Roof Maintenance Guide

A simple checklist for protecting your roof.

Review your roof seasonally and after major storms. Keep dated photos and notes so changes are easier to spot.

Start safely

Observe from the ground or a safely accessible indoor area. Stay off the roof, avoid overhead power lines and leave rooftop inspections, cleaning, tarping and repairs to qualified professionals.

What to check

- **Roof surface:** Look for missing, cracked, curled or slipped materials, visible rust and debris.
- **Flashing and seals:** Watch for visible gaps, lifting, corrosion or deterioration around vents, skylights and other penetrations.
- **Drainage:** Look for clogged or overflowing gutters, loose downspouts and standing water on low-slope roofs.
- **Inside the property:** Check for ceiling stains, leaks, musty odors, damp insulation or condensation. Report blocked or damaged vents.

Keep maintenance material-specific

Shingles: Watch for curling, granule loss and missing tabs.

Metal: Check for corrosion, loose fasteners and finish damage.

Tile or slate: Look for cracked, broken or slipped pieces.

Wood or cedar: Watch for rot, moss, insect activity and moisture damage.

Flat or low-slope: Have drains, seams, flashing and coatings checked.

Synthetic: Follow the manufacturer’s inspection and cleaning guidance.

Care, records and when to call

Arrange debris removal, gutter cleaning and trimming of overhanging branches. Do not pressure wash your roof; have cleaning, sealants and repairs matched to the roofing material and manufacturer’s instructions.

Call for active leaks, storm damage, failed flashing, cracked vent boots, persistent ponding or signs of attic moisture. Protect people first, document damage from a safe location and contact your insurer when appropriate.

Keep photos, inspection reports, invoices, repair records and warranty documents together. Review the applicable warranty before authorizing repairs or changing materials.

Rosi M. Shepard

Tough Roof Scapes LLC | License CCC1338114