"Achieving Excellence Together"

JOURNEY FORWARD ACADEMY

JFA ENROLLMENT

2026-2027

Admissions Process

Step 1: Schedule a tour of the Journey Forward Academy campus:

Covington Campus: Grades K – 12

Step 2: Complete and return the:

- ☐ **Student Application for Admissions** *including the* ***non-refundable***
- ☐ $25 Application Fee
- ☐ $150 Testing Fee

Step 3: Complete and return the:

☐ **Confidential Records Request form**

School records/transcripts are required of all applicants for grades 1-12 and for Kindergartners who attended a Pre-K program.

☐ (2) **Teacher Recommendation** forms to applicant's current school for completion and return to Journey Forward Academy or mail to Admissions Director, 404-620-0105
10187 Access Rd. Suite D, Covington, GA 30014

A student's application will be considered complete when it contains the following documents:

- ☐ Copies of the results of all standardized testing
- ☐ Current year's report card
- ☐ Two current Teacher Recommendation forms
- ☐ Disciplinary records from their current school
- ☐ Current year's attendance record

Step 4: A parent/student interview and testing date will be scheduled. Students are encouraged to set a date to "shadow" at school, which provides an opportunity for them to experience a day at Journey.

Step 5: When a student's application file is complete it will be reviewed by the Admissions Board for acceptance. Parents are notified of acceptance within 1 week of receipt of all school records.

Step 6: Registration forms should be complete and submitted with non-refundable Registration Fee:

- ☐ Early registration fee: $175 (must be paid in full prior to June 9th)
- ☐ Registration fee: $200 (if paid after June 10th)

A student's registration packet will be considered complete when it contains the following documents:

- ☐ **Tuition Agreement**, (completed in full with requested parent signatures)
- ☐ **Medical Form**
- ☐ **Parent Involvement Contract**
- ☐ Copy of student's birth certificate
- ☐ Certificate of Immunization (Form 3231)
- ☐ Certificate of Eye, Ear and Dental Exam (Form 3300)

Step 7: Matriculation payments must be paid within two weeks of acceptance in order to secure your child's position within our student body. This allows adequate time for book purchases, classroom adjustments and planning.

☐ **Register by**	☐ **Matriculation due by**
June 10th	½ by June 15th 2nd ½ by July 15th
After July 15th	Within 1 week

Late registrants (after July 15th): Matriculation fees are due before the student may attend school or within 30 days of acceptance to JFA, whichever occurs first.

Admissions Criteria:

Journey Forward Academy Private School seeks to enroll students with above average capability who are of good moral character. Students are admitted on the basis of academic testing, school records, teacher recommendations, and an interview. First preference is given to returning students. Currently enrolled students who do not enroll by June 8th are not guaranteed acceptance for the upcoming school year. Preference is given to applicants whose siblings attend Journey Forward Academy and satisfy the above criteria. Remaining spaces will be filled during open enrollment. All candidates are carefully considered. No student has the right to re-enrollment. All applications for re-enrollment are approved at the sole discretion of the school's Admissions Board. We strive to make a fair decision based on the services that our school can provide for each child, as well as what the student can contribute to Journey Forward Academy Private School.

Journey Forward Academy Private School admits students without regard to sex, race, color, national or ethnic origin. We set high goals for our students, and we expect them to work hard and strive to reach their potential with the support of their parents/guardians.

All students will be admitted to the grade level according to state stipulations. Kindergarten students must reach age 5 by September 1, etc.

Journey Forward Academy

www.journeyforwardacademy.com

2431 Iris Drive SE, Suite C, Conyers, GA 30013~404-620-0508

2026-2027 Tuition Fee Schedule

New Student Application Fee	$25.00	**All fees are non-refundable.**
New Student Testing Fee	$125.00	
Annual Registration Fee until 6/09/25	$175.00	After 6/10 the fee increases to $200
Annual Matriculation/Technology Fee		Due June/July 15, 2026
		The Matriculation Fee is used to pay for student textbooks and curriculum resources; technology fees including classroom software subscriptions, STEM instructional materials, library software, Wi-Fi access, Accelerated/STAR Reading, computer lab fees; Memberships in GAC Accreditation, Stafford testing material lunch card (1) and school facilities maintenance.
Kindergarten – 5th	$555.00	
6th – 12th	$590.00	

ANNUAL TUITION		**Paid in full 7/1** (10% discount)	**10 monthly payments**
Homeschool (Weekly Pick-up)	$3,500	$3,150	$350
1st – 5th	$5,440	$4,890	$540
Middle School and High School	$5,800	$5,220	$580
Education Coaching	$3000	$2,700	$300

10% discount for each additional student (not applicable for scholarship recipients)

Supplemental educational services deemed necessary may incur additional fees(tutoring, additional testing, etc..).

Family Name:	***Gra e***	***Tuition Rate***	***Discounts***	***Total***
			Multiple children discount = 10%	
			Total Tuition:	

TUITION POLICY/PAYMENT PLAN OPTIONS

Journey Forward Academy is a non-profit school that depends primarily on tuition paid on behalf of the students.

Three payment plans are available, annual, monthly (10 payments) and bi-weekly (20 payments).

- **Annual Plan** (1 Payment) - Payment of the tuition balance is due by July 1.
- **Monthly Plan** (10 Payments)- (August – May)

I understand this is a ***full year, financial commitment***. Failure to enroll and pay the required Matriculation fee by June/July 15th may result in conversion of your tuition fees to the published tuition rate for new families. The tuition fee schedule must be signed in order for enrollment to be complete.

Signature of person responsible for payment_____ **Date**_____

ADDITIONAL FEES

Late Payment Fee	**$60**	**Tuition Late after the 3rd of each month.**
Transportation Fee MS/HS	**$25**	*Per Semester*

	Amount / Check / Cash	**Initials**		**Amount / Check / Cash**	**Initials**
Application	**$**		**Registration**	**$**	
Testing	**$**		**Matriculation**	**$**	

Journey Forward Academy

2431 Iris Drive SE, Suite C, Conyers, GA 30013~404-620-0508

Student Application

Student's Legal Name:

_____

Last First Middle Initial Nickname

Birth date _____ Current Age _____ Current Grade_____ Sex: M F

Address _____ Home Phone Number _____

School last attended (name and address)

_____

Does the student have access to research materials such as a computer? ___ Yes ____ No Laptop for Middle / High ____ Yes ___ No

Has the applicant ever attended a school or program designed for students with specific academic or other needs? (Such as a program for the gifted, special learning, etc.) If so, please describe:

_____

Was the student allowed to re-enroll in the previous school?_____ If no, please explain_____

Does the student have any food allergies or other medical or drug related concerns?

_____

_____Current Medications:

_____

If registering mid-year, could the student continue at the currently enrolled school at time of withdrawal? _____

Has the student ever repeated or skipped a grade?_____ If yes, please explain:_____

Has the student ever been homeschooled?_____ If yes, what grades?_____

Has the student ever been professionally tested or diagnosed with any learning disabilities, such as: ADD/ADHD, SLD, Hearing, Vision, Speech or any other?_____ If yes, discuss the results and include a copy of the report.

_____

Does the applicant have a current IEP, 504 Plan, or Formal Plan? ___ Yes ____ No If yes, include a copy of the plan. Has the student had any discipline or emotional problems, or been suspended, expelled or withdrawn from school?_____ If yes, please explain

_____

Has the student ever been arrested?_____ If yes, please explain:_____

Please list names of family members who attend or have attended Journey Forward Academy. Indicate graduation date with an asterisk (*)_____

In what subject(s) has the student excelled in previously? _____

In what subject(s) has the student had the most difficulty? _____

What college(s) is the student interested in attending? _____

What previous honors or academic awards has the student received? _____

What outside activities / sports does your child participate in?_____

FAMILY INFORMATION

Degree Achieved _____

Father: Mr._____ Dr. _____

Name _____

Address_____

City_____ State_____ Zip_____

Home Phone _____

Cell Phone_____

Preferred E-mail for school communication

_____

Father's Occupation_____

Employer _____

Business Phone _____

College Attended _____

Mother: Mrs._____ Dr. _____ Ms._____

Name _____

Address_____

City_____ State_____ Zip_____

Home Phone _____

Cell Phone_____

Preferred E-mail for school communication

_____

Mother's Occupation_____

Employer _____

Business Phone _____

College Attended _____

Degree Achieved _____

Parent/Guardian Marital Status (please circle): Married Separated Divorced Remarried Spouse Deceased Single

Resides with (please circle): Both Parents Mother Father Stepfather Stepmother Grandmother Grandfather Other

In case of divorce or separation, please complete the following questions:

Legal Custody: Joint Mother Father Guardian Other _____ School Notifications should be sent to: Mother Father Guardian Other _____

Financial Responsibility will be assumed by: _____

Parents are expected to contribute 10 volunteer hours per year. Will you be able to meet this requirement? No Yes

Step Mother's Name _____ Phone Number _____

Step Father's Name _____ Phone Number _____

If parents are separated or divorced, is the non-custodial parent to receive a copy of the grade report?_____ Are there any restrictions on the non-custodial parent? _____No _____Yes (if yes, please provide court order) Please list individuals who are permitted to pick up your child in the event that the parents or guardians are unable to do so

1) _____DL#_____ 2) _____DL#_____

Grandparents

Name _____

Address_____

City_____ State_____ Zip_____

Grandparents

Name _____

Address_____

City_____ State_____ Zip_____

Please provide the name of a friend who shares similar educational values that you would refer to Journey Forward Academy:

Name _____ Telephone number _____

Church Home_____ Address _____ Phone _____

Journey Forward Academy

-TUITION AGREEMENT

Father's Social Security # _____---_____---_____ Mother's Social Security # _____-----_____-----_____

Name of person responsible for financial contract if other than parents:

_____

Address:

_____

Street City State Zip

- **#1 Annual Plan** (1 Payment) – Payment of the tuition balance is due by July 1.
- **#2 Monthly Plan** (10 Payments)-- (August – May)

Note: Failure to enroll and pay the required Matriculation fee by June/July 15th may result in conversion of your tuition fees to the published tuition rate for new families. Tuition fee schedule must be signed in order for enrollment to be complete.

I have chosen payment plan #_____ and agree to pay _____ for the entire school year in full (less 10%) by July 1st ; OR for 10 equal monthly payments beginning Aug.1st. Regardless of whether you pay full tuition by August 1st or enter a payment plan, annual tuition is due in full for each student upon execution of this agreement. As good financial stewards of Journey Academics, our budget is planned and carried out based on student enrollment at the time of registration. Faculty contracts are released based on enrollment and salaries guaranteed as well as expansion plans are made that may require additional construction. For that reason, families may withdraw with 1 month's written notice and 1 month's payment. Verification must be provided. If this contract is broken for any other reason, Journey Forward Academy reserves the right to demand and collect the balance of tuition and any legal, collection, or administrative fees which may be incurred. This agreement and its payment obligations automatically renew and are legally binding each successive year unless written notice of withdrawal is given for the next school year by February 15. Classroom concerns should initially be addressed to your child's teacher. Administrative staff is available by appointment if additional support is needed.

I understand that tuition is due on the 1st of each month and that a late fee of $60.00 will be applied to my account if payment has not been received by the 3rd of the month. Journey Forward Academy Private School reserves the right to terminate enrollment and the parent will remain liable for the balance due for, as well as any expense associated with recovery of said debt including court or collection costs. If a student fails to meet academic expectations or has behavior issues, all fees will remain due. No school records (academic and/or health), report cards, or diplomas will be released if there is an outstanding balance on the student's account. Consistent financial issues may jeopardize your child's enrollment with Journey Forward Academy.

I understand that this is a legally binding contract and I agree to financially support the programs of Journey Forward Academy Private School. I have attached my registration fee of $175, if paid before June 10th. After June 9th, please remit payment of $150. I understand that Matriculation Fees is due by ½ June 15 & ½ July 15. ***Please note: all Application, Registration and Matriculation Fees are NON-REFUNDABLE. Late matriculation payments will delay textbooks being ordered and a shipping fee will be assessed.*** **Fundraisers:**

The school receives no church assistance, federal, state, or local funding. Fundraisers are a necessary part of the financial advancement of Journey Forward Academy. All families are strongly required to participate in our fundraising projects or to contribute $100 per year, per student.

Parent/Guardian (Mother) _____ Date_____

Parent/Guardian (Father) _____ Date_____

School Administrator_____ Date_____

_____$175 for my Annual Registration Fee paid by June 9th

_____ $200 for my Annual Registration Fee paid after July 1st

Journey Forward Academy

MEDICAL AND TRANSPORTATION AGREEMENT

Child's name_____ Birth date_____

Address_____Cell/ Home Phone _____

Known Allergies_____ Current Medication_____

_____

Special needs/conditions_____

Father's / Guardian's name_____ Mother's / Guardian's name_____

Employer_____ Employer _____

Work phone_____ Work Phone_____

In case of an emergency when parents cannot be reached:

Name_____ Phone_____

Name_____ Phone_____

Child's Physician_____ Phone_____

Medical Center that Journey Forward Academy uses:

Covington Campus – Piedmont Newton Hospital

Address: 5126 Hospital Drive NE Covington, GA 30014 Phone: 770-786-7053

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The information provided by me in this release form is, to the best of my knowledge, accurate and true. As indicated by my signature below, I authorize Journey Forward Academy personnel to consent to any emergency treatment of my minor child, _____ which shall in my absence be deemed necessary. This shall include examination, anesthesia, medical diagnosis, surgery or treatment and/or hospital care of the minor child and upon the advice of a physician or surgeon licensed to practice medicine in the United States of America. I acknowledge that I will be responsible for any cost incurred by this treatment. I understand that Journey Academics does not provide health insurance to students. This authorization shall be valid during the _____ school year only.

In the event of an emergency involving my child, if I cannot be reached, I hereby authorize any necessary medical treatment to be given. I further agree that I will not hold Journey Forward Academy, or its representatives, liable in any way. I understand that I will be responsible for all medical expenses incurred during the treatment of my child.

Parent / Guardian: _____ Date: _____

Journey Forward Academy

PARENTAL INVOLVEMENT CONTRACT

We, the parents of a Journey Forward Academy Private School student, commit to serve as collaborators with the faculty, administration and students to achieve excellence in the educational goals for our children through academic, social, moral, and civic engagement. I pledge to do the following:

1. In order to stay connected with my child's school experience, I agree to check our school website twice a week for student/parent information, homework, grades, menus, announcements and upcoming school events.
2. Commit to 10 hours of service hours per year, per child for a total of 15 hours per family to be completed by the end of May. We prefer that parents be involved in the school, but if for some reason a parent cannot fulfill this 10 hour commitment, we ask for a minimum donation of $100 be made to the school.
3. Join the PTA. A $25 membership fee is required. Please make checks payable to Journey Forward Academy PTA. Families are asked to actively support the PTA by attending meetings and being involved in school events.
4. Support the established uniform dress code as outlined in the parent/student handbook.
5. Ensure that students arrive at least a few minutes early each day to get situated and receive instruction.
6. If visiting the school, check in at the office to sign in on campus as required by Journey Forward Academy policy to ensure the safety of all children and staff.
7. Facilitate the home/school communication effort by monitoring and enforcing the use of the agenda planner by the student, parent, and teacher starting in first grade.
8. Support the school's conduct codes and policies. Review this with your child so they can manage themselves better.
9. Encourage a minimum of 15-30 minutes of daily reading at home. Log completed books into the student's book journal.
10. Set the bar high for your child to reach success and communicate your clear expectations for academic success. Support the daily class work, homework, and project requirements, ensuring completeness to the best of the student's ability. Acknowledge that in order to meet the Principal's honor roll, your child must have all A's on their report card. To meet the standards for the Merit Honor roll, the student must have all A's and no more than two B's for students in first grade and older.
11. Ensure that student(s) participating in extracurricular activities is/are picked up on time, as indicated by the permission slip and acknowledge that late fees of $1 per minute will apply.
12. Attend a minimum of two in-school parent/teacher conferences per year to discuss your student's progress 13. Submit updated student and parent information to the office within seven calendar days of any changes.
14. Follow the Health and Safety policies of the school and keep children home until well and fever free at least 24 hours.
15. Journey Forward Academy works to build positive relationships with families. Loyalty to Journey Forward Academy is expected for each member of our school. Gossiping and negative comments or conversations will not be tolerated. Infractions may result in a child being removed from the class roster. Please refer to our financial policies.

Please circle any areas of interest that you may have that would benefit the school:

Library	Technology	Athletics	Committee Chair	Communications	Fundraising
Special Projects	Lunch	Classroom	Science Projects	Mentor/Tutor	Chaperones
Bulletin Boards	Car Line	Birthday Club	Reading Buddy	Administrative	Drama/Wardrobe/Sets
Hospitality	Facilities	Grounds	AR Testing	Teacher Appreciation	Community Service

Other areas of interest: _____

_____

School Representative's Signature | Parent/Guardian's Signature | Email Address

_____

Student's Name | Grade this School Year | Phone Number

Date _____

Journey Forward Academy

ADMISSIONS AGREEMENT 2026-2027

Students and parents are also expected to conduct themselves in a Christian manner, both within school and at outside school functions. The following is a list of terms and conditions of Admission to our school.

Tuition Terms and Agreements

- The matriculation fee is non-refundable.
- The parents or guardian are responsible for the total amount of tuition for the school year.
- A late fee of $60.00 will be added to payments not received in the office by the 3rd of each month.
- If an account becomes overdue, the student may be suspended from all Journey Forward Academy classes and activities until the account becomes current.
- Cash, Square or credit card payments are accepted.
- In order for report cards and transcript to be issued, or for students to be withdrawn, there can be NO OUTSTANDING BALANCE.
- Early withdrawal during the school year will be charged a fee of 1 month's tuition payable at the time of withdrawal. There is no exception to the withdrawal fee. (loss of job, transfer or job, etc.)

Parent/Guardian and Student Conduct Policy.

- Students and parents/guardians will be respectful of the teachers and administration.
- Journey Forward Academy reserves the right to expel any student whose parent/guardian fail to cooperate with the administration.
- Journey Forward Academy has a no tolerance policy for student misconduct and failure to meet academic standards.
- Students that continue to violate the conduct policies or fail to meet academic expectations of Journey Forward Academy may be dismissed at the discretion of the administration.

Attendance Policy

- Attendance to scheduled classes is mandatory
- Parents or guardians must contact the school office if the student is going to be absent for any reason.
- The student will be responsible for contacting all of his/her teachers in order to obtain the homework assignments for the days missed.
- Late work during the grading period is penalized.

Campus Arrival/Departure and Student Drivers Policy

- Parents or guardians will pick up students on time.
- Student drivers must adhere to the following rules: ○ 5mph speed limit on school campus ○ No loud music allowed in the parking lot or on school ground.
    - ○ All cars must be parked in a proper parking space between the white lines.

Attorney's Fees

- Whenever any sums due hereunder are collected by law, or by and through any attorney at law, the prevailing party shall be entitled to recover reasonable attorney's fees, plus costs and expenses of collection.
- In addition, if Journey Forward Academy pursues an action at law or in equity, including an action for declaratory relief, Journey Forward Academy will be entitled to recover reasonable attorney's fees in addition to any other relief to which it may be entitled.
- The court may set the attorney's fees in the same action or in a separate action brought for that purpose.

Media Release

- Parents/guardians and students hereby grant Journey Forward Academy the right to photograph, videotape, or otherwise digitally collect student's likeness, voice, and sounds (as "Works") during the student's presence at Journey Forward Academy and Journey Forward Academy sponsored events and assign and grant all rights in these Works to Journey Forward Academy.
- This gives Journey Forward Academy the right to use or sublicense the Works and student names, likenesses and biographies, in Journey Forward Academy' discretion, in all media, for the promotion of Journey Forward Academy and its mission and program.
-
- Journey Forward Academy events are semi-public events that may be attended by members of the press, business corporations, and media ("commercial guests") not under the control of Journey Forward Academy who might photograph or videotape the event.
- Journey Forward Academy asks all commercial guests to comply with the Journey Forward Academy policy of not printing a minor's name with his/her picture, and Journey Forward Academy asks them not to use images of the participants or attendees for the commercial purposes without obtaining specific written permission from the person or a minor's parent or guardian.

This agreement will be governed by and construed in accordance with the laws of the State of Georgia. I have read the Admissions Agreement and agree to abide by the above-stated terms and conditions.

Signature of Parent: _____ Date: _____

Print Name: _____ Relationship to Student:_____

Signature of Parent:_____ Date: _____

Print Name:_____ Relationship to Student:_____

For Middle and High School students only:

I understand and agree to abide by the above-stated terms and conditions, as well as all policies, requirements and rules set forth.

Signature of Student(s):_____ Date: _____

Print Name:

_____

Journey Forward Academy Private School

Request for Confidential Records

TO THE PARENT/GUARDIAN OF APPLICANT:

Please print or type the authorization below and return this form to the admissions office with the completed application.

Authorization of Release for Educational Records

_____

Student's Name Birth Date Grade

_____

Most Recent School Attended Phone

_____

Street Address City, State, and Zip Code

_____

Fax number

In accordance with the federal regulations regarding the privacy rights of parents and students under the Family Educational and Privacy Act of 1974, the undersigned hereby consents release to Journey Forward Academy of all educational records (including statement of disciplinary action or disciplinary records) and other information as may be requested about the above-named individual.

_____ _____

Date Parent/Guardian's Signature

To Principal or Guidance Counselor:

We would appreciate you promptly sending the following documents to the address below:

- Complete transcript and latest grades
- Copy of Birth Certificate
- Standardized test results
- Any special testing results or placement in special programs
- Certificate of immunization and all health records
- All disciplinary records or official statement of disciplinary action

Please mail or fax to: **Journey Forward Academy Private School**

Attn: Admissions Office

2431 Iris Drive SE, Suite C, Conyers, GA 30013~404-620-0508

Journey Forward Academy

Teacher Evaluation Form

Parents, please submit this form to your child's current or most recent teacher with a stamped envelope addressed to:

The Admissions Office
Journey Forward Academy
2431 Iris Drive SE, Suite C, Conyers, GA 30013~404-620-0508

Student: _____Current Grade:_____

School Currently Attending:_____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

TO: PRINCIPAL, TEACHER, or COUNSELOR

The student named above has applied for admission into _____ grade at Journey Forward Academy Private School for the academic year _____. Your help is requested in supplying as much information below as possible so that we can better meet the needs of this student. Length of time in this school: _____

Please evaluate the following areas with a check mark:	**Excellent**	**Good**	**Average**	**Poor**
Displays Courteous/Positive Behavior				
Effort				
Cooperation				
Obeys Rules				
Relationship with Teacher				
Respects Authority				
Relationship with Peers				
Emotional Maturity				
Exhibits Self Control				
Respects the Property of Others				
Listens Attentively				
Follows Directions				
Accepts Responsibility				
Participates in Class				
Completes Work				
Works to Ability				

Works Independently				
Organizational Skills				
Attendance				

Reading Series and present level of child – please explain: _____
_____
_____

Math Series and present level of child – please explain: _____
_____
_____

Phonics Series (type of program) and present level of child – please explain: _____
_____
_____

Please describe any disabilities (physical, emotional, mental, language barriers, family situations) which affect this student's progress:
_____
_____
_____

Please list any area of academic advancement or special recognition awarded: _____
_____

Classroom Conduct/Discipline – please comment: _____
_____
_____
_____

Please comment on Behavior/Attitude. Work/Study Habits, and Peer Relationships:
_____
_____

Has the student ever required any special program or other intervention resulting from a learning or behavioral challenge including participating in a Learning Disability Resource Center, a Developmental Reading, English, Math or Other Program, or Behavior Modification?
_____
_____
_____

Has the student ever been so advised to participate in such a program? ☐ Yes ☐ No

Parent Involvement: ☐ Very Supportive ☐ Supportive ☐ Average ☐ Minimal ☐ Adversarial

Comments:
_____
_____
_____

Additional helpful information:
_____

Thank you for the time and effort you have taken in completing this evaluation. Your recommendations do have a bearing on our decisions.

Signature of person completing report | Title

Telephone | Date

Journey Forward Academy

Teacher Evaluation Form

Parents, please submit this form to your child's current or most recent teacher with a stamped envelope addressed to:

Journey Forward Academy
2431 Iris Drive SE, Suite C, Conyers, GA 30013~404-620-0508

Student: _____Current Grade:_____

School Currently Attending:_____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

TO: PRINCIPAL, TEACHER, or COUNSELOR

The student named above has applied for admission into _____ grade at Journey Forward Academy Private School for the academic year _____. Your help is requested in supplying as much information below as possible so that we can better meet the needs of this student. Length of time in this school: _____

Please evaluate the following areas with a check mark:	**Excellent**	**Good**	**Average**	**Poor**
Displays Courteous/Positive Behavior				
Effort				
Cooperation				
Obeys Rules				
Relationship with Teacher				
Respects Authority				
Relationship with Peers				
Emotional Maturity				
Exhibits Self Control				
Respects the Property of Others				
Listens Attentively				
Follows Directions				
Accepts Responsibility				
Participates in Class				
Completes Work				
Works to Ability				
Works Independently				
Organizational Skills				
Attendance				

Reading Series and present level of child – please explain: _____
_____
_____

Math Series and present level of child – please explain: _____
_____
_____

Phonics Series (type of program) and present level of child – please explain: _____
_____
_____

Please describe any disabilities (physical, emotional, mental, language barriers, family situations) which affect this student's progress:
_____
_____
_____

Please list any area of academic advancement or special recognition awarded: _____
_____

Classroom Conduct/Discipline – please comment: _____
_____
_____
_____

Please comment on Behavior/Attitude. Work/Study Habits, and Peer Relationships:
_____
_____

Has the student ever required any special program or other intervention resulting from a learning or behavioral challenge including participating in a Learning Disability Resource Center, a Developmental Reading, English, Math or Other Program, or Behavior Modification?
_____
_____
_____

Has the student ever been so advised to participate in such a program? ☐ Yes ☐ No

Parent Involvement: ☐ Very Supportive ☐ Supportive ☐ Average ☐ Minimal ☐ Adversarial

Comments:
_____
_____
_____

Additional helpful information:
_____
_____
_____

Thank you for the time and effort you have taken in completing this evaluation. Your recommendations do have a bearing on our decisions.

Signature of person completing report	Title
Telephone	Date