bereavement) \$500           |                 |
| Fire Training simulation software - \$2000        |                 |
| Media upgrade (large TV & rolling stand) - \$1000 |                 |
| <b>Total 1% expenditures</b>                      | <b>\$35,750</b> |

Chief Morris

Many positions are changing to give new members a chance to be involved.

R. Layton PIO

G. Heffner – Inspections

R. Campbell- Station I – Truck Inspections, Truck Washing and Bay

Cleaning

S. Thomas-Station II – Truck Inspections, Truck Washing and Bay

Cleaning

L. Rutland – Community Outreach Documentation

T. Turcheck – Narcan

J. Ware and L Rutland – Fire Reporting

We will be streamlining clothing- all will use the same Sandy Branch Fire Dept Logo and will be receiving

Beanie, cap, LS and SS t-shirt, Polo shirt and sweatshirt

New engine – needs step stool to reach upper compartments, 5 seat cab, 2025 Demo truck

Platform ladder is safer to operate and has 2 nozzles on the platform. T. Deason and C. White received training and will train the membership.

Future hopes the chief would like

2<sup>nd</sup> Brush truck at Station II

Build an addition at Station II to house the Brush Truck

Replace other engine by early 2027

Station III by Shenandoah- Non POA land, 2 bay building, Rehab Truck and Engine

Work on recruitment

Motion to adjourn: 8:13 pm; passed unanimously.

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## Sandy Branch Fire Board Meeting

### MINUTES

December 9, 2025

Meeting called to order – 6:00 p.m. by R. Connor

Attendance – G. Heffner, R. Connor, A. Luedecke, J. Deason, R. Layton, M. Welch, V. Narveson and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Layton, 2<sup>nd</sup> G. Heffner; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup> M. Welch; Passed unanimously.

### **Old Business**

New Ladder Truck- T. Deason and C. White are on their way back for seeing the new truck, reporting punch list is not completed, hope for mid January delivery.

E81 or E83 replacement- T. Deason and C. White looked at the new engine and it will take about 3 months to get the foam system installed.

4 Board members are up for election this year.

J. Deason, R. Connor, D. Waters (Stepping down), A. Luedecke (Stepping down)

Candidates at the moment are R. Connor, C. White, L. Rutland, D. Domas and T. Deason

Chief and Secretary also need to be voted on.

Spouse Appreciation – Checking into Hickory Knob for a price comparison.

### **New Business**

Ron made a Special Thank you to August, John and Dickie for their service on the board.

Savannah River Singers made a \$200 donation to the EMR's from Station 2.

Holiday Parade is Saturday December 13<sup>th</sup>, we will have 3 trucks and people walking handing out candy.

New roof was installed at Station 2.

### **Chief Morris**

Fire calls: 15 calls, 81 responded, average of 5.5 responders per call, 3 training sessions, 48 attended, average of 16 per training.

Medical: 43 calls, 118 responded, average of 2.75 responders per call, 1 training session, 11 attended training.

Public Comments –

Ron is on the Disaster Planning Committee for SLV- They have secured the Lutheran Church by the Lake as a shelter and are looking at a grant for generators, more information to come.

Motion to adjourn – 6:15 p.m. by G. Heffner, 2<sup>nd</sup> R. Layton; Passed unanimously.

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Sandy Branch Fire Board Meeting

MINUTES

November 11, 2025

Meeting called to order – 6:01 p.m. by R. Connor

Attendance – G. Heffner, R. Connor, A. Luedecke, J. Deason, R. Layton, M. Welch, V. Narveson and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: M. Welch, 2nd G. Heffner; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: G. Heffner, 2nd R. Layton; Passed unanimously.

Old Business

New Ladder Truck- No new update

SCBA Flow Test – December 1 at 2:30pm

4 Board members are up for election this year.

J. Deason, R. Connor, D. Waters (Stepping down), A. Luedecke (Stepping down)

Candidates at the moment are R. Connor, C. White, L. Rutland, D. Domas

Chief and Secretary also need to be voted on.

New Business

Elect a Vice Chair for the Board –Motion made -If R. Connor is unable to attend M. Welch will take over, by R. Layton, 2nd J. Deason; passed unanimous vote.

Pancake Breakfast November 29, 2025 8:00-10:00am

Spouse Appreciation – February 25, 2026 at the River Grille, Pork and Salmon will be the entrees to choose from. Pricing to be around \$27.00 + 8% tax + 18% gratuity.

Hose & Ladder Testing - Chief has contracted a new company which is cheaper than previous company used, will be completed 1st quarter of 2026.

E81 Replacement – Chief is looking at a 2025 Deep South manufactured fire engine from Brindlee Mountain Fire Apparatus with 5 man cab, top mount pump, front bumper line, F-500 encapsulator agent, but no booster line and is finalizing the price around \$430,000, he has presented this to the SLV Tax Commission.

Chief Morris

Fire calls: 6 calls, 31 responded, average of 5 responders per call, 3 training sessions, 53 attended, average of 18 per training.

Medical: 36 calls, 103 responded, average of 3 responders per call, 1 training session, 18 attended training.

Public Comments –

Motion to adjourn – 6:31 p.m. by G. Heffner, 2nd A. Luedecke; Passed unanimously.

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October 14, 2025

Meeting called to order – 6:00 p.m. by D. Waters

Attendance – D. Waters, G. Heffner, R. Connor, A. Luedecke, J. Deason, M. Welch, V. Narveson and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: A. Luedecke, 2<sup>nd</sup> G. Heffner; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: M. Welch, 2<sup>nd</sup> R. Connor; Passed unanimously.

### **Old Business**

New Ladder Truck- Found an issue with rear brake and has been fixed

Rec Center Membership – no update, remove from agenda

### **New Business**

Jeff Brown replaced the air dryer on E83

SCBA Flow Test is due and should be scheduled next month

Tax Commission approved purchase hose and nozzles for the new truck.

4 Board members are up for election this year.

J. Deason, R. Connor, D. Waters (Stepping down), A. Luedecke (Stepping down)

Chief and Secretary also need to be voted on.

Need to elect a nominating committee for election, J. Deason will Chair the committee, G. Heffner offered to be on committee, would like one person not on board for other member.

D. Waters is stepping down as Chair of the Board and R. Connor is assuming that position till year end of 2025.

### **Chief Morris**

Fire calls: 12 calls, 61 responded, average of 5 responders per call, 3 training sessions, 47 attended, average of 15 per training.

Medical: 40 calls, 122 responded, average of 3 responders per call, 1 training session, 16 attended training.

Public Comments –

Motion to adjourn – 6:20 p.m. by R. Connor, 2<sup>nd</sup> G. Heffner; Passed unanimously.

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September 9, 2025

Meeting called to order – 6:00 p.m. by R. Connor

Attendance – G. Heffner, R. Connor, A. Luedecke, J. Deason, M. Welch, V. Narveson and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: A. Luedecke, 2<sup>nd</sup> G. Heffner; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup> G. J. Deason; Passed unanimously.

**Old Business**

New Ladder Truck- Should be delivered Mid December, all parts ordered and waiting for repairs to be finished.

Rec Center Membership – no new update

**New Business**

E83 Back in service. M & M was going to take 4-6 weeks to repair and Freightliner was able to fix the repair in 2 weeks.

E84 Brakes repaired, Not in Service- Aerial Master Stream only if requested

Hose testing coming up later in 2025. Chief is looking at another company to do the testing which would save over \$600.

Motion made to accept new member Sheila Allan as a Fire Fighter and 1<sup>st</sup> Responder by Chief Morris and 2<sup>nd</sup> M. Welch; passed unanimous vote.

Special Thank you to Tom and Steve for all the extra help around station 1.

**Chief Morris**



Fire calls: 12 calls, 61 responded, average of 5 responders per call, 3 training sessions, 51 attended, average of 17 per training.

Medical: 24 calls, 73 responded, average of 3 responders per call, 1 training session, 14 attended training.

Public Comments –

Motion to adjourn – 6:17 p.m. by M. Welch, 2<sup>nd</sup> A. Luedecke; Passed unanimously.

Move to Executive Session – 6:18 p.m.

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August 12, 2025

Meeting called to order – 6:02 p.m. by D. Waters

Attendance – G. Heffner, R. Layton, A. Luedecke, J. Deason, D. Waters, M. Welch, V. Narveson and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: G. Heffner, 2nd R. Layton; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: M. Welch, 2nd G. Heffner; Passed unanimously.

New laptop for 1st Responders has arrived.

Old Business

New Ladder Truck- Deposit check has been mailed to Brindlee Mountain Fire Apparatus from the County. Chief has spoken to the person who was in charge of maintenance on the truck and all records are being sent from Sutphen at a cost of \$170 and the truck was previously leased.

Rec Center Membership – Mike has offered to start a petition

New Business

What is the county doing about the radios? The county has signed a contract but they are behind 18-24 months, it will be awhile before we see any changes; 1% money used for upgrading radios; our existing radios are obsolete; new radios are \$1,850/ea.

Chief Morris

5 new air packs are in service.

Brakes are bad on the ladder truck, 2 new air cylinders have been purchased for \$400 and will be installed by SBFD firefighter Jeff brown.

E83 is out of service, M & M is coming out to look at the power steering fluid leak.

When E82 was purchased there was an agreement with the county to pay \$2800 yearly and this has been rescinded.

Fire calls: 8 calls, 41 responded, average of 5 responders per call, 3 training sessions, 47 attended, average of 15 per training.

Medical: 29 calls, 78 responded, average of 2.7 responders per call, 1 training session, 13 attended training.

Public Comments –

Motion to adjourn – 6:33 p.m. by M. Welch, 2nd G. Heffner; Passed unanimously.

Move to Executive Session – 6:33 p.m.

D. Waters has applied for an Assistant Fire Marshall position in Waynesville NC. He will finish out 2025 on the board, will step down in 2026. He is also stepping down as Captain and EMR coordinator.

Motion to adjourn – 6:41p.m. by M. Welch, 2nd G. Heffner; Passed unanimously.

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July 8, 2025

Meeting called to order – 6:04 p.m. by D. Waters

Attendance –J. Deason, G. Heffner, R. Layton, A. Luedecke, D. Waters, M. Welch, V. Narveson, R. Connor and R. Morris

Pledge of Allegiance

Moment of silence for victims of floods in Texas.

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> M. Welch; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup> A Luedecke; Passed unanimously.

#### Old Business

SBFD Volunteers & Family Picnic July 12 – 4:40-8:30 pm Chief could use a little help setting up early afternoon.

Rec Center membership – SLV Board of Directors feels this needs to be brought up to the Tax Commission. M. Welch and R. Connor will be at the Tax Commission meeting Monday July 14<sup>th</sup>.

### **New Business**

M. Welch brought up that he was approached to help with “Get Connected” The chamber is trying to set up “scenarios that could happen in McCormick”. Looking at maybe bringing in a smokehouse for fire safety. Fire safety may include smokehouse, auto extrication, smoke alarms, fire escape plan, etc. More to follow

Chief says flag pole has been installed at Station 2.

### **Chief Morris**

New Truck –2 members are going to NY, July 14-16 to look at a 2019 70ft platform ladder truck with 29,000+ miles. Originally priced at \$850,000, negotiated down to \$750,000. If this all looks good the truck will be brought down to Alabama and we will have it gone over thoroughly by MM Fire Apparatus Repair, Inc. out of Laurens, SC before it would be delivered (free delivery) to McCormick.

Fire calls: 17 calls, 87 responded, average of 5 responders per call, 3 training sessions, 47 attended, average of 15 per training.

Medical: 36 calls, 132 responded, average of 4 responders per call, 1 training session, 15 attended training.

Public Comments –

Motion to adjourn – 6:42 p.m. by A. Luedecke, 2<sup>nd</sup> R. Layton, Passed unanimously.

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June 10, 2025

Meeting called to order – 5:58 p.m. by D. Waters

Attendance – G. Heffner, R. Layton, A. Luedecke, D. Waters, M. Welch, V. Narveson, R. Connor and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> M. Welch; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: A. Luedecke, 2<sup>nd</sup> R. Connor; Passed unanimously.

## **Old Business**

Keith Bohler was present and will try to make sure there is more detail on all expenses shown on financial reports.

Family Picnic July 12 – sign-up sheets on counter

CD Renewal

SBVFD – Motion made to rollover entire CD for 12 Months at 3.50% by A. Luedecke; 2<sup>nd</sup> R. Connor; passed unanimously

Ed Meyer - Motion made to renew \$20,000, for 12 months at 3.50% and deposit the difference of \$7012.05 into the checking account by R. Connor 2<sup>nd</sup> M. Welch; passed unanimously.

## **New Business**

Glenn requested that a thank you letter for the \$1,000 donation from the Lutheran Church By The Lake to the Ed Meyer account states the funds will be used for medical supplies for the EMR's.

M. Welch shared there is discussions with the SLV BOD and Kirk Smith requesting free or reduced rate use of the SLV Rec Center by SBVFD membership.

2 AED's are not working; D. Waters purchased 6 refurbished AED's at a cost of \$700/unit and batteries at a cost of \$72 from the Ed Meyer checking account.

## **Chief Morris**

New Roof at Station 2 will be completed this year

New Truck –Motion made to name line officers of the Fire Department to a truck committee to review and inspect to see what is best for this Dept. Motion to approve: D. Waters, 2<sup>nd</sup> R. Connor; passed unanimously.

Pump test was completed on all engines and all passed. E81 has valve issues to be fixed.

Hose testing to be completed in July at Plum Branch station 50.

Fire calls: 12 calls, 81 responded, average of 6.75 responders per call, 3 training sessions, 49 attended, average of 16 per training.

Medical: 40 calls, 166 responded, average of 4+ responders per call, 1 training session, 26 attended training.

Public Comments –

Motion to adjourn –6:39 p.m. by G. Heffner, 2<sup>nd</sup> M. Welch Passed unanimously.

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## MINUTES

May 13, 2025

Meeting called to order – 6:00 p.m. by D. Waters

Attendance – G. Heffner, R. Layton, A. Luedecke, D. Waters, M. Welch, V. Narveson, J. Deason, R. Connor (Zoom) and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: M. Welch, 2<sup>nd</sup> G. Heffner; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: M. Welch, 2<sup>nd</sup> G. Heffner; Passed unanimously.

### **Old Business**

Bylaws – Approved and submitted to committee and sent to the membership. 30/37 voted approval, 1 nay. Motion to enact these bylaws based on 81% approval by R. Connor, 2<sup>nd</sup> M. Welch, passed

### **New Business**

#### **Chief Morris**

Grant received – to be used for RAM, 2 chain kits and TKO nozzle.

Bob would like to expand our monthly meals and purchase recreational equipment, for around \$800, would like to have SBVFD volunteers & family picnic on July 12. Motion to empower the Chief to purchase recreational equipment for picnic and fire department use by A. Luedecke, 2<sup>nd</sup> J. Deason.

Replaced 12V automotive batteries on Brush Truck 85; previous batteries over 3 years old (warranty is 3 years).

Flag pole at station 2 – Should be completed soon

Plaque for auxiliary is being ordered

EMR Equipment – Dickie will be ordering AEDs, Batteries, Pads and various bandages.

Fire calls: 8 calls, 68 responded, average of 8.5 responders per call, 4 training sessions, 63 attended, average of 16 per training.

Medical: 43 calls, 122 responded, average of 3 responders per call, 1 training session, 17 attended training.

Public Comments – K. Binkley – need quote for funds to purchase Zoom and also need an adaptor.

R. Whiteall – do we have window stickers for Vials for Life?

Motion to adjourn –6:34 p.m. by A. Luedecke, 2<sup>nd</sup> M. Welch Passed unanimously.

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## MINUTES

April 9, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Layton, D. Waters, J. Wilkes, C. Granger, R. Morris, and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Layton, 2<sup>nd</sup> G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup> R. Layton; passed unanimously.

## **Old Business**

Need new openers for Station 1. POA should be picking up the tab. 2<sup>nd</sup> estimate gotten from Aiken Overhead Door Company, and they have gotten the bid.

Should we have Open House in May? Hand out Safety info and smoke alarm info. Get to know your firefighters and first responders. No food served. It was decided to put it out to the general membership.

Roof at Station 2 will not be getting replaced at this time. Tax commission not in favor of spending the money since roof is not leaking.

Wording changes in the contract between tax commission and SBVFD are complete.

Presentation was made to the capital acquisitions committee on 4/8 for \$400K from penny sales tax for used ladder truck.

### **New Business**

Hose testing to be done May 6-9.

Extrication tools need annual testing. Dates TBD.

May do an extrication class later in the year in conjunction with MCES. Dates TBD  
MCES to get vehicles.

Fire calls: 9 calls. 42 Responded. Average of 4.67 responders per call. 4 calls in our district. Mutual aid given on 5 calls. 3 training sessions. 40 people total. Average 13.3 per training.

Medical: 47 calls – 7 outside SLV. 176 responders. Average of 3.75 per call. 1 training session, 17 attendees

Motion to adjourn- 6:27 pm by A. Luedecke, 2<sup>nd</sup> G. Heffner; Passed unanimously.

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## **MINUTES**

March 12, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, D. Waters, J. Wilkes, C. Granger, R. Morris, and V. Narveson

### **Pledge of Allegiance**

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup> R. Connor; passed unanimously.

### **Old Business**

New Back Up Cameras for E's 81 and 83. Should be in place the end of March. This task is complete.

Maintenance on garage doors completed. Need new openers for Station 1. POA should be picking up the tab. 2<sup>nd</sup> estimate is in the works.

Pancake breakfast is on March 23<sup>rd</sup>.

Should we have Open House in April or May? May was thought to be better option. Hand out Safety info and smoke alarm info. Get to know your firefighters and first responders. No food served.

### **New Business**

Roof at Station 2 needs replacing. Working with tax commission on this.

Budget for 2024 went to tax commission. Approved.

Wording changes in the contract between tax commission and SBVFD being done.

Maintenance issues all been taken care of except for Station 2 roof.

Seeking \$400,000 from penny sales tax to new or used purchase ladder truck. We will supply truck anywhere in county it is needed.

Extrication class April 12-13 IF we can get cars delivered.

Girl Scout Troop to visit station 1 on 3/25 to work on first aid merit badge.

Fire calls: 6 calls. 26 Responded. Average of 4.33 responders per call. 3 training sessions. Average 16 per training.

Medical: 42 calls – 7 outside SLV, 170 responders. Average of 4.0 per call. 1 training session, 15 attendees

Motion to adjourn- 6:32 pm by G. Heffner, 2<sup>nd</sup> R. Connor; Passed unanimously.

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### MINUTES

February 18, 2025

Meeting called to order – 6:05 p.m. by D. Waters



Attendance – G. Heffner, R. Layton, A. Luedecke, D. Waters, M. Welch, and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: A. Luedecke, 2<sup>nd</sup> G. Heffner; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: M. Welch, 2<sup>nd</sup> G. Heffner; Passed unanimously.

## **Old Business**

Request for flagpole at Station 2. Special tax commission member to check with SLV POA regarding payment. Mike Welch has a telescoping flagpole he is willing to give us.

Ladder truck- 1% tax proposition approved; however, no money is currently available. Need to know from County Council when funds will be received. The chief and special tax commission are looking into the possibility if money is spent prior to becoming available would it be reimbursed. No update.

G. Heffner stated the annual Ladies Night Out event on February 25<sup>th</sup> will have 50 attendees.

Process for amending Bylaws – Dickie will establish a small membership Bylaw committee with goals, timeframes, and attendees. Ron Connor will be Board liaison. Committee has been created.

Chief Morris is putting together new Bylaws; should be completed next month. After Board review of new Bylaws, submit to membership for 30 day review.

Financial Audit – Audit completed 1/6/25. Vicki is asking Mike Duffy to send over findings from the audit.

Ed Meyer Checking Account Signers – Remove C. Granger and add D. Waters and R. Layton to keep in uniform with the other accounts. Paperwork to be completed at the bank when Vicki returns in February.

## **New Business**

Chief Morris stated that the Hurst combi extrication tool has been serviced and tested by Municipal Emergency Services (MES). Rehab truck 86 needs to go to Pendarvis Chevrolet in Edgefield, SC for recall repair (week of 2/23). Also, 2 new front tires to be put on Rehab truck this week. Preventive maintenance on trucks (not ladder truck) this month by MM Fire Apparatus Repair, Inc.

## **Chief Morris**

Fire calls: 9 calls (6 in SLV, 1 in district, 2 mutual aid), 89 responded, average of 10 responders per call, 2 training sessions, 33 attended, average of 16 per training.

Medical: 44 calls (3 outside SLV), 95 responded, average of 2.2 responders per call, 1 training session, 17 attended. We are short of EMR's; 9 department members are taking EMR class of which 6 are also firefighters.

EMR Application: Stacy Galloway (has experience working with senior citizens); Motion by M. Welch to accept, 2<sup>nd</sup> by R. Layton; Passed unanimously.

Public Comments – there were no public comments from the membership in attendance.

Motion to adjourn – 6:40 p.m. by M. Welch, 2<sup>nd</sup> by R. Layton, Passed unanimously.

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## MINUTES

January 14, 2025

Meeting called to order – 6:03 p.m. by D. Waters

Attendance – M. Welch, G. Heffner, D. Waters, R. Connor, A. Ludecke, R. Layton, V. Narveson (by phone) and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: M. Welch, 2<sup>nd</sup>: R. Connor. Unanimously approved.

Financial reports – Sent out previously. Motion to approve: R. Connor 2<sup>nd</sup>: A. Ludecke. Unanimously approved

### **Old Business**

Request for flagpole at Station 2. Action Item - Special tax commission to check with SLV POA on status. No progress.

Ladder truck- shopping for new one based on the probability of 1% tax not passing. 1% tax proposition approved; however, no money is currently available. April-June ETA for money to become available. The chief and special tax commission are looking into the possibility if money is spent prior to becoming available would it be reimbursed. Waiting for new council members to address. No Update

G. Heffner stated the annual Ladies Night Out event will take place on February 25<sup>th</sup> at the River Grill. Menu-Prime Rib, or Pan Seared Salmon, Salad, Potato and Desert

Process for amending by-laws – Open by law changes to the membership. Motion made by R. Connor to create a small group committee to take membership feedback , 2<sup>nd</sup> by G. Heffner, unanimously approved.

Dickie will establish a small membership bylaw committee with goals, timeframes, and attendees. Ron will be board liaison.

Chief Morris has put together new bylaws, Motion made by A. Ludecke to receive these bylaws for review, 2<sup>nd</sup> R. Connor, unanimously approved.

Financial Audit – Audit completed 1/6/25. Vicki is asking Mike to send over findings from the audit.

Ed Meyer Checking Signers- Recommendation was sent to board members. Remove C. Granger and add D. Waters and also add R. Layton to keep in uniform with the other accounts. Paperwork to be completed at the bank when Vicki returns in February.

## **New Business**

### Election of Chair and Co-Chair

A.Ludecke nominated D. Waters for Chair, 2<sup>nd</sup> R, Layton, passed unanimously approved.

R. Layton nominated R. Connor for Co-Chair, 2<sup>nd</sup> A. Ludecke, passed unanimously approved.

Discussion on moving the board meeting – Due to length of meetings sometimes and not to interfere with the monthly dinner. R. Connor made a motion to move the board meeting to the 3<sup>rd</sup> Tuesday of the month, 2<sup>nd</sup> M. Welch, passed unanimously approved.

Update on delivering funds to injured Firefighter Ricky Freeman- Chief Morris is waiting for Ricky to get out of the hospital to present the check of \$5000.00

### Chief Morris

Fire calls: 8 calls. Responded. Average of responders per call. 4 training sessions. 1 people total.12 Average per training 12.

Medical: calls 25– responders. 72 Average of responders per call. 8 training session, 1 attendees 9

Motion to adjourn – 6:45 PM by A. Ludecke, 2<sup>nd</sup> by R. Connor, Unanimously approved.

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## MINUTES

December 17, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance – M. Welch, G. Heffner, D. Waters, J. Deason, R. Connor, V. Narveson and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: M. Welch, 2<sup>nd</sup>: G. Heffner. Unanimously approved.

Financial reports – Sent out previously. Motion to approve: R. Connor 2<sup>nd</sup>: G. Heffner. Unanimously approved

### Old Business

Request for flagpole at Station 2. Action Item - Special tax commission to check with SLV POA on status.

Hurst Tool will be tested in October at the EMS building. To date has not occurred, waiting for a new date to be completed.

SCBA mask fit test scheduled for November. Rescheduled for January 14, 2025

Ladder truck- shopping for new one based on the probability of 1% tax not passing. 1% tax proposition approved; however, no money is currently available. April-June ETA for money to become available. The chief and special tax commission are looking into the possibility if money is spent prior to becoming available would it be reimbursed. .

### New Business

G. Heffner stated the annual Ladies Night Out event will take place on February 25<sup>th</sup> at the River Grill. Menu-Prime Rib, or Pan Seared Salmon, Salad, Potato and Desert

Agenda for future board meetings will be changed to include a public comment section where members can address the board with questions and/or concerns.

Firefighter training cancelled December 24, 2024.

Process for amending by-laws – Open by law changes to the membership. Motion made by R. Connor to create a 3 person to take membership feedback , (Chairperson R. Connor, and 1 Firefighter member and 1 First Responder member.) 2<sup>nd</sup> by G. Heffner, unanimously approved.

#### Member comments vs addressing the board

Member comments is a member that has a comment in the board meeting

Addressing the board- member wants to make a presentation to the board and must ask to be added to the agenda.

Financial Audit – G. Heffner will contact Michael to schedule.

All monthly reports, prior months minutes and agenda must be emailed no later that 6pm the Monday of the board meeting.

### **Chief Morris**

EMR class – Scheduled to be conducted January 2025.

Fire calls: 9 calls. 40 Responded. Average of 4.4 responders per call. 3 training sessions. 47 people total. Average 16 per training.

Medical: 27 calls – 7 outside SLV. 91 responders. Average of 3.4 responders per call. 1 training session, 11 attendees

Motion to adjourn – 6:43 PM by G. Heffner, 2<sup>nd</sup> by J. Deason. Unanimously approved.

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## MINUTES

November 12, 2024

Meeting called to order – 6:05 p.m. by D. Waters

Attendance – M. Welch, G. Heffner, D. Waters, A. Luedecke, J. Deason, R. Connor, and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup>: G. Heffner. Unanimously approved.

Financial reports – Sent out previously. Motion to approve: G. Heffner 2<sup>nd</sup>: Mike Welch. Unanimously approved

### Old Business

Request for flagpole at Station 2. Action Item - Special tax commission to check with SLV POA on status.

Glenn is proposing purchasing glass mugs with SBVFD logo for all members at \$19.95 each. To be paid from 1% funds. Chief suggested a coffee mug from Zazzel w/discount as another. No further action is needed, remove from the agenda.

Suggestion to put out recruitment notice in Neighborlink for FF and 1<sup>st</sup> responders. Bob to take care of. Hoping to have a 1<sup>st</sup> Responder class in January or February 2025. No further action is needed, remove from the agenda.

Hurst Tool will be tested in October at the EMS building. To date has not occurred, waiting for a new date to be completed.

SCBA mask fit test scheduled for November. Tests will occur during the annual meeting in December. No further action is needed, remove from the agenda.

Hurricane – brief discussion on events, current status of the county's response. No further action is needed, remove from the agenda.

Ladder truck- shopping for new one based on the probability of 1% tax not passing. 1% tax proposition approved; however, no money is currently available. April-June ETA for money to become available. The chief and special tax commission are looking into the possibility if money is spent prior to becoming available would it be reimbursed.

Need head count at November meeting for December annual meeting. No further action is needed, remove from the agenda.

## New Business

G. Heffner stated the annual Ladies Night Out event will take place on February 27<sup>th</sup> at the River Grill. He will have a signup sheet at the annual meeting in December.

Accumulation of compensation for checks will be cut off on November 15<sup>th</sup>.

Nominating committee – R. Layton, R. Connor, J. Deason elected to the nominating committee. All nominations will be sent to them. Two board members are at the end of their term (A. Luedecke and D. Waters). Both are running for an additional term. Nominations for Chief, board members, and secretary/treasurer will be solicited from the membership, compiled, and presented at the annual meeting.

Membership compensation – Discussion pertaining to compensation to membership was discussed. The decision was made that home inspections conducted by the membership will not be compensated. Backpay will be reimbursed to board members who attended monthly meetings from 1/1/24 to current.

An amendment to the by-laws pertaining to all compensation will be brought forward to the membership for approval at the annual meeting.

Agenda for future board meetings will be changed to include a public comment section where members can address the board with questions and/or concerns.

Firefighter training cancelled December 24, 2024.

## **Chief Morris**

New applications:

- Ray Whitall – Firefighter – Motion: R. Connor, 2<sup>nd</sup>: G. Heffner, unanimously approved.
- Thomas Turchek – Firefighter and 1<sup>st</sup> Responder - Motion: G. Heffner, 2<sup>nd</sup>: M. Welch, unanimously approved.
- John Avino – Firefighter and 1<sup>st</sup> responder - Motion: R. Connor, 2<sup>nd</sup>: A. Luedecke, unanimously approved.
- Paul Fitzgerald – Firefighter and 1<sup>st</sup> responder - Motion: A. Luedecke, 2<sup>nd</sup>: G. Heffner, unanimously approved.
- Jennifer Ware – 1<sup>st</sup> responder - Motion: G. Heffner, 2<sup>nd</sup>: A. Luedecke, unanimously approved.
- Greg Pertz – 1<sup>st</sup> responder - Motion: A. Luedecke, 2<sup>nd</sup>: G. Heffner, unanimously approved.

Garage doors repaired.

Ladder truck 84 – Runs but hydraulic leak not fixed. Currently out of service.

EMR class – Scheduled to be conducted January 2025.

Ladder testing – completed with exception of ladder truck 84.

Martin Godell resigned – he has moved out of the area.

911 Calls:

- 25 - fire calls
- 38 - 1<sup>st</sup> responder calls

Training:

- 3 – firefighter
- 1 – 1<sup>st</sup> responder

Motion to adjourn – 6:55 PM by G. Heffner, 2<sup>nd</sup> by J. Deason. Unanimously approved.

An Executive session was conducted afterwards.

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## Minutes

October 15, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance – D. Waters, R. Layton, J. Deason, G. Heffner, A. Luedecke, M. Welch, R. Connor, R. Morris, K. Narveson for V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion: R. Connor 2<sup>nd</sup>: A. Luedecke. Passed unanimously.

Financial reports – Sent out previously. Motion: R. Connor. 2<sup>nd</sup>: A. Luedecke. Passed unanimously.

## Old Business

Request for flag pole at Station 2. POA has agreed to purchase and install pole.  
Nothing new to report

Glenn is proposing purchasing glass mugs with SBVFD logo for all members at \$19.95 each. To be paid from 1% funds. Chief suggested a coffee mug from Zazzel w/discount



as another option. Order forms on counter at Station 1. People allowed to choose which one they want.

Suggestion to put out recruitment notice in Neighborlink for FF and 1<sup>st</sup> responders. Bob to take care of. Hoping to have a 1<sup>st</sup> Responder class in January or February 2025. Pushed out to November.

SCBA flow test to be completed on 9/24/24. Done. Passed.

Hurst tool will be tested in October at the EMS building. Waiting on an appointment confirmation.

Holmatro tools testing complete.

SCBA mask fit test scheduled for November. Trying to set up through Abbeville.

### **New Business**

Hurricane – brief discussion on events, current status of the county's response  
Ladder truck- shopping for new one based on the probability of 1% tax not passing.

Open House – pushed to April 2025. Pancake breakfast – still Saturday after Thanksgiving. Proceeds to be donated to family of Bethia firefighter injured during hurricane response. Motion: A. Luedecke 2<sup>nd</sup>: M. Welch. Motion to donate additional \$2500. Motion: A. Luedecke, 2<sup>nd</sup>: G. Heffner. Both motions passed unanimously

Need head count at November meeting for December annual meeting

October FF calls – 12 runs (8 in SLV), 2 in district, 59 total responders. 5 avg., Gave auto aid 4 times, received twice. 3 training sessions – 41 total responders

1<sup>st</sup> Responders – 34 calls, (6 outside SLV) 114 total responders. 3.4 avg. 1 training session – 14 attendees

2 new applicants – Carol Tompkins for EMR's. Motion: R. Connor. 2<sup>nd</sup>: G. Heffner Approved unanimously. Bruce Condrey for FF's. Motion: D. Waters 2<sup>nd</sup>: R. Connor Approved unanimously.

Motion to adjourn –A. Luedecke. 2<sup>nd</sup>: G. Heffner Approved unanimously at 6:38 p.m.

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September 10, 2024

Meeting called to order – 5:45 p.m. by D. Waters

Attendance – R. Layton, G. Heffner, D. Waters, A. Luedecke, J. Deason, R. Connor, R. Morris, and V. Narveson,

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2 nd : A. Luedecke. Passed unanimously

Financial reports – Sent out previously. Motion to approve: R. Connor 2 nd : R.Layton. Passed unanimously

Old Business

Request for flag pole at Station 2. POA has agreed to purchase and install pole.

Glenn is proposing purchasing glass mugs with SBVFD logo for all members at \$19.95 each. To be paid from 1% funds.

Chief suggested a coffee mug from Zazzel w/discount as another.

Suggestion to put out recruitment notice in Neighborlink for FF and 1 st responders. Bob to take care of. Hoping to have a

1 st Responder class in January or February 2025.

SCBA flow test to be completed on 9/24/24.

Hurst Tool will be tested in October at the EMS building

SCBA mask fit test scheduled for November.

New Business

Motion made by A. Luedecke, 2 nd by G. Heffner to move the October Business Meeting to October 15, due to the Open

House on October 8.

Chief Morris

- Fire Calls - 12 Calls, 7 in district, 91 Total Responders. 7.5 per responders per run. 3 Training Sessions, 44 attended.

15 attendees average

- 1 st Responders – 40 Calls 139 Responders, 3.5 responders per run. 1 Training Session – 13 attendees.

Motion to adjourn – 6:05 PM by A. Luedecke; 2 nd by R. Connor. Passed unanimously.

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August 13, 2024

Meeting called to order – 6:00

Attendance – R. Layton, G. Heffner, D. Waters, A. Luedecke, J. Wilkes, J. Deason, R. Connor, R. Morris, K. Narveson,

C. Granger

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup>: R. Layton  
Passed unanimously

Financial reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup>: R. Layton.  
Passed unanimously

### Old Business

Need new openers for Station 1. Aiken Overhead Door got the bid. All work has been done.

Glenn wants to remove shrubs in front of Station 1. He has taken it to ACC for approval. Nothing new here.

Request for flag pole at Station 2. POA has agreed to purchase and install pole.

Pump test scheduled for 7/11/24. Test was conducted. Everything passed.

Glenn is proposing purchasing glass mugs with SBVFD logo for all members at \$15 each. To be paid from 1% funds. Nothing new here.

Suggestion to put out recruitment notice in Neighborlink for FF and 1<sup>st</sup> responders. Bob to take care of.

Remove note about retirements

### New Business

Chief Morris

- 12 Calls in July. 5 in SLV. 7 outside. 61 Total Responders. 3 Training Sessions. 11 attendees average
- Next months meeting will contain an executive session from 5:45 to 6:00.
- Flow tests will be done in September
- SCBA mask fit tests scheduled for November
- One applicant for fire. Full time EMT in Abbeville, paramedic in training. Motion made by D. Waters ; 2<sup>nd</sup> R. Connor; Approved pending a background check by R. Morris.
- Hurst Tool will be tested in October at the EMS building.
- 1<sup>st</sup> Responders - 44 Calls in July – 2.6 responders per run. 1 Training Session – 15 attendees.

Motion to adjourn – 6:22 PM by G. Heffner; 2<sup>nd</sup> by R. Connor. Passed unanimously.

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July 9, 2024

Meeting called to order: 6:00 p.m. by D. WATERS

Attendance: D. Waters, R. Layton, J. Wilkes, R. Connor, R. Morris and V. Narveson

## Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Layton, 2<sup>nd</sup> R. Connor; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Layton, 2<sup>nd</sup> R. Connor ; passed unanimously.

## **Old Business**

Need new openers for Station 1. Ladder truck front door needs to be opened manually due to opener rails being too short for front door. POA should be picking up the tab. 2<sup>nd</sup> estimate gotten from Aiken Overhead Door Company, and they have gotten the bid. Openers have been ordered and hope for a July installation. One installation is complete on back door behind ladder truck.

Glenn wants to rip out the shrubs in front of Station 1, he is taking this to the ACC for approval

Request for a Flag pole at Station 2. POA might purchase or SBVFD will purchase. Jim Brady is also checking to see if MAVA can donate.

Pump Test scheduled for July 11, 2024

## **New Business**

Glenn is proposing purchasing glass mugs with the SBVFD logo etched for all 32 members at a cost of \$15.00 each and this can be paid for by the 1% account. Plan is to handout mugs at Spouses Night Out in February 2025.

Retirements- Gary and Colleen Smith, Ruth Obermeyer, Russ Griffith and Hunter Barnes

Suggestion to put a call out on Neighborlink for Firefighters and First Responders

Fire calls: 4 calls. 26 Responded. Average of 6.5 responders per call. 3 training sessions. 40 people total. Average 13.3 per training..

Medical: 33 calls – 7 outside SLV, 103 responders. Average of 3.1 per call. 1 training session, 17 attendee

Motion to adjourn- 6:25 pm by R. Layton, 2<sup>nd</sup> R. Connor; Passed unanimously.

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June 11, 2024

Meeting called to order: 6:00pm

Attendance: G. Heffner, A. Luedecke, J. Wilkes, D. Waters, R. Connor, B. Morris and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> G. Heffner; passed unanimously.

### **Old Business**

Need new openers for Station 1. POA should be picking up the tab. 2<sup>nd</sup> estimate gotten from Aiken Overhead Door Company, and they have gotten the bid. Openers have been ordered and hope for a July installation.

Presentation was made to the capital acquisitions committee on 4/8 for \$400K from penny sales tax for used ladder truck. We will find out in November if this was approved.

Hose testing done May 6-9 and all hose passed

Extrication tools annual testing will be completed after July 1.

Glenn wants to rip out the shrubs in front of Station 1, he is taking this to the ACC for approval

Driveway at Station 1 needs to be re-sealed as lots of grass is growing through the cracks.

## **New Business**

Request for a Flag pole at Station 2. Bob will get quotes and was suggested to check with Woodman of the World as they are known to donate.

Pump Test scheduled end of June or first of July

With the past storms and trees that the Firefighters helped remove with the chain saws, SBVFD is not covered by Insurance. There are 2 trainers coming from Forestry tonight to train the Firefighters.

Fire calls: 6 calls. 35 Responded. Average of 6 responders per call. 3 training sessions. 37 people total. Average 12 per training.

Medical: 35 calls – 118 responders. Average of 3.4 per call. 1 training session, 18 attendees

Motion to adjourn- 6:18 pm by R. Connor, 2<sup>nd</sup> G. Heffner; Passed unanimously.

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May 14, 2024

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Layton, D. Waters, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: J. Deason, 2<sup>nd</sup> G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> G. Heffner; passed unanimously.

Old Business

Need new openers for Station 1. POA should be picking up the tab. 2 nd estimate gotten from Aiken Overhead Door

Company, and they have gotten the bid. Openers have been ordered and a 2 week lead time to have them installed.

Should we have Open House in May? Hand out Safety info and smoke alarm info. Get to know your firefighters and first responders. No food served. It was decided to put it out to the general membership. Due to timing this will be in 2025.

Presentation was made to the capital acquisitions committee on 4/8 for \$400K from penny sales tax for used ladder truck. We will find out in November if this was approved.

Hose testing done May 6-9 and all hose passed

Extrication tools annual testing will be completed after July 1.

## New Business

Comp checks end date is 5/15/24, and checks will be issued in June.

Glenn wants to rip out the shrubs in front of Station 1, he is taking this to the ACC for approval

Driveway at Station 1 needs to be re-sealed as lots of grass is growing through the cracks.

Fire calls: 8 calls. 40 Responded. Average of 5 responders per call. 3 training sessions. 43 people total. Average 14 per training.

Medical: 29 calls – 96 responders. Average of 3.3 per call. 1 training session, 16 attendees

Motion to adjourn- 6:12 pm by R. Connor, 2 nd A. Luedeke; Passed unanimously.

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April 9, 2024



Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Layton, D. Waters, J. Wilkes, C. Granger, R. Morris, and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Layton, 2<sup>nd</sup> G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup> R. Layton; passed unanimously.

### **Old Business**

Need new openers for Station 1. POA should be picking up the tab. 2<sup>nd</sup> estimate gotten from Aiken Overhead Door Company, and they have gotten the bid.

Should we have Open House in May? Hand out Safety info and smoke alarm info. Get to know your firefighters and first responders. No food served. It was decided to put it out to the general membership.

Roof at Station 2 will not be getting replaced at this time. Tax commission not in favor of spending the money since roof is not leaking.

Wording changes in the contract between tax commission and SBVFD are complete.

Presentation was made to the capital acquisitions committee on 4/8 for \$400K from penny sales tax for used ladder truck.

### **New Business**

Hose testing to be done May 6-9.

Extrication tools need annual testing. Dates TBD.

May do an extrication class later in the year in conjunction with MCES. Dates TBD MCES to get vehicles.

Fire calls: 9 calls. 42 Responded. Average of 4.67 responders per call. 4 calls in our district. Mutual aid given on 5 calls. 3 training sessions. 40 people total. Average 13.3 per training.

Medical: 47 calls – 7 outside SLV. 176 responders. Average of 3.75 per call. 1 training session, 17 attendees

Motion to adjourn- 6:27 pm by A. Luedecke, 2<sup>nd</sup> G. Heffner; Passed unanimously.

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## Sandy Branch Fire Board Meeting Minutes

March 12, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, D. Waters, J. Wilkes, C. Granger, R. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup> R. Connor; passed unanimously.

### **Old Business**

New Back Up Cameras for E's 81 and 83. Should be in place the end of March. This task is complete.

Maintenance on garage doors completed. Need new openers for Station 1. POA should be picking up the tab. 2<sup>nd</sup> estimate is in the works.

Pancake breakfast is on March 23<sup>rd</sup>.

Should we have Open House in April or May? May was thought to be better option. Hand out Safety info and smoke alarm info. Get to know your firefighters and first responders. No food served.

### **New Business**

Roof at Station 2 needs replacing. Working with tax commission on this.

Budget for 2024 went to tax commission. Approved.

Wording changes in the contract between tax commission and SBVFD being done.

Maintenance issues all been taken care of except for Station 2 roof.

Seeking \$400,000 from penny sales tax to new or used purchase ladder truck. We will supply truck anywhere in county it is needed.

Extrication class April 12-13 IF we can get cars delivered.

Girl Scout Troop to visit station 1 on 3/25 to work on first aid merit badge.

Fire calls: 6 calls. 26 Responded. Average of 4.33 responders per call. 3 training sessions. Average 16 per training.

Medical: 42 calls – 7 outside SLV, 170 responders. Average of 4.0 per call. 1 training session, 15 attendees

Motion to adjourn- 6:32 pm by G. Heffner, 2<sup>nd</sup> R. Connor; Passed unanimously.

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Sandy Branch Fire Board Meeting Minutes

February 13, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, A. Luedecke, D. Waters, J. Wilkes, C. Granger, R. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: J. Deason, 2<sup>nd</sup> R. Connor; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> R. Layton; passed unanimously.

Discussion – Make sure Keith Bohler has description on all transactions

### **Old Business**

Ladder testing will be 11/27/23, all ground ladders passed, Aerial did not pass waiting on a wiring harness repair, then will be re-tested. Cannot operate nozzle from pedestal.

Ladies Night out will be February 15<sup>th</sup> at the River Grille. \$38.00/person. Roast Chicken, Top Round Roast, Salad, Green Beans, Mashed Potatoes and Cheesecake. Cocktails starting at 5:30pm and Dinner starting at 6:00pm. Let Glenn know your menu choice ASAP.

Chief Morris would like to see Ladies Night out renamed to Spouse Appreciation

Firefighter Physicals (at ES building) – Blood Draw 1/19/24 5:30am-9:00 am (must fast), Physicals 1/24/24 starting at 2pm – All Physicals completed and everyone passed

### **New Business**

New Back up Cameras for E 81 and E 83 have been ordered and should be in place by end of March.

Garage doors have been maintained, POA only approved garage door remotes; Openers won't work with new remotes. Need new garage door openers for Station 1; Waiting for estimate and POA should be paying for these openers.

March 23 Pancake Breakfast

Should we have an open house in April – Get to know your Firefighters and First Responders. No food

Fire calls: 8 calls. 50 Responded. Average of 6.25 responders per call. 3 training sessions. Average 16 per training.

Medical: 42 calls, 164 responders. Average of 4.0 per call. 1 training session, 16 attendees

Motion to adjourn- 6:27 pm by G. Heffner, 2<sup>nd</sup> J. Deason; Passed unanimously.

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## Sandy Branch Fire Board Meeting Minutes

January 9, 2024

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, A. Luedecke, D. Waters, R. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> R. Layton; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2<sup>nd</sup> R. Layton; passed unanimously.

### **Old Business**

Ladder testing will be 11/27/23, all ground ladders passed, Aerial did not pass waiting on a wiring harness repair, then will be re-tested. Cannot operate nozzle from pedestal.

Ladies Night out will be February 15<sup>th</sup> at the River Grille. \$38.00/person. Roast Chicken, Top Round Roast, Salad, Green Beans, Mashed Potatoes and Cheesecake. Cocktails starting at 5:30pm and Dinner starting at 6:00pm. Let Glenn know your menu choice ASAP.

Firefighter Physicals (at ES building) – Blood Draw 1/19/24 5:30am-9:00 am (must fast), Physicals 1/24/24 starting at 2pm

### **New Business**

Elect new chairperson and vice chairperson

Motion made to elect Dickie Waters for chairperson by R. Connor, 2<sup>nd</sup> J. Deason; Passed unanimously.

Motion made to elect R. Layton for vice chairperson by R. Connor, 2<sup>nd</sup> D. Waters Passed unanimously.

The Contract with the Tax Commission and SBVFD comes up in June 2024. There is no need for compensation increase.

New firefighter applicant Vance Jordan. Motion made by A. Luedecke, 2<sup>nd</sup> G. Heffner; passed unanimously.

Chief Morris is ordering 2 sets of turnout gear for Dean Domas and Jeff Brown

Chief Morris attended 4 classes for Fire Safe SC 2023.

Fire calls: 12 calls. 86 responded. Average of 7 responders per call. 2 training sessions. Average 16 per training.

Medical: 29 calls, 125 responders. Average of 4.3 per call. 2 training session, 19 attendees

Motion to adjourn- 6:25 pm by D. Waters, 2<sup>nd</sup> R. Connor; Passed unanimously.

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Sandy Branch Fire Board Meeting Minutes

December 12, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, A. Luedke, D. Waters, C. Granger, B. Morris, and V. Narveson

#### Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2 nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2 nd R. Layton; passed unanimously.

#### Old Business

J. Deason reports there is nothing in the bylaws for what to do about flowers or donations for family member's funeral.

Discussion on formalizing something. Vote at Annual Meeting as this is a 1% Expenditure.

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on the board. G. Heffner, R. Layton, J. Wilkes and K. Narveson are interested in being on the board.

Ladder testing will be 11/27/23, all ground ladders passed, Aerial did not pass waiting on a wiring harness repair, then will be re-tested.

Ladies Night out will be February 15 th at the River Grille. \$38.00/person. Roast Chicken, Top Round Roast, Salad, Green

Beans, Mashed Potatoes and Cheesecake. Cocktails starting at 5:30pm and Dinner starting at 6:00pm

New Website is up and is through Go Daddy- Cancelling Your First Due

#### New Business

New Firefighter Dennis Brown. Motion made by R. Connor, 2 nd G. Heffner; passed unanimously.

New Website is up and running.

Purchased LED lights for E 81 and E 83

D. Domas passed Firefighter 1 certification.

All Firefighters have received new accountability tags

Payrolls will now have ending dates of May 15 and November 15

Fire calls: 9 calls. 56 responded. Average of 6 responders per call. 3 training sessions. Average 13 per training.

Medical: 24 calls, 92 responders. Average of 3.8 per call. 1 training session, 19 attendees

Motion to adjourn- 6:25 by D. Waters, 2 nd R. Connor; Passed unanimously.

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## Sandy Branch Fire Board Meeting - Annual Meeting

### MINUTES

December 12, 2023

Meeting called to order – 7:10 by Chief Morris

Chief and Secretary positions – R. Morris and V. Narveson interested in retaining positions.

Motion to re-elect R. Morris for Chief was made by F. Seminski, 2 nd R. Connor

Motion made to elect K. Narveson as Chief by K. Binkley, 2 nd M. Boerner

Election held for Chief by written vote – Chief Morris was elected by majority vote.

Motion to re-elect V. Narveson for Secretary/Treasurer made by R. Connor 2 nd K. Binkley; passed unanimous

vote.

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on

the board. G. Heffner, R. Layton, J. Wilkes and K. Narveson are interested in being on the board.

Written vote has held for board members, G. Heffner, R. Layton and J. Wilkes received the most votes.

The 1% Funds needs a committee to review all expenses. The following volunteered:

F. Seminski, M. Welch, L. Rutland, G. Heffner and R. Griffith

1% Budget

Retirement for making a percentage of calls and training. \$5000 total yearly



## Operating Budget

Retirement Contribution - \$5000

Insurance for Medical Transport - \$4960

## Training and Education

Promotional Handouts- \$500

Meals, Lodging and Gas - \$2700

Conferences - \$1650

Drill Diners - \$1800

Ladies Night out - \$3000, \$50 per person

Retirement- Thank you, \$600

Clothing - \$3000

Dues to SCFFA - \$2520

Flower Fund (Illness/bereavement) \$150

Personnel ID Cards - \$350.00

Motion to adjourn: 7:59 p.m; passed unanimously.

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## Sandy Branch Fire Board Meeting Minutes

November 14, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor, N. DeArment, A. Luedke, B. Morris, and V. Narveson

## Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2 nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2 nd R. Connor; passed unanimously.

## Old Business

Upcoming events: Pancake breakfast 11/25

J. Deason reports there is nothing in the bylaws for what to do about flowers or donations for family member's funeral.

Discussion on formalizing something. Vote at Annual Meeting as this is a 1% Expenditure.

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on

the board. G. Heffner, R. Layton, J. Wilkes and K. Narveson are interested in being on the board.

Christmas Parade – December 2 nd . 2 trucks. Lineup @ 3:30. Starts @ 4:30.

E81 is repaired just need mud flaps.

Ladder testing will be 11/27/23 and physicals will be in January of 2024.

## New Business

Ladies Night out will be February 15 th at the River Grille.

New Website is up and is through Go Daddy- Cancelling Your First Due

New Firefighter Lisa Rutland. Motion made by G. Heffner, 2 nd R. Connor; passed unanimously.

Chief Morris is now an EMR Trainer. Cindi, Jean and Michael are also certified trainers and will be assisting with the

training.

Fire calls: 8 calls. 41 responded. Average of 5 responders per call. 4 calls in SLV. 2 training sessions. Average 8 per

training.

Medical: 25 calls, 75 responders. Average of 3 per call. 1 training session, 17 attendees

Motion to adjourn at 6:30 – N. DeArment, 2<sup>nd</sup> G. Heffner Passed unanimously

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## Sandy Branch Fire Board Meeting Minutes

October 9, 2023

Meeting called to order – 5:55 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor (by phone), N. DeArment, R. Layton, D. Waters, R. Morris, C. Granger, and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: D. Waters, 2<sup>nd</sup> N. DeArment; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup> N. DeArment; passed unanimously.

### **Old Business**

911 Address Markers – Some installations have hit WCTEL cables. Will request homeowner contact WCTEL for cable location prior to installing marker.

Upcoming events: Open House tomorrow from 5 PM to 7 PM – set up help be there between 3 and 3:30. Prescription Drug Take Back Day 10/28 from 10 AM to 2 PM. at 1<sup>st</sup> Citizens Bank parking lot (blood pressure checks at Station 1) Pancake Breakfast 11/25 from 8 AM to 10 AM.

J. Deason reports there is nothing in the bylaws for what to do about flowers or donations for family member's funeral. Discussion on formalizing something. D. Waters to type something up and send to the board.

### **New Business**

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on the board.

Main Street Christmas Parade – December 2<sup>nd</sup>. 2 trucks. Lineup @ 3:30. Starts @ 4:30.

E81 still in the body shop. Hope to have the engine back for open house.

Fire calls: 7 calls. Average of 6 responders per call. 6 calls in SLV. 3 training sessions. Average 11 per training.

Medical: 25 calls, 96 responders. 4 calls outside SLV. Average of just under 4 per call. 1 training session, 15 attendees

Question on when ladder testing and physicals will be. No firm dates yet.

Motion to adjourn – 6:35 p.m. by D. Waters, 2<sup>nd</sup> R. Layton, passed unanimously

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### Sandy Branch Fire Board Meeting Minutes

September 12, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Connor, R. Layton, B. Morris, Craig Granger and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: Connor, 2<sup>nd</sup> Layton; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: Layton, 2<sup>nd</sup> Connor; passed unanimously.

### **Old Business**

Roof at Station 2 installed. New deck gun on E83 installed.

911 Address Markers – 2680+ hits on email blast. 94 markers ordered. 17 installed by volunteers.

Upcoming events: Open House on the 10<sup>th</sup> from 5PM to 7 PM.- Drug Take Back Day 10/28 from 10 AM to 2 PM.-Pancake breakfast 11/25 from 8 AM to 10 AM.

Ladder testing in October?

### **New Business**

New recruit – John McGrath. Discussion. Motion to hire: Connor, 2<sup>nd</sup>: Heffner. Approved.

2 bad SCBA's and 1 bad cylinder: Safe Industries to repair this month.

Dean Domas' mom (Mary Domas)– Are we doing anything for the funeral? Do whatever is in the bylaws.

Fire calls: 9 calls. 56 total responders. Average of 6 responders per call. 6 calls in SLV. 3 training sessions.

Medical: 38 calls, 163 responders. Average of 4.3 per call. 1 training session, 15 attendees

Motion to adjourn – by G. Heffner; 2<sup>nd</sup> by R. Connor, passed unanimously.

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## **Sandy Branch Fire Board Meeting Minutes**

**August 8, 2023**

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Connor, (phone), D. Waters and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: D. Waters, 2<sup>nd</sup> G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2<sup>nd</sup> A. Luedecke; passed unanimously.

(Ask Keith if zero balance can show on BS, why do we show percentages, status on 990)

## **Old Business**

Roof still under investigation at Station 2. The tax commission is working on this, no updates currently.

911 Address Markers – August 1<sup>st</sup> a notice was sent out through the POA.

### **Message to community:**

Unique Opens: 1,816 (73.4%)

Total Opens: 3,408

Total Clicks: 945

Most-Clicked URL: Location requirements (725 total clicks)

### **Markers ordered:**

20 to builders and 34 to residents so a total of 54 address posts.

### **Markers Installed:**

Received and fulfilled 6 requests for assistance.

City Council- There is an ordinance being written which could directly affect SBFD. This ordinance will go to a hearing, and this will be our opportunity to voice our opinions. No new information. Discussion to remove this item off the agenda as it does not pertain to the board.

## **New Business**

E-82 went in for a recall today and is fixed.

New Deck gun is here for E-83

Fire calls: 5 calls. 20 total responders. Average of 4 responders per call. 3 training sessions, 29 total attendees. Average of 10

Medical: 39 calls, 166 responders. Average of 4.3 per call. 1 training session, 17 attendees

Motion to adjourn –6:18 p.m. by D. Waters; 2<sup>nd</sup> by A. Luedeke, passed unanimously.

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