



CAST THEATRICAL COMPANY, INC.

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Audition Guidelines

During the audition process for each production, the desired goal is to ensure that all who wish to audition for one or more roles in a *CAST* Production, get a fair and equal opportunity to do so. To this end the following guidelines have been created and the Stage Director of any given production is requested to adhere to and enforce them.

1. The selected Director of a Production shall determine the need for an assistant Director (AD) prior to the first scheduled audition date.
2. The Director may pre-select an AD or include the requirement for an AD in all notices and communications relating to the applicable auditions.
3. Neither a Director nor the AD of a Production may be cast in the respective production except for very minor roles, or when pre-approved by the *CAST* Board of Directors (the Board).
4. The Director may not be associated with a production (directing, acting, crew, etc.) at another theater or venue concurrent with serving as Director for a play at *CAST*.
5. There shall be no pre-selection of actors prior to the completion of auditions.
6. Directors and *CAST* management are not to engage in any type of cast selection activities with prospective actors other than to invite them to audition.
 - a. When approached by those interested in the play, Directors and *CAST* management are to advise them to attend the applicable auditions.
 - b. If it appears that an actor wants consideration for a role, Directors and *CAST* management are to advise them to attend the applicable auditions.
7. Directors are not to engage in private auditions, unannounced auditions or any other auditions that are not formally scheduled and open to the public per the times and dates announced on the *CAST* website.
8. Zero tolerance for group “package deals”. It shall be announced at the beginning of each audition that any group or multiple number of actors (couples, friends, family members, etc.) that seek to audition for a play, shall not be given consideration if they are auditioning as a package deal; that is: if one person within the group will not accept a role unless one or more of the remainder of the group are cast in the same production.
 - a. Any couple or other group of actors who approach a Director before, during or after auditions with any type of discussion that implies a “package deal”, the Director is to advise them of the theatre’s zero tolerance policy for such an arrangement.
 - b. A Director that engages in unscheduled auditions, gives consideration to accepting a group of actors because of his need for one of the group, or engages in pre-selection activities prior to completion of auditions shall be considered just cause for the Board to intervene and address the matter.

CAST strives to operate and manage the audition process in a way that is professional and ethical for those wishing to take part in Community Theater. These guidelines are intended to support and enforce this position and help ensure that everyone wanting to audition has an equal opportunity to do so during the audition process. As such, if there are any infractions to these audition guidelines that are reported to the Board and found to be true, the Board shall take actions which may include removal and/or dismissal of the parties involved.