

Sandy Branch Fire Board Meeting

MINUTES

April 8, 2025

Meeting called to order – 5:58 p.m. by D. Waters

Attendance – G. Heffner, R. Layton, A. Luedecke, D. Waters, M. Welch, V. Narveson, J. Deason, R. Connor and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: A. Luedecke, 2nd G. Heffner; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: M. Welch, 2nd G. Heffner; Passed unanimously.

Old Business

Motion made to skip old business and move to Bylaws by R. Connor; 2nd A. Luedecke; passed unanimously.

New Business

Bylaws – Summary of changes (see attached Bylaws):

Article 3.1 (a) & (d) – Remove majority and insert plurality. Need a clause for a “run off” (see attached Bylaws Section 3.1 (e)); Motion made by A. Luedecke; 2nd M. Welsh. Vote passed, 1 no vote

Article 3.1 (b) – Remove “at the pleasure” and insert “at the discretion”; Motion made by R. Connor, 2nd M. Welsh; passed unanimously

Article 7.1 (a) – Remove “The Chief shall submit all budgets and plans to the Board for approval 30 days prior to the submission to the Commission” and insert “The Chief shall present the Board with a copy of both Documents”; Motion made by A. Luedecke; 2nd M. Welsh; passed- 1 no vote

Article 8.2 (a) – Remove “on a monthly basis” and insert “monthly on the second Tuesday”; Motion made by A. Luedecke; 2nd M Welsh; passed unanimously

Article 9.1 (b) – Remove “appoint a committee” and insert “If amendments are required or desired, the Board will document and vote on the proposed amendments. They shall then be distributed to the membership. After a 30-day period of review, the membership will vote either aye or nay”; Motion made by M. Welsh, 2nd G. Heffner; passed unanimously

Article 10.1 (a) – Remove “and approval by the Board”; Motion made by M. Welsh, 2nd G. Heffner; passed unanimously

Chief Morris

Fire calls: 7 calls, 61 responded, average of 9 responders per call, 3 training sessions, 66 attended, average of 22 per training.

Medical: 45 calls, 121 responded, average of 2.7 responders per call, 2 training session, 21 attended, average 10.5 per training.

Public Comments – there were no public comments from the membership in attendance.

Motion to adjourn – 7:15 p.m. by R. Connor, 2nd by G. Heffner, Passed unanimously.

MINUTES

March 26, 2025

Meeting called to order – 4:05 p.m. by D. Waters

Attendance – G. Heffner, R. Layton, A. Luedecke, D. Waters, M. Welch, T. Deason, R. Connor

Pledge of Allegiance

Old Business

Walked through each proposed change to the bylaws. The board voted on each item and the document was updated accordingly.

Summary of changes:

- Article III / Section 3.1 (a) - Changed plurality to majority
- Article III / Section 3.1 (d) - Changed plurality to majority, added wording Secretary/Treasurer must attend 8 meetings

- Article III / Section 3.1 (e) - Changed wording to include approval of the board for committees
 - Article VI - Added wording "at least monthly"
- Article VII - Added wording the Chief must send budgets and plans to the board for approval prior to submission to special tax commission or membership.
- Article VII/Section 7.2 (c) Change “checking account” to “operating account”.
 - Article VII / Section 7.3 - added wording for outside auditor to submit their qualifications
- Article VII / Section 7.5 - Changed wording that compensation is "defined" in the Compensation Policy
- Article VIII / Section 8.2 - changed specific date for board meeting to "monthly"
- Article IX / Section B - added wording that the committee utilized to amend the bylaws must be approved by the board
 - Article IX / Section (d) - added section that amendments to the 4 policies referenced in the bylaws policies must be approved by board
- Article X/Section 10.1 (a) approved by the Board (remove “the Chief and”).
 - Added Board members names too signature page
 - Added version and revision history
 - Compensation Policy - added wording lodging will be reimbursed
 - Compensation Policy – “reimbursed for lodging, mileage, and meals as applicable”.
 - Positions Qualifications and Duties policy - added wording the Secretary/Treasurer shall coordinate, participate, and present to the Board the results of the annual audit
- Position Qualifications and Duties – Driver/Operators: “NFPA mandated 12 hours of training per year” (not 20)

A motion was made by R.Connor to move the monthly board meeting to the 2nd Tuesday of the month. A Luedecke 2nd the motion, carried unanimously.

R. Connor was tasked to update the bylaws along with publishing a summary of each item that the board voted upon. This will be submitted to the bylaw committee for their feedback.

New Business

None

Motion to adjourn – 6:05 p.m. by D. Waters, M. Welch 2nd the motion, Passed unanimously.

MINUTES

March 18, 2025

Meeting called to order – 6:03 p.m. by D. Waters

Attendance – G. Heffner, R. Layton, A. Luedecke, D. Waters, M. Welch, V. Narveson, J. Deason, R. Connor and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: A. Luedecke, 2nd R. Layton; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: M. Welch, 2nd R. Layton; Passed unanimously.

Talk to Keith Bohler regarding Bank Reconciliations to make sure they show all details on every transaction.

Old Business

Request for flagpole at Station 2. Special tax commission member to check with SLV POA regarding payment. Mike Welch has a telescoping flagpole he is willing to give us. Approved by POA; Community Services to install. This is in front of the POA Board 3/19/25,

Ladder truck- 1% tax proposition approved; however, no money is currently available. Need to know from County Council when funds will be received. The chief and special tax commission are looking into the possibility if money is spent prior to becoming available would it be reimbursed. Bob is trying to get more information from County Council through home rule.

Process for amending Bylaws – Dickie will establish a small membership Bylaw committee with goals, timeframes, and attendees. Ron Connor will be Board liaison. Committee has been created. D. Domas, B. Morris, E. Deason. T. Deason and C. Granger

Chief Morris is putting together new Bylaws; should be completed next month. After Board review of new Bylaws, submit to membership for 30 day review.

Financial Audit – Audit completed 1/6/25. Vicki is asking Mike Duffy to send over findings from the audit.

To The Sandy Branch Fire Department Board of Directors

At the request of Glenn Heffner, I conducted a review on January 6, 2025 of the December 31, 2024 balance sheet of the Sandy Branch Fire Department. My review of the balance sheet accounts was not an audit and was limited to reconciling bank statements to the January 31, 2024 balance sheet.

All checking accounts, saving, certificates of deposit reconciled to bank statements. Overall documentation to support review and account entries to checking accounts and financial statement was satisfactory and well organized.

My review did not include determination of compliance with South Carolina ISO, McCormick County or Sandy Branch Tax rules and regulations regarding usage of funds.

R. Connor suggests we change the bylaws and take out Section 7.3 Annual Audit. The annual audit shall certify that Generally Accepted Accounting Principles (GAAP) are the basis of the department's financial accounting.

Ed Meyer Checking Account Signers – Remove C. Granger and add D. Waters and R. Layton to keep in uniform with the other accounts. Waiting on Gina at First Citizens Bank to complete paperwork.

Chief Morris stated that the Hurst combi extrication tool has been serviced and tested by Municipal Emergency Services (MES). Rehab truck 86 needs to go to Pendarvis Chevrolet in Edgefield, SC for recall repair (week of 2/23). Also, 2 new front tires to be put on Rehab truck this week. Preventive maintenance on trucks (not ladder truck) this month by MM Fire Apparatus Repair, Inc.

New Business

Rehab truck needs new batteries. Chevy dealership in Edgefield turned and left on the master switch and now all batteries are dead.

Motion made to recognize the Ladies Auxiliary membership with a nameplate on a plaque and a recognition letter upon departure from the Auxiliary by M. Walsh, 2nd J. Deason, passed unanimously.

Chief Morris has received a \$14,000 grant to be used to purchase an edraulic ram, chains and chain hoist for each station, and a TKO nozzle for the brush truck.

EMR class is still going well, 9 in class and should be completed in April.

Chief Morris

Fire calls: 10 calls, 116 responded, average of 11.6 responders per call, 2 training sessions, 38 attended, average of 19 per training.

Medical: 34 calls, 69 responded, average of 2. responders per call, 1 training session, 15 attended.

Public Comments – there were no public comments from the membership in attendance.

Motion to adjourn – 6:40 p.m. by M. Welch, 2nd by R. Connor, Passed unanimously.

MINUTES

February 18, 2025

Meeting called to order – 6:05 p.m. by D. Waters

Attendance – G. Heffner, R. Layton, A. Luedecke, D. Waters, M. Welch, and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: A. Luedecke, 2nd G. Heffner; Passed unanimously.

Financial reports – Sent out previously. Motion to approve: M. Welch, 2nd G. Heffner; Passed unanimously.

Old Business

Request for flagpole at Station 2. Special tax commission member to check with SLV POA regarding payment. Mike Welch has a telescoping flagpole he is willing to give us.

Ladder truck- 1% tax proposition approved; however, no money is currently available. Need to know from County Council when funds will be received. The chief and special tax commission are looking into the possibility if money is spent prior to becoming available would it be reimbursed. No update.

G. Heffner stated the annual Ladies Night Out event on February 25th will have 50 attendees.

Process for amending Bylaws – Dickie will establish a small membership Bylaw committee with goals, timeframes, and attendees. Ron Connor will be Board liaison. Committee has been created.

Chief Morris is putting together new Bylaws; should be completed next month. After Board review of new Bylaws, submit to membership for 30 day review.

Financial Audit – Audit completed 1/6/25. Vicki is asking Mike Duffy to send over findings from the audit.

Ed Meyer Checking Account Signers – Remove C. Granger and add D. Waters and R. Layton to keep in uniform with the other accounts. Paperwork to be completed at the bank when Vicki returns in February.

New Business

Chief Morris stated that the Hurst combi extrication tool has been serviced and tested by Municipal Emergency Services (MES). Rehab truck 86 needs to go to Pendarvis Chevrolet in Edgefield, SC for recall repair (week of 2/23). Also, 2 new front tires to be put on Rehab truck this week. Preventive maintenance on trucks (not ladder truck) this month by MM Fire Apparatus Repair, Inc.

Chief Morris

Fire calls: 9 calls (6 in SLV, 1 in district, 2 mutual aid), 89 responded, average of 10 responders per call, 2 training sessions, 33 attended, average of 16 per training.

Medical: 44 calls (3 outside SLV), 95 responded, average of 2.2 responders per call, 1 training session, 17 attended. We are short of EMR's; 9 department members are taking EMR class of which 6 are also firefighters.

EMR Application: Stacy Galloway (has experience working with senior citizens); Motion by M. Welch to accept, 2nd by R. Layton; Passed unanimously.

Public Comments – there were no public comments from the membership in attendance.

Motion to adjourn – 6:40 p.m. by M. Welch, 2nd by R. Layton, Passed unanimously.

MINUTES

January 14, 2025

Meeting called to order – 6:03 p.m. by D. Waters

Attendance – M. Welch, G. Heffner, D. Waters, R. Connor, A. Ludecke, R. Layton, V. Narveson (by phone) and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: M. Welch, 2nd: R. Connor. Unanimously approved.

Financial reports – Sent out previously. Motion to approve: R. Connor 2nd: A. Ludecke. Unanimously approved

Old Business

Request for flagpole at Station 2. Action Item - Special tax commission to check with SLV POA on status. No progress.

Ladder truck- shopping for new one based on the probability of 1% tax not passing. 1% tax proposition approved; however, no money is currently available. April-June ETA for money to become available. The chief and special tax commission are looking into the possibility if money is spent prior to becoming available would it be reimbursed. Waiting for new council members to address. No Update

G. Heffner stated the annual Ladies Night Out event will take place on February 25th at the River Grill. Menu-Prime Rib, or Pan Seared Salmon, Salad, Potato and Desert

Process for amending by-laws – Open by law changes to the membership. Motion made by R. Connor to create a small group committee to take membership feedback , 2nd by G. Heffner, unanimously approved.

Dickie will establish a small membership bylaw committee with goals, timeframes, and attendees. Ron will be board liaison.

Chief Morris has put together new bylaws, Motion made by A. Ludecke to receive these bylaws for review, 2nd R. Connor, unanimously approved.

Financial Audit – Audit completed 1/6/25. Vicki is asking Mike to send over findings from the audit.

Ed Meyer Checking Signers- Recommendation was sent to board members. Remove C. Granger and add D. Waters and also add R. Layton to keep in uniform with the other accounts. Paperwork to be completed at the bank when Vicki returns in February.

New Business

Election of Chair and Co-Chair

A.Ludecke nominated D. Waters for Chair, 2nd R. Layton, passed unanimously approved.

R. Layton nominated R. Connor for Co-Chair, 2nd A. Ludecke, passed unanimously approved.

Discussion on moving the board meeting – Due to length of meetings sometimes and not to interfere with the monthly dinner. R. Connor made a motion to move the board meeting to the 3rd Tuesday of the month, 2nd M. Welch, passed unanimously approved.

Update on delivering funds to injured Firefighter Ricky Freeman- Chief Morris is waiting for Ricky to get out of the hospital to present the check of \$5000.00

Chief Morris

Fire calls: 8 calls. Responded. Average of responders per call. 4 training sessions. 1 people total.12 Average per training 12.

Medical: calls 25– responders. 72 Average of responders per call. 8 training session, 1 attendees 9

Motion to adjourn – 6:45 PM by A. Ludecke, 2nd by R. Connor, Unanimously approved.

MINUTES

December 17, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance – M. Welch, G. Heffner, D. Waters, J. Deason, R. Connor, V. Narveson and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: M. Welch, 2nd: G. Heffner. Unanimously approved.

Financial reports – Sent out previously. Motion to approve: R. Connor 2nd: G. Heffner. Unanimously approved

Old Business

Request for flagpole at Station 2. Action Item - Special tax commission to check with SLV POA on status.

Hurst Tool will be tested in October at the EMS building. To date has not occurred, waiting for a new date to be completed.

SCBA mask fit test scheduled for November. Rescheduled for January 14, 2025

Ladder truck- shopping for new one based on the probability of 1% tax not passing. 1% tax proposition approved; however, no money is currently available. April-June ETA for money to become available. The chief and special tax commission are looking into the possibility if money is spent prior to becoming available would it be reimbursed. .

New Business

G. Heffner stated the annual Ladies Night Out event will take place on February 25th at the River Grill. Menu-Prime Rib, or Pan Seared Salmon, Salad, Potato and Desert

Agenda for future board meetings will be changed to include a public comment section where members can address the board with questions and/or concerns.

Firefighter training cancelled December 24, 2024.

Process for amending by-laws – Open by law changes to the membership. Motion made by R. Connor to create a 3 person to take membership feedback , (Chairperson R. Connor, and 1 Firefighter member and 1 First Responder member.) 2nd by G. Heffner, unanimously approved.

Member comments vs addressing the board

Member comments is a member that has a comment in the board meeting

Addressing the board- member wants to make a presentation to the board and must ask to be added to the agenda.

Financial Audit – G. Heffner will contact Michael to schedule.

All monthly reports, prior months minutes and agenda must be emailed no later than 6pm the Monday of the board meeting.

Chief Morris

EMR class – Scheduled to be conducted January 2025.

Fire calls: 9 calls. 40 Responded. Average of 4.4 responders per call. 3 training sessions. 47 people total. Average 16 per training.

Medical: 27 calls – 7 outside SLV. 91 responders. Average of 3.4 responders per call. 1 training session, 11 attendees

Motion to adjourn – 6:43 PM by G. Heffner, 2nd by J. Deason. Unanimously approved.

MINUTES

November 12, 2024

Meeting called to order – 6:05 p.m. by D. Waters

Attendance – M. Welch, G. Heffner, D. Waters, A. Luedecke, J. Deason, R. Connor, and R. Morris

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd: G. Heffner. Unanimously approved.

Financial reports – Sent out previously. Motion to approve: G. Heffner 2nd: Mike Welch. Unanimously approved

Old Business

Request for flagpole at Station 2. Action Item - Special tax commission to check with SLV POA on status.

Glenn is proposing purchasing glass mugs with SBVFD logo for all members at \$19.95 each. To be paid from 1% funds. Chief suggested a coffee mug from Zazzel w/discount as another. No further action is needed, remove from the agenda.

Suggestion to put out recruitment notice in Neighborlink for FF and 1st responders. Bob to take care of. Hoping to have a 1st Responder class in January or February 2025. No further action is needed, remove from the agenda.

Hurst Tool will be tested in October at the EMS building. To date has not occurred, waiting for a new date to be completed.

SCBA mask fit test scheduled for November. Tests will occur during the annual meeting in December. No further action is needed, remove from the agenda.

Hurricane – brief discussion on events, current status of the county's response. No further action is needed, remove from the agenda.

Ladder truck- shopping for new one based on the probability of 1% tax not passing. 1% tax proposition approved; however, no money is currently available. April-June ETA for money to become available. The chief and special tax commission are looking into the possibility if money is spent prior to becoming available would it be reimbursed.

Need head count at November meeting for December annual meeting. No further action is needed, remove from the agenda.

New Business

G. Heffner stated the annual Ladies Night Out event will take place on February 27th at the River Grill. He will have a signup sheet at the annual meeting in December.

Accumulation of compensation for checks will be cut off on November 15th.

Nominating committee – R. Layton, R. Connor, J. Deason elected to the nominating committee. All nominations will be sent to them. Two board members are at the end of their term (A. Luedecke and D. Waters). Both are running for an additional term. Nominations for Chief, board members, and secretary/treasurer will be solicited from the membership, compiled, and presented at the annual meeting.

Membership compensation – Discussion pertaining to compensation to membership was discussed. The decision was made that home inspections conducted by the membership will not be compensated. Backpay will be reimbursed to board members who attended monthly meetings from 1/1/24 to current.

An amendment to the by-laws pertaining to all compensation will be brought forward to the membership for approval at the annual meeting.

Agenda for future board meetings will be changed to include a public comment section where members can address the board with questions and/or concerns.

Firefighter training cancelled December 24, 2024.

Chief Morris

New applications:

- Ray Whittall – Firefighter – Motion: R. Connor, 2nd: G. Heffner, unanimously approved.
- Thomas Turchek – Firefighter and 1st Responder - Motion: G. Heffner, 2nd: M. Welch, unanimously approved.
- John Avino – Firefighter and 1st responder - Motion: R. Connor, 2nd: A. Luedecke, unanimously approved.
- Paul Fitzgerald – Firefighter and 1st responder - Motion: A. Luedecke, 2nd: G. Heffner, unanimously approved.
- Jennifer Ware – 1st responder - Motion: G. Heffner, 2nd: A. Luedecke, unanimously approved.
- Greg Pertz – 1st responder - Motion: A. Luedecke, 2nd: G. Heffner, unanimously approved.

Garage doors repaired.

Ladder truck 84 – Runs but hydraulic leak not fixed. Currently out of service.

EMR class – Scheduled to be conducted January 2025.

Ladder testing – completed with exception of ladder truck 84.

Martin Godell resigned – he has moved out of the area.

911 Calls:

- 25 - fire calls
- 38 - 1st responder calls

Training:

- 3 – firefighter

- 1 – 1st responder

Motion to adjourn – 6:55 PM by G. Heffner, 2nd by J. Deason. Unanimously approved.
An Executive session was conducted afterwards.

Minutes

October 15, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance – D. Waters, R. Layton, J. Deason, G. Heffner, A. Luedecke, M. Welch, R. Connor, R. Morris, K. Narveson for V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion: R. Connor 2nd: A. Luedecke. Passed unanimously.

Financial reports – Sent out previously. Motion: R. Connor. 2nd: A. Luedecke. Passed unanimously.

Old Business

Request for flag pole at Station 2. POA has agreed to purchase and install pole.
Nothing new to report

Glenn is proposing purchasing glass mugs with SBVFD logo for all members at \$19.95 each. To be paid from 1% funds. Chief suggested a coffee mug from Zazzel w/discount as another option. Order forms on counter at Station 1. People allowed to choose which one they want.

Suggestion to put out recruitment notice in Neighborlink for FF and 1st responders. Bob to take care of. Hoping to have a 1st Responder class in January or February 2025. Pushed out to November.

SCBA flow test to be completed on 9/24/24. Done. Passed.

Hurst tool will be tested in October at the EMS building. Waiting on an appointment confirmation.

Holmatro tools testing complete.

SCBA mask fit test scheduled for November. Trying to set up through Abbeville.

New Business

Hurricane – brief discussion on events, current status of the county's response
Ladder truck- shopping for new one based on the probability of 1% tax not passing.

Open House – pushed to April 2025. Pancake breakfast – still Saturday after Thanksgiving. Proceeds to be donated to family of Bethia firefighter injured during hurricane response. Motion: A. Luedecke 2nd: M. Welch. Motion to donate additional \$2500. Motion: A. Luedecke, 2nd: G. Heffner. Both motions passed unanimously

Need head count at November meeting for December annual meeting

October FF calls – 12 runs (8 in SLV), 2 in district, 59 total responders. 5 avg., Gave auto aid 4 times, received twice. 3 training sessions – 41 total responders

1st Responders – 34 calls, (6 outside SLV) 114 total responders. 3.4 avg. 1 training session – 14 attendees

2 new applicants – Carol Tompkins for EMR's. Motion: R. Connor. 2nd: G. Heffner Approved unanimously. Bruce Condrey for FF's. Motion: D. Waters 2nd: R. Connor Approved unanimously.

Motion to adjourn –A. Luedecke. 2nd: G. Heffner Approved unanimously at 6:38 p.m.

September 10, 2024

Meeting called to order – 5:45 p.m. by D. Waters

Attendance – R. Layton, G. Heffner, D. Waters, A. Luedecke, J. Deason, R. Connor, R. Morris, and V. Narveson,

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd : A. Luedecke. Passed unanimously

Financial reports – Sent out previously. Motion to approve: R. Connor 2nd : R.Layton. Passed unanimously

Old Business

Request for flag pole at Station 2. POA has agreed to purchase and install pole.

Glenn is proposing purchasing glass mugs with SBVFD logo for all members at \$19.95 each. To be paid from 1% funds.

Chief suggested a coffee mug from Zazzel w/discount as another.

Suggestion to put out recruitment notice in Neighborlink for FF and 1 st responders. Bob to take care of. Hoping to have a

1 st Responder class in January or February 2025.

SCBA flow test to be completed on 9/24/24.

Hurst Tool will be tested in October at the EMS building

SCBA mask fit test scheduled for November.

New Business

Motion made by A. Luedecke, 2 nd by G. Heffner to move the October Business Meeting to October 15, due to the Open

House on October 8.

Chief Morris

- Fire Calls - 12 Calls, 7 in district, 91 Total Responders. 7.5 per responders per run. 3 Training Sessions, 44 attended.

15 attendees average

- 1 st Responders – 40 Calls 139 Responders, 3.5 responders per run. 1 Training Session – 13 attendees.

Motion to adjourn – 6:05 PM by A. Luedecke; 2 nd by R. Connor. Passed unanimously.

August 13, 2024

Meeting called to order – 6:00

Attendance – R. Layton, G. Heffner, D. Waters, A. Luedecke, J. Wilkes, J. Deason, R. Connor, R. Morris, K. Narveson,

C. Granger

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd: R. Layton
Passed unanimously

Financial reports – Sent out previously. Motion to approve: G. Heffner, 2nd: R. Layton.
Passed unanimously

Old Business

Need new openers for Station 1. Aiken Overhead Door got the bid. All work has been done.

Glenn wants to remove shrubs in front of Station 1. He has taken it to ACC for approval. Nothing new here.

Request for flag pole at Station 2. POA has agreed to purchase and install pole.

Pump test scheduled for 7/11/24. Test was conducted. Everything passed.

Glenn is proposing purchasing glass mugs with SBVFD logo for all members at \$15 each. To be paid from 1% funds. Nothing new here.

Suggestion to put out recruitment notice in Neighborlink for FF and 1st responders. Bob to take care of.

Remove note about retirements

New Business

Chief Morris

- 12 Calls in July. 5 in SLV. 7 outside. 61 Total Responders. 3 Training Sessions. 11 attendees average
- Next months meeting will contain an executive session from 5:45 to 6:00.
- Flow tests will be done in September
- SCBA mask fit tests scheduled for November
- One applicant for fire. Full time EMT in Abbeville, paramedic in training. Motion made by D. Waters ; 2nd R. Connor; Approved pending a background check by R. Morris.
- Hurst Tool will be tested in October at the EMS building.
- 1st Responders - 44 Calls in July – 2.6 responders per run. 1 Training Session – 15 attendees.

Motion to adjourn – 6:22 PM by G. Heffner; 2nd by R. Connor. Passed unanimously.

July 9, 2024

Meeting called to order: 6:00 p.m. by D. WATERS

Attendance: D. Waters, R. Layton, J. Wilkes, R. Connor, R. Morris and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Layton, 2nd R. Connor; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Layton, 2nd R. Connor ; passed unanimously.

Old Business

Need new openers for Station 1. Ladder truck front door needs to be opened manually due to opener rails being too short for front door. POA should be picking up the tab.

2nd estimate gotten from Aiken Overhead Door Company, and they have gotten the bid. Openers have been ordered and hope for a July installation. One installation is complete on back door behind ladder truck.

Glenn wants to rip out the shrubs in front of Station 1, he is taking this to the ACC for approval

Request for a Flag pole at Station 2. POA might purchase or SBVFD will purchase. Jim Brady is also checking to see if MAVVA can donate.

Pump Test scheduled for July 11, 2024

New Business

Glenn is proposing purchasing glass mugs with the SBVFD logo etched for all 32 members at a cost of \$15.00 each and this can be paid for by the 1% account. Plan is to handout mugs at Spouses Night Out in February 2025.

Retirements- Gary and Colleen Smith, Ruth Obermeyer, Russ Griffith and Hunter Barnes

Suggestion to put a call out on Neighborlink for Firefighters and First Responders

Fire calls: 4 calls. 26 Responded. Average of 6.5 responders per call. 3 training sessions. 40 people total. Average 13.3 per training..

Medical: 33 calls – 7 outside SLV, 103 responders. Average of 3.1 per call. 1 training session, 17 attendee

Motion to adjourn- 6:25 pm by R. Layton, 2nd R. Connor; Passed unanimously.

June 11, 2024

Meeting called to order: 6:00pm

Attendance: G. Heffner, A. Luedecke, J. Wilkes, D. Waters, R. Connor, B. Morris and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2nd G. Heffner; passed unanimously.

Old Business

Need new openers for Station 1. POA should be picking up the tab. 2nd estimate gotten from Aiken Overhead Door Company, and they have gotten the bid. Openers have been ordered and hope for a July installation.

Presentation was made to the capital acquisitions committee on 4/8 for \$400K from penny sales tax for used ladder truck. We will find out in November if this was approved.

Hose testing done May 6-9 and all hose passed

Extrication tools annual testing will be completed after July 1.

Glenn wants to rip out the shrubs in front of Station 1, he is taking this to the ACC for approval

Driveway at Station 1 needs to be re-sealed as lots of grass is growing through the cracks.

New Business

Request for a Flag pole at Station 2. Bob will get quotes and was suggested to check with Woodman of the World as they are known to donate.

Pump Test scheduled end of June or first of July

With the past storms and trees that the Firefighters helped remove with the chain saws, SBVFD is not covered by Insurance. There are 2 trainers coming from Forestry tonight to train the Firefighters.

Fire calls: 6 calls. 35 Responded. Average of 6 responders per call. 3 training sessions. 37 people total. Average 12 per training.

Medical: 35 calls – 118 responders. Average of 3.4 per call. 1 training session, 18 attendees

Motion to adjourn- 6:18 pm by R. Connor, 2nd G. Heffner; Passed unanimously.

May 14, 2024

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Layton, D. Waters, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: J. Deason, 2nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2nd G. Heffner; passed unanimously.

Old Business

Need new openers for Station 1. POA should be picking up the tab. 2nd estimate gotten from Aiken Overhead Door

Company, and they have gotten the bid. Openers have been ordered and a 2 week lead time to have them installed.

Should we have Open House in May? Hand out Safety info and smoke alarm info. Get to know your firefighters and first responders. No food served. It was decided to put it out to the general membership. Due to timing this will be in 2025.

Presentation was made to the capital acquisitions committee on 4/8 for \$400K from penny sales tax for used ladder truck. We will find out in November if this was approved.

Hose testing done May 6-9 and all hose passed

Extrication tools annual testing will be completed after July 1.

New Business

Comp checks end date is 5/15/24, and checks will be issued in June.

Glenn wants to rip out the shrubs in front of Station 1, he is taking this to the ACC for approval

Driveway at Station 1 needs to be re-sealed as lots of grass is growing through the cracks.

Fire calls: 8 calls. 40 Responded. Average of 5 responders per call. 3 training sessions. 43 people total. Average 14 per training.

Medical: 29 calls – 96 responders. Average of 3.3 per call. 1 training session, 16 attendees

Motion to adjourn- 6:12 pm by R. Connor, 2 nd A. Luedeke; Passed unanimously.

April 9, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Layton, D. Waters, J. Wilkes, C. Granger, R. Morris, and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Layton, 2nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2nd R. Layton; passed unanimously.

Old Business

Need new openers for Station 1. POA should be picking up the tab. 2nd estimate gotten from Aiken Overhead Door Company, and they have gotten the bid.

Should we have Open House in May? Hand out Safety info and smoke alarm info. Get to know your firefighters and first responders. No food served. It was decided to put it out to the general membership.

Roof at Station 2 will not be getting replaced at this time. Tax commission not in favor of spending the money since roof is not leaking.

Wording changes in the contract between tax commission and SBVFD are complete.

Presentation was made to the capital acquisitions committee on 4/8 for \$400K from penny sales tax for used ladder truck.

New Business

Hose testing to be done May 6-9.

Extrication tools need annual testing. Dates TBD.

May do an extrication class later in the year in conjunction with MCES. Dates TBD
MCES to get vehicles.

Fire calls: 9 calls. 42 Responded. Average of 4.67 responders per call. 4 calls in our district. Mutual aid given on 5 calls. 3 training sessions. 40 people total. Average 13.3 per training.

Medical: 47 calls – 7 outside SLV. 176 responders. Average of 3.75 per call. 1 training session, 17 attendees

Motion to adjourn- 6:27 pm by A. Luedecke, 2nd G. Heffner; Passed unanimously.

Sandy Branch Fire Board Meeting Minutes

March 12, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, D. Waters, J. Wilkes, C. Granger, R. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2nd R. Connor; passed unanimously.

Old Business

New Back Up Cameras for E's 81 and 83. Should be in place the end of March. This task is complete.

Maintenance on garage doors completed. Need new openers for Station 1. POA should be picking up the tab. 2nd estimate is in the works.

Pancake breakfast is on March 23rd.

Should we have Open House in April or May? May was thought to be better option. Hand out Safety info and smoke alarm info. Get to know your firefighters and first responders. No food served.

New Business

Roof at Station 2 needs replacing. Working with tax commission on this.

Budget for 2024 went to tax commission. Approved.

Wording changes in the contract between tax commission and SBVFD being done.

Maintenance issues all been taken care of except for Station 2 roof.

Seeking \$400,000 from penny sales tax to new or used purchase ladder truck. We will supply truck anywhere in county it is needed.

Extrication class April 12-13 IF we can get cars delivered.

Girl Scout Troop to visit station 1 on 3/25 to work on first aid merit badge.

Fire calls: 6 calls. 26 Responded. Average of 4.33 responders per call. 3 training sessions. Average 16 per training.

Medical: 42 calls – 7 outside SLV, 170 responders. Average of 4.0 per call. 1 training session, 15 attendees

Motion to adjourn- 6:32 pm by G. Heffner, 2nd R. Connor; Passed unanimously.

Sandy Branch Fire Board Meeting Minutes

February 13, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, A. Luedecke, D. Waters, J. Wilkes, C. Granger, R. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: J. Deason, 2nd R. Connor; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2nd R. Layton; passed unanimously.

Discussion – Make sure Keith Bohler has description on all transactions

Old Business

Ladder testing will be 11/27/23, all ground ladders passed, Aerial did not pass waiting on a wiring harness repair, then will be re-tested. Cannot operate nozzle from pedestal.

Ladies Night out will be February 15th at the River Grille. \$38.00/person. Roast Chicken, Top Round Roast, Salad, Green Beans, Mashed Potatoes and Cheesecake. Cocktails starting at 5:30pm and Dinner starting at 6:00pm. Let Glenn know your menu choice ASAP.

Chief Morris would like to see Ladies Night out renamed to Spouse Appreciation

Firefighter Physicals (at ES building) – Blood Draw 1/19/24 5:30am-9:00 am (must fast), Physicals 1/24/24 starting at 2pm – All Physicals completed and everyone passed

New Business

New Back up Cameras for E 81 and E 83 have been ordered and should be in place by end of March.

Garage doors have been maintained, POA only approved garage door remotes; Openers won't work with new remotes. Need new garage door openers for Station 1; Waiting for estimate and POA should be paying for these openers.

March 23 Pancake Breakfast

Should we have an open house in April – Get to know your Firefighters and First Responders. No food

Fire calls: 8 calls. 50 Responded. Average of 6.25 responders per call. 3 training sessions. Average 16 per training.

Medical: 42 calls, 164 responders. Average of 4.0 per call. 1 training session, 16 attendees

Motion to adjourn- 6:27 pm by G. Heffner, 2nd J. Deason; Passed unanimously.

Sandy Branch Fire Board Meeting Minutes

January 9, 2024

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, A. Luedecke, D. Waters, R. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd R. Layton; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2nd R. Layton; passed unanimously.

Old Business

Ladder testing will be 11/27/23, all ground ladders passed, Aerial did not pass waiting on a wiring harness repair, then will be re-tested. Cannot operate nozzle from pedestal.

Ladies Night out will be February 15th at the River Grille. \$38.00/person. Roast Chicken, Top Round Roast, Salad, Green Beans, Mashed Potatoes and Cheesecake. Cocktails starting at 5:30pm and Dinner starting at 6:00pm. Let Glenn know your menu choice ASAP.

Firefighter Physicals (at ES building) – Blood Draw 1/19/24 5:30am-9:00 am (must fast), Physicals 1/24/24 starting at 2pm

New Business

Elect new chairperson and vice chairperson

Motion made to elect Dickie Waters for chairperson by R. Connor, 2nd J. Deason; Passed unanimously.

Motion made to elect R. Layton for vice chairperson by R. Connor, 2nd D. Waters
Passed unanimously.

The Contract with the Tax Commission and SBVFD comes up in June 2024. There is no need for compensation increase.

New firefighter applicant Vance Jordan. Motion made by A. Luedecke, 2nd G. Heffner; passed unanimously.

Chief Morris is ordering 2 sets of turnout gear for Dean Domas and Jeff Brown

Chief Morris attended 4 classes for Fire Safe SC 2023.

Fire calls: 12 calls. 86 responded. Average of 7 responders per call. 2 training sessions. Average 16 per training.

Medical: 29 calls, 125 responders. Average of 4.3 per call. 2 training session, 19 attendees

Motion to adjourn- 6:25 pm by D. Waters, 2nd R. Connor; Passed unanimously.

Sandy Branch Fire Board Meeting Minutes

December 12, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, A. Luedke, D. Waters, C. Granger, B. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2nd R. Layton; passed unanimously.

Old Business

J. Deason reports there is nothing in the bylaws for what to do about flowers or donations for family member's funeral.

Discussion on formalizing something. Vote at Annual Meeting as this is a 1% Expenditure.

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on the board. G. Heffner, R. Layton, J. Wilkes and K. Narveson are interested in being on the board.

Ladder testing will be 11/27/23, all ground ladders passed, Aerial did not pass waiting on a wiring harness repair, then will be re-tested.

Ladies Night out will be February 15 th at the River Grille. \$38.00/person. Roast Chicken, Top Round Roast, Salad, Green

Beans, Mashed Potatoes and Cheesecake. Cocktails starting at 5:30pm and Dinner starting at 6:00pm

New Website is up and is through Go Daddy- Cancelling Your First Due

New Business

New Firefighter Dennis Brown. Motion made by R. Connor, 2 nd G. Heffner; passed unanimously.

New Website is up and running.

Purchased LED lights for E 81 and E 83

D. Domas passed Firefighter 1 certification.

All Firefighters have received new accountability tags

Payrolls will now have ending dates of May 15 and November 15

Fire calls: 9 calls. 56 responded. Average of 6 responders per call. 3 training sessions. Average 13 per training.

Medical: 24 calls, 92 responders. Average of 3.8 per call. 1 training session, 19 attendees

Motion to adjourn- 6:25 by D. Waters, 2 nd R. Connor; Passed unanimously.

MINUTES

December 12, 2023

Meeting called to order – 7:10 by Chief Morris

Chief and Secretary positions – R. Morris and V. Narveson interested in retaining positions.

Motion to re-elect R. Morris for Chief was made by F. Seminski, 2 nd R. Connor

Motion made to elect K. Narveson as Chief by K. Binkley, 2 nd M. Boerner

Election held for Chief by written vote – Chief Morris was elected by majority vote.

Motion to re-elect V. Narveson for Secretary/Treasurer made by R. Connor 2 nd K. Binkley;
passed unanimous

vote.

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on

the board. G. Heffner, R. Layton, J. Wilkes and K. Narveson are interested in being on the board.

Written vote has held for board members, G. Heffner, R. Layton and J. Wilkes received the most votes.

The 1% Funds needs a committee to review all expenses. The following volunteered:

F. Seminski, M. Welch, L. Rutland, G. Heffner and R. Griffith

1% Budget

Retirement for making a percentage of calls and training. \$5000 total yearly

Operating Budget

Retirement Contribution - \$5000

Insurance for Medical Transport - \$4960

Training and Education

Promotional Handouts- \$500

Meals, Lodging and Gas - \$2700

Conferences - \$1650

Drill Diners - \$1800

Ladies Night out - \$3000, \$50 per person

Retirement- Thank you, \$600

Clothing - \$3000

Dues to SCFFA - \$2520

Flower Fund (Illness/bereavement) \$150

Personnel ID Cards - \$350.00

Motion to adjourn: 7:59 p.m; passed unanimously.

Sandy Branch Fire Board Meeting Minutes

November 14, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor, N. DeArment, A. Luedke, B. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2 nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2 nd R. Connor; passed unanimously.

Old Business

Upcoming events: Pancake breakfast 11/25

J. Deason reports there is nothing in the bylaws for what to do about flowers or donations for family member's funeral.

Discussion on formalizing something. Vote at Annual Meeting as this is a 1% Expenditure.

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on

the board. G. Heffner, R. Layton, J. Wilkes and K. Narveson are interested in being on the board.

Christmas Parade – December 2 nd . 2 trucks. Lineup @ 3:30. Starts @ 4:30.

E81 is repaired just need mud flaps.

Ladder testing will be 11/27/23 and physicals will be in January of 2024.

New Business

Ladies Night out will be February 15 th at the River Grille.

New Website is up and is through Go Daddy- Cancelling Your First Due

New Firefighter Lisa Rutland. Motion made by G. Heffner, 2 nd R. Connor; passed unanimously.

Chief Morris is now an EMR Trainer. Cindi, Jean and Michael are also certified trainers and will be assisting with the

training.

Fire calls: 8 calls. 41 responded. Average of 5 responders per call. 4 calls in SLV. 2 training sessions. Average 8 per

training.

Medical: 25 calls, 75 responders. Average of 3 per call. 1 training session, 17 attendees

Motion to adjourn at 6:30 – N. DeArment, 2 nd G. Heffner Passed unanimously

October 9, 2023

Meeting called to order – 5:55 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor (by phone), N. DeArment, R. Layton, D. Waters, R. Morris, C. Granger, and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: D. Waters, 2nd N. DeArment; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2nd N. DeArment; passed unanimously.

Old Business

911 Address Markers – Some installations have hit WCTEL cables. Will request homeowner contact WCTEL for cable location prior to installing marker.

Upcoming events: Open House tomorrow from 5 PM to 7 PM – set up help be there between 3 and 3:30. Prescription Drug Take Back Day 10/28 from 10 AM to 2 PM. at 1st Citizens Bank parking lot (blood pressure checks at Station 1) Pancake Breakfast 11/25 from 8 AM to 10 AM.

J. Deason reports there is nothing in the bylaws for what to do about flowers or donations for family member's funeral. Discussion on formalizing something. D. Waters to type something up and send to the board.

New Business

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on the board.

Main Street Christmas Parade – December 2nd. 2 trucks. Lineup @ 3:30. Starts @ 4:30.

E81 still in the body shop. Hope to have the engine back for open house.

Fire calls: 7 calls. Average of 6 responders per call. 6 calls in SLV. 3 training sessions. Average 11 per training.

Medical: 25 calls, 96 responders. 4 calls outside SLV. Average of just under 4 per call. 1 training session, 15 attendees

Question on when ladder testing and physicals will be. No firm dates yet.

Motion to adjourn – 6:35 p.m. by D. Waters, 2nd R. Layton, passed unanimously

Sandy Branch Fire Board Meeting Minutes

September 12, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Connor, R. Layton, B. Morris, Craig Granger and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: Connor, 2nd Layton; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: Layton, 2nd Connor; passed unanimously.

Old Business

Roof at Station 2 installed. New deck gun on E83 installed.

911 Address Markers – 2680+ hits on email blast. 94 markers ordered. 17 installed by volunteers.

Upcoming events: Open House on the 10th from 5PM to 7 PM.- Drug Take Back Day 10/28 from 10 AM to 2 PM.-Pancake breakfast 11/25 from 8 AM to 10 AM.

Ladder testing in October?

New Business

New recruit – John McGrath. Discussion. Motion to hire: Connor, 2nd: Heffner. Approved.

2 bad SCBA's and 1 bad cylinder: Safe Industries to repair this month.

Dean Domas' mom (Mary Domas)– Are we doing anything for the funeral? Do whatever is in the bylaws.

Fire calls: 9 calls. 56 total responders. Average of 6 responders per call. 6 calls in SLV. 3 training sessions.

Medical: 38 calls, 163 responders. Average of 4.3 per call. 1 training session, 15 attendees

Motion to adjourn – by G. Heffner; 2nd by R. Connor, passed unanimously.

Sandy Branch Fire Board Meeting Minutes

August 8, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Connor, (phone), D. Waters and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: D. Waters, 2nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2nd A. Luedecke; passed unanimously.

(Ask Keith if zero balance can show on BS, why do we show percentages, status on 990)

Old Business

Roof still under investigation at Station 2. The tax commission is working on this, no updates currently.

911 Address Markers – August 1st a notice was sent out through the POA.

Message to community:

Unique Opens: 1,816 (73.4%)

Total Opens: 3,408

Total Clicks: 945

Most-Clicked URL: Location requirements (725 total clicks)

Markers ordered:

20 to builders and 34 to residents so a total of 54 address posts.

Markers Installed:

Received and fulfilled 6 requests for assistance.

City Council- There is an ordinance being written which could directly affect SBFD. This ordinance will go to a hearing, and this will be our opportunity to voice our opinions. No new information. Discussion to remove this item off the agenda as it does not pertain to the board.

New Business

E-82 went in for a recall today and is fixed.

New Deck gun is here for E-83

Fire calls: 5 calls. 20 total responders. Average of 4 responders per call. 3 training sessions, 29 total attendees. Average of 10

Medical: 39 calls, 166 responders. Average of 4.3 per call. 1 training session, 17 attendees

Motion to adjourn –6:18 p.m. by D. Waters; 2nd by A. Luedeke, passed unanimously.
