



INTERNATIONAL SCHOOL
OF LINGUISTS

Children's Services glossary
and acronyms

SUPPORTING DOCUMENTS BUNDLE

Children's Services glossary and acronyms

ACE

Alternative Complementary Education. ACE is for pupils who can't attend mainstream school for a variety of reasons, such as school exclusion, behaviour issues, short- or long-term illness, school refusal or teenage pregnancy.

ACEs

Adverse Childhood Experiences

ADHD

Attention Deficit Hyperactivity Disorder

ADM

Alternative Delivery Model

Adoption

Adoption is a way of providing new families for children who cannot be brought up by their birth parents or within their birth family. The granting of an adoption order transfers all legal responsibility and rights to the adoptive parents. Adoption is a lifelong commitment to the child or children who become a full member of the adoptive family.

AP

Alternative Provision (for children not in mainstream school)

Advanced Practitioner

Adoption Order

An adoption order grants complete parental responsibility (in summary, who has the legal right to make decisions about the child and their future) to the child's adoptive parents, and removes it from all others, including the child's birth parents and the local authority. An adoption order cannot be applied for until a child has lived with his or her adoptive parents, continuously, for at least ten weeks in England and Wales - though, in reality, most families have the order granted around nine to 12 months after the child moves in. These time limits are for children placed for adoption by agencies, rather than, for example, long-term foster carers who later decide to apply to adopt the child they are fostering.

Adoptive Placement

The point at which a child begins to live with prospective adoptive parents; the period before the adoption is finalised.

ARC

ARC Panel is for children and young people cases who are "At Risk of Care"

ASC

Autistic Spectrum Condition

Adult Social Care

ASD

Autistic Spectrum Disorder

ASDV

Alternative Service Delivery Vehicle

ASF

Adoption Support Fund. The Adoption Support Fund has been set up by the Government to pay for therapeutic services including therapeutic parenting training and intensive family interventions. To access the Fund, the local authority is asked to do an assessment of adoption support needs. If the assessment shows that therapeutic services would be beneficial, the local authority can make an application to the Fund.

B

Behavioural Phenotypes

The expression of distinctive physiological and behavioural characteristics that have a chromosomal or genetic cause

BASE

Barnardo's Against Sexual Exploitation

BSL

British Sign Language

C

CARE ACT 2014

The Care Act requires local authorities to help develop a market that delivers a wide range of sustainable high-quality care and support services that will be available to their communities. In current practice, some authorities may wait until people reach the age of 17½ or even 19 to make an assessment, as situations during these years are often subject to change and they want to avoid performing two assessments. The assessment of young people with a life-threatening or life-limiting condition may not happen until they have reached 18 or 19 years old, if at all. Under the Care Act this will not be routinely acceptable. However, unless a young person or carer is identified early enough and assessed, the authority may be falling short in their duty in relation to 'significant benefit'.

CAMHS

Child and Adolescent Mental Health Services.

CANS

Children with Additional Needs Service

CARA

Conditional Cautioning and Relationship Abuse

Children At Risk Assessment

Carer

A person who provides unpaid support to a partner, family member, friend or neighbour who is ill, struggling or has a disability. This does not include paid carers (care workers), who are included in the definition of staff.

Carefirst

Social Care Information System. Records key information about children and young people, including any assessments and placement addresses.

Care Leavers - Staying Put

From the age of eighteen young people are no longer legally 'in care' or 'looked after' and therefore fostering arrangements and legislation relating to children placed with foster carers no longer applies. In circumstances where a young person remains with their former foster carer/s after their eighteenth birthday, the arrangement becomes a "Staying Put" arrangement. The term 'arrangement' should be used rather than placement; the term 'placement' denotes a situation where the local authority arranged and placed the child with a foster carer. Once the child reaches the age of eighteen and legal adulthood, the

local authority is no longer making a placement, but facilitating a "Staying Put" arrangement for the young person.

Care Leavers - Supported Lodgings

Supported Lodgings look very similar to foster placements but aren't covered by the regulation. A young person over the age of 16 lives with a "host" in their home, in the style of a lodger. The host will provide support for the young person, but isn't expected to provide transport, pocket money, clothing etc. The host often helps with providing food or sharing meals with the young person.

Care Leavers - Supported Accommodation

A type of placement, often in a shared house, with staff on-site either 24 hours or on a drop-in basis. The young person must be aged 16 or older. This type of provision may be regulated by the CQC (for adults with complex needs including personal care requirements), but is often unregulated.

CBT

Cognitive Behaviour Therapy

CC

Children's Centres

CiC - Children in Care (Looked After Children)

A child who is being looked after by their local authority is known as a child in care, looked after child or child looked after.

C&YP

Children and Young People

CYP&F

Children Young People and Families Service

CCG

Clinical Commissioning Group

CCP

Consultant Community Pediatrician

CDC

Child Development Centre

CDR

Child Death Review

CDRP

Child Death Review Partners

CE

Child Exploitation

CEIAG

Careers Education, Information, Advice and Guidance

CHC

Continuing Healthcare Check - The National Framework for NHS continuing healthcare and the supporting guidance and tools should be used to determine what ongoing care services people aged 18 years or over should receive from the NHS. The continuing healthcare checklist for funding and free care for those young people who have ongoing complex medical health needs. The CHC process is administered by the CCG.

CiN

Children in Need (also refers to young people in need) - where there is a probability of entry into the care system or probability that without intervention, it is assessed as more, rather than less likely.

C&I

Communication and Interaction

C&L

Cognition and Learning

CLD

Complex Learning Difficulties

CME

Children Missing from Education

Collaborative working/collaboration

Agencies working together in a wide variety of different ways to pursue a common goal while also pursuing their own organisational goals

Co-operation

Informal relationships between organisations designed to ensure that organisations can pursue their own goals more effectively

More formal mechanisms to ensure that organisations take account of each other's strategies and activities in their own planning

Contact

Contact between a child and another person or persons including the Child's parents as defined in Section 34 of the Children Act

Care Plan

All children in care are required to have a Care Plan, which is completed by the social worker prior to or soon after coming into the care of the Council. This sets out how the child or young person's needs are to be met, including care, education and health arrangements. The Care Plan is reviewed via statutory reviews or after a significant change in circumstances such as an unplanned placement move.

CP

Child Protection

CPD

Continuous Professional Development

Cross-boundary working

Agencies working together on areas that extend beyond the scope of any one agency or geography

Cross-cutting

Cross-cutting issues are those that are not the "property" of a single organisation or agency. Examples include: social inclusion, improving health, urban regeneration

CRCs

Community Rehabilitation Companies

CRP

Children's Resource Panel. A weekly meeting chaired by Children's Social Care to consider the resources needed by children and young people either in or on the edge of care.

CSA

Childs Sexual Abuse

CSC

Children's Social Care

CSE

Child Sexual Exploitation

CSIB

Children's System Improvement Board

CSW

Children's Social Worker

D

DA

Domestic Abuse

DCS

Director of Children's Services

DDA

Disability Discrimination Act - Repealed and replaced by the Equality Act 2010

DfE

Department for Education

DHO

Designated Health Officer

DLA

Disability Living Allowance

DoH

Department of Health

DIASS

Devon Information and Service for SEND

DSA

Disabled Student Allowance

DSG

Dedicated Schools Grant

DUST

Drug Use Screening tool

DWP

Department for Work and Pensions

E

Early Intervention

More usually called Early Help

Early Years

A phrase used to describe the initial years of a child's life

ECIP

Emergency Care Improvement Programme. The Emergency Care Improvement Programme (ECIP) is a clinically-led programme that offers intensive practical help and support to 40 urgent and emergency care systems across England leading to safer, faster and better care for patients.

EET

Education Employment and Training

EHAT

Early Help Assessment Tool

EHC

Education, Health and Care

EHCP

Education, Health and Care Plan. EHCP's replaced Statements for children and young people with additional needs under the Children and Families Act 2014.

EHE

Elective Home Education

EH&TS offer

Early Help and Targeted Support offer

EHWB

Emotional Health and Wellbeing

EfC

Employment for carers

EOTAS

Education Other Than School

EP

Education Psychologist

EPS

Education Psychology Service

EP&S

Education, Participation and Skills

ESFA

Education Skills Funding Agency

ESG

Education Service Grant

ESOL

English for Speakers of Other Languages

EYFS

Early Years Foundation Stage

EWO

Education Welfare Officer

Expressive Communication

The ability to express thoughts, feelings and needs verbally (using words and sentences) and nonverbally (for example, using gestures, facial expressions, gaze, signing and other methods that supplement or replace speech or writing).

External Residential Parent and Child Placement

Parent and child placements are a specialist type of fostering where a young parent, usually a mother and baby, stays in a residential placement to receive extra support

F

FASB

Fair Access to Short Breaks

FASS

Family Assessment and Support Service

FAQ

Frequently Asked Questions

FE

Further Education

FFT

Functional Family Therapy

FGC

Family Group Conferencing

FIP

Family Intervention Project

FNP

Family Nurse Partnership

FTE

Full-time equivalent (FTE) or whole-time equivalent (WTE) is a unit that indicates the workload of an employed person (or student) in a way that makes workloads or class loads comparable across various contexts. FTE is often used to measure a worker's or student's involvement in a project, or to track cost

reductions in an organisation. An FTE of 1.0 is equivalent to a full-time worker or student, while an FTE of 0.5 signals half of a full work or school load.

Functional Assessment

An assessment of the function of behaviour that challenges, including functional analyses and other methods of assessing behavioural functions.

FWAF

Families with a Future (Troubled Families programme)

G

GP

General Practitioner(Doctor)

H

HI

Hearing Impaired

High Needs Funding

High needs funding is intended to provide the most appropriate support package for an individual with special educational needs and disabilities (SEND) in a range of settings, taking account of parental and student choice, whilst avoiding perverse incentives to over-identify high needs pupils and students. It is also intended to support good quality alternative provision for pupils who cannot receive their education in schools

Holistic government/governance

Integration and coordination at all levels and in relation to all aspects of policy-related activity - policy-making, regulation, service provision and scrutiny; mutually reinforcing means and objectives

HR

Healthy Relationships (also known as Empower Plymouth)

HSB

Harmful Sexual Behaviour

I

IA

Information and Advice

IAPT

Improving Access to Psychological Therapies

IAG

Information, Advice and Guidance

IAW

In Accordance With

IAW Team

Inclusion Attendance and Welfare Team

ICS

Integrated Children's Services

ICT

Information, Communication Technology

IEP

Individual Education Plan

IFA

Independent Fostering Agency -An Independent Fostering Agency (IFA) are used by local authorities to provide suitable families for looked after children. IFAs play a vital role in providing much-needed placements for young people. To ensure the provision of the highest quality care, foster care agencies are subject to strict regulations and Ofsted inspection.

IFPS

Intensive Family Prevention Service

IHWB

Integrated Health and Wellbeing

In-House Foster Care

Foster Care provider by PCC, through its own Fostering Agency

In-House Parent and Child Placement

Parent and Child Placement provided by PCC, through its own Fostering Agency

ILACS

Inspection of Local Authority Children's Services

Integration

Agencies working together within a single, often new, organisational structure

Inter-Agency working

More than one agency working together in a planned and formal way

IRO

Independent Reviewing Officer

ITT

Independent Travel Training

J

Joined up

Deliberate and co-ordinated planning and working which takes account of different policies and varying agency practice and values. This can refer to thinking or to practice or policy development

Joint Funding Panel

A panel consisting of Social Care, Education and Health representatives who meet to consider shared funding arrangements for placements for children and young people with complex additional needs, usually children with EHCP's and/or complex health needs. Meets monthly.

Joint Working

Professionals from more than one agency working directly together on a project

JSNA

Joint Strategic Needs Analysis

JTAI

Joint Targeted Area Inspection

K

KS1

Key Stage 1 (School years: Reception, Y1, Y2)

KS2

Key Stage 2 (School years: Y3, Y4, Y5, Y6)

KS3

Key Stage 3 (School years: Y7, Y8, Y9)

KS4

Key Stage 4 (School years: Y10, Y11)

L

LA

Local Authority

LAC

Looked After Children - A child is looked after by a local authority if he or she has been provided with accommodation for a continuous period of more than 24 hours, in the circumstances set out in sections 20 and 21 of the Children Act 1989, or is placed in the care of a local authority by virtue of an order made under part IV of the Act

LC

Learning Community

LCP

Local Care Partnership

LD

Learning Disability

LDA

Learning Disability Assessment

LDP

Learning and Development Partnership

LEP

Local Education Partnership

Local Enterprise Partnership

LGO

Local Government Ombudsman

LP

Lead Professional

LSA

Learning Support Assistant

LSP

Local Safeguarding Partnership

M

MARJON

University of St. Mark's and St. John's

MAST

Multi-Agency Support Team

MEAM

Making Every Adult Matter

MEYSOG

Maternity and Early Years System Optimisation Group

MFM

Mockingbird Family Model -is an innovative method of delivering foster care using an extended family model which provides respite care, peer support, regular joint planning and training, and social activities. The programme improves the stability of fostering placements and strengthens the relationships between carers, children and young people, fostering services and birth families.

MH

Mental Health

MHCLG

Ministry of Housing Communities and Local Government

MLD

Moderate Learning Difficulties

MSI

Multi-Sensory Impaired

MST

Multi Systemic Therapy

MST-CAN

Multi Systemic Therapy for Child Abuse and Neglect

Multi-agency/cross-agency working

More than one agency working together; services are provided by agencies acting in concert and drawing on pooled resources or a pooled budget, e.g. Youth offending teams

Multi-professional/multi-disciplinary working

Working together of staff with different professional backgrounds and training

N

NEET

Not in Education, Employment or Training

Networks

Informal contact and communication between individuals and agencies

NEW Devon CCG

North, East and Western Devon Clinical Commissioning Group

NHS

National Health Service

NICE

National Institute for Health and Care Excellence

NPS

National Probation Service

NQT

Newly Qualified Teacher

O

OOH'S

Out of Hours

OPCC

Office of the Police and Crime Commissioner

OSOA

One System One Aim

OT

Occupational Therapist

P

PACE

Playfulness, acceptance, curiosity and empathy. PACE is a way of thinking, feeling, communicating and behaving that aims to make the child feel safe. It is based upon how parents connect with their very young infants. As with young toddlers, with safety, the child can begin to explore.

PAF

Plymouth Assessment Framework and Thresholds Guidance Document

Pathway Plan

All young people over 16 in care are required to have a Pathway Plan which sets out the plan for their progress towards adulthood. These are reviewed via statutory reviews or after a significant change in circumstances such as an unplanned placement move.

PCC

Plymouth City Council

PCH

Plymouth Community Housing

PCSB

Plymouth Children's Safeguarding Board

PD

Physical Disability

PDAS

Plymouth Domestic Abuse Service

PDG

Project Delivery Group

PEP

Personal Education Plan

PfA

Preparing for Adulthood

PIAS

Plymouth Information Advice and Support for SEND

PICB

Plymouth Integrated Commissioning Board

Placement Plan

All children in care are required to have a Placement Plan completed before their placement begins or within five working days. This sets out the requirements of the placement in meeting the needs of the child or young person and other information to support the placement.

PLP

Plymouth Learning Partnership

PMLD

Profound and Multiple Learning Difficulties

PNCN

Plymouth Neighbourhood and Communities Network

POD

Plymouth Online Directory

POP

Plymouth Octopus Project

PPS

Parent Partnership Service

Prevention

Where services or interventions are intended to build skills and resilience and thus prevent problems arising. Prevention includes advice, support and anticipatory guidance at key life stages or transitions. This is a key role for universal services.

PSCB

Plymouth Safeguarding Children's Board

PSP

Primary Support Partnership

PUP

Parent Under Pressure (parenting programme)

Pupil Premium

The pupil premium is additional funding for publicly funded schools in England to raise the attainment of disadvantaged pupils of all abilities and to close the gaps between them and their peers.

PVI

Private Voluntary and Independent

P16

Post 16

Q

QAIT

Quality Assurance and Improvement Team

R

RAM

Resource Allocation Moderation

Reactive Strategies

Any strategy used to make a situation or a person safe when they behave in a way that challenges. This includes procedures for increasing personal space, disengagement from grabs and holds, pro re nata (p.r.n.) (as-needed) medication and more restrictive interventions

REACH

This is the missing young person and exploitation team who complete the return home interviews

Receptive communication

The ability to understand or comprehend language (either spoken or written) or other means of communication (for example, through signing and other methods that supplement or replace speech or writing)

Registered Manager

A suitably qualified and experienced manager of children's home. The Registered Manager is responsible for the day to day operation of the home.

Reinforcer

An event or situation that is dependent on a behaviour and increases the likelihood of that behaviour happening again

Residential Order

When parents are separating, divorcing or applying for civil partnership dissolution and can't agree on arrangements for their children, they can turn to the courts for help. The family courts can issue a contact or residence order that will determine visiting rights and where the child will live

Responsible Individual

Acts on behalf of a children's home provider to ensure that the legal responsibilities are carried out. The RI is accountable for ensuring the effectiveness of the Registered Manager and the quality of the care.

Restrictive interventions

Interventions that may infringe a person's human rights and freedom of movement, including locking doors, preventing a person from entering certain areas of the living space, seclusion, manual and mechanical restraint, rapid tranquillisation and long-term sedation

RSC

Regional Schools Commissioner

RTT

Referral to Treatment Time

S

SAL

Speech and Language also known as SALT (SAL Therapist)

SALT

Speech and Language Therapy

SARC

Sexual Assault Referral Centre

SCR

Serious Case Review

SDG

System Design Group. The Children and Young People's Partnership System Design Group replaced the Children's Trust and consists of system leaders and partners who meet to maintain system oversight and challenge. The CYPPSDG oversees the work of the children and young people System Optimisation Groups (SOG's). The CYPPSDG reports to the Health and Wellbeing Board.

SDQ

Strengths and Difficulties Questionnaire

Self-harm

When a person intentionally harms themselves, which can include cutting and self-poisoning. It may be an attempt at suicide

Self-injury

Frequently repeated, self-inflicted behaviour, such as people hitting their head or biting themselves, which can lead to tissue damage. This behaviour is usually shown by people with a severe learning disability. It may indicate pain or distress, or it may have another purpose, such as the person using it to communicate

SEMH

Social Emotional and Mental Health

SEN

Special Education Need

SEND

Special Education Need and Disability

SENDCo

Special Education Needs and Disability Coordinator

SENDIST

Special Educational Needs and Disability Tribunal

SGO

Special Guardianship Order - An SGO is an order appointing one or more individuals to be a child's 'special guardian'. It is a private law order made under the Children Act 1989 and is intended for those children who cannot live with their birth parents and who would benefit from a legally secure placement.

SHAD

Special Heads Association of Devon

SHAP

Special Heads Association of Plymouth

Shortbreak (respite)

Short breaks is the term used for a range of services provided for families to give carers of disabled children, and looked after children and young people, a break from caring, and for children to take part in fun activities and have new experiences that promote positive outcomes.

Single Assessment

Social Work Assessment

SLCN

Speech, Language and Communications Need

SLD

Severe Learning Difficulty

SMART

Specific, Measurable, Achievable, Realistic, Time Limited (targets)

SMAP

Single Multi-Agency Panel considers requests for additional education support

SME

Subject Matter Expert

SOG

System Optimisation Group. Three SOG's report into the CYP SDG: Vulnerable children and young people SOG, Maternity and Early Years SOG and SEND Steering Group.

SPOA

Single Point of Access

Specialist interventions

Are in addition to the universal and targeted offer for those children and young people who require a highly individualised and personalised programme of work. This group includes children with complex learning and communication needs and those children who are cognitively able and have specific speech, language or communication needs.

SPD

Sensory Processing Disorder

SpLD

Specific Learning Difficulty

SPOC

Single Point Of Contact

SRIB

Sub-Regional Improvement Board

SRO

Senior Responsible Officer

SSG

SEND Steering Group

SSIF

Strategic School Improvement Fund

Staff

Professionals, semi-professionals and practitioners, including those working in community teams for adults or children (such as psychologists, psychiatrists, social workers, speech and language therapists, nurses, behavioural analysts, occupational therapists, physiotherapists), paid carers (care workers) in a variety of settings (including residential homes, supported living settings and day services), educational staff

STEM

Science Technology Engineering and Maths

Stereotypy

Repeated behaviours, such as rocking or hand flapping, that may appear to have no obvious function but often serve a purpose for the person (for example, to provide sensory stimulation or indicate distress or discomfort).

STP

Devon Sustainability and Transformation Plan

Sustain

A research project on community cohesion in north prospect

SW

Social Worker

T

T&F

Group Task and Finish Group

TAC

Team Around the Child

TAF

Team Around the Family

TAM

Team Around Me

Targeted interventions

Offer specific support for those children and young people who are felt to be vulnerable in relation to speech, language and communication. The group is wide-ranging and includes children with delayed language and communication skills who following targeted intervention will return to the universal tier, through to identification of children who may go on to have more persistent needs. This level includes small group and individual targeted intervention approaches such as language groups, narrative groups, social communication skills programmes and phonology programmes.

TBC

To Be Confirmed

TF

Troubled Families (programme)

TfC

Together for Childhood

ToD

Teacher of the Deaf

TS

Targeted support

Treatment manual

Detailed advice and guidance on how to deliver an intervention, including its content, duration and frequency. A treatment manual may also include materials to support the delivery of the intervention for staff and people receiving the intervention.

TTBC

Time To Be Confirmed

U

UHPNT (UHP for short)

University Hospital Plymouth NHS Trust

Universal interventions

Support the whole population, i.e. whole class or whole setting/ school and ensure all children have appropriate language and communication opportunities. This level includes workforce development, access to appropriate information, creating communication friendly environments and whole class/setting/school intervention approaches.

UPN

Unique Pupil Number

V

VCS

Voluntary and Community Sector

VCYPSOG

Vulnerable Children and Young People's System Optimisation Group (see SOG)

VI

Visual Impairment

ViST

Vulnerability Screening Tool

VS

Virtual School

VSH

Virtual School Head

W

WTE

Whole Time Equivalent

WTSC

Working Together to Safeguard Children

Y

YOI
Young Offenders Institute
YOT
Youth Offending Team
YP
Young People