

## Board Minutes

Date: November 10, 2020

Location: Virtual

Board Members Present: Ray Strain, Barbara Marchioni, Kira Royal, Nancy Herrick, and Jason Smith

Guests: DOE Leaja Horne

Public Attendees: Tom (Consultant for Leadership Program)

### **Call to Order:**

- Meeting called to order at 4:37, and Ray Strain read the mission statement aloud.

### **Agenda Approval:**

- Ray Strain presented agenda.
  - Upon a motion by Nancy Herrick, seconded by Ray Strain, and unanimously approved by roll call, it was:
    - **MOVED: To accept the agenda.**

### **Minutes Approval:**

- Full Board review of the October meeting minutes.
  - Upon a motion by Barbara Marchioni, seconded by Nancy Herrick, and unanimously approved by roll call, it was:
    - **MOVED: To accept the minutes.**

### **Reports:**

1. Executive reports by Leaja Horne:

- Student expulsion. The parent re-enrolled the child into their home base school. Overall, the situation was resolved with a positive outcome.
- Transportation. The large bus was towed and in turn, a van was rented for approximately 10 days. The mechanic indicated that there was a gas gauge issue that does not appear to be urgent.

- New Hires. There were new hires as a result of a teacher resignation. In addition, interviews will be conducted on Friday for the 3<sup>rd</sup>/4<sup>th</sup> grade teacher. At the time of the meeting there were (1) two new part time teacher assistants, Brooke Kearny and Deborah Kokkenlenber (2) two teachers, Ashley Melpolder and Tatiana Becerril Ortiz (3) two substitutes, Jennifer Ennis and Brittany Skiff

- Upon a motion by Ray Strain, seconded by Kira, and unanimously approved by roll call, it was:

- **MOVED: To accept the new hires.**

- Current wording Employee Handbook. There was discussion about the pre-employment drug screening. General discussion was concerning the implications of not drug screening potential candidates. Jason Smith and Nancy Herrick expressed their concerns about hiring someone then later having anything problematic to occur. The board discussed the implications, due diligence, and responsibility of not performing the screener. In final, the board suggested to keep the current wording in the employee handbook and for Leaja Horne to go back and drug screen all employees.

- Upon a motion by Nancy Herrick, seconded by Barbara, and unanimously approved by roll call, it was:

- **MOVED: To keep the current wording and to complete all employee drug screening.**

2. Finance report by Jason Smith:

- Update. Jason indicated that the finance committee is attempting to produce numbers to complete the budget. Their plan is to better allocate funds within budget for the next year. The company (name not provided) will continue to finish paying the bills for this year; however, he will table the idea of the finance committee to take on that task at the next board meeting.

\*Board then reviewed each additional committee and its responsibilities including: Governance/Nominating, Academic Achievement, and Community Relations

- Barbara Marchioni made a motion to adjourn. Kira Royal seconded. Remaining board members approved adjournment by roll call.

**Meeting adjourned 5:30pm**

Secretary Approval: \_\_\_\_\_

