

## COMPLETE GUIDE: CHANGING YOUR LAST NAME

GENERAL INFORMATION: The first step is changing your social security card. You can also change your passport at the same time. However, you will need your new social security card to change your driver's license.

Changing any of these require a certified copy of your marriage certificate. This can be obtained by requesting it at the township where your ceremony occurred.

### STEPS:

1. *Social Security Card*. Fill out [this](#) form (note: the form is an application for a Social Security card but it is the correct form for also changing your last name). Under box 1, "Name to be shown on card" will be your current first name, current middle name, and new married last name. "Full name at birth if other than above" is your maiden name. Contact your local Social Security Office (lookup your local office [here](#)) to schedule an appointment. They will require the aforementioned completed form, a certified copy of the marriage certificate, and your current driver's license or passport.
2. *Driver's License*. Once you receive your new social security card, take that with you to a MVC licensing center. Complete list [here](#). You will need to provide that along with your [6 points of ID](#), proof of address, and your certified marriage certificate.
3. *Passport*. If your passport was issued less than a year ago, fill out [this](#) form (there are no fees for getting a new passport). If more than a year ago, fill out [this](#) form (it is treated as a renewal and therefore the fee is \$130). For either form, put your NEW last name in box 1. On both forms, box 9 is where you will put your maiden name. Mail the form, your current passport, a certified copy of your marriage certificate (make sure it is the actual certified document from the town and not just a photo copy) and any applicable fees (check or money order) to National Passport Processing Center, PO Box 90155, Philadelphia, PA 19190.
4. *Credit cards, professional licenses/credentials, email addresses, etc*: Change your last name where applicable with all other accounts.

Note: The above information is provided as a courtesy by Blissful Ceremonies and as such, Blissful Ceremonies will not be responsible for any mistakes made when changing your last name nor for the accuracy of provided information.