



# Tuggeranong Vikings Amateur Basketball Club Inc.

ABN: 73 833 978 400

P.O. Box 7239, Greenway ACT 2900

## **Policy on Money Owing to Tuggeranong Vikings Basketball Amateur Basketball Club (TVABC)**

Purpose: This policy outlines the procedure for collecting money owed to TVABC by members. TVABC is a community sports club run entirely by volunteers. To ensure the ongoing success of our club, it is important that all members meet their financial obligations in a timely manner.

Scope: This policy applies to all members of our sports club who owe money to TVABC.

### Policy:

1. All members of the Tuggeranong Vikings Amateur Basketball Club (TVABC) are expected to pay any fees, charges, or other expenses owed to TVABC in full before the start of the relevant season or program.
2. In exceptional circumstances, such as financial hardship, payment plans may be arranged with the club treasurer at the committee's discretion. In this instance the member will agree to a payment timeframe.
3. If a member owes money to TVABC, the club will send them a reminder notice via email or text message.
4. If payment remains outstanding after the invoice due date, the member will be notified that from a given date they will not be permitted to participate in games, training sessions or other activities until payment is made in full.
5. If the member still fails to pay the amount owed within 7 days of a final notice being sent, the club may take further action, which may include but is not limited to suspension of membership, withholding of services, or legal action.

Exceptions: In exceptional circumstances, the TVABC club committee may waive or reduce the owed amount. Such exceptions will be made on a case-by-case basis by written submission by the member to the committee.

Appeals: If a member disputes the amount owed, they may raise their concerns with the club's committee in writing or via email. The committee will consider the matter and all attempts will be made to respond to the member in writing or via email within 14 days.

Thank you for your cooperation in ensuring the financial viability of Tuggeranong Vikings Amateur Basketball Club.



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