



Tag On Career Solutions

SCHOOL OF ENGLISH LANGUAGE

About TOCS

Tag On Career Solutions (TOCS) is a global career advancement hub registered with MSME India, MCA India, and ASIC Australia, and affiliated with ASMATEC, Sydney. We specialise in skill-based, industry-focused programs that equip learners with real-world capabilities for both domestic and international career success.

LEARNING MODES AT TOCS

We offer three flexible modes of learning tailored to your lifestyle and goals:

- **TOCS Regular**: Classroom-based learning with full-time faculty guidance and campus support.
- **TOCS Modular**: Hybrid model blending online self-study with scheduled on-campus sessions.
- **TOCS Digital**: 100% online and self-paced programs designed for working professionals and remote learners.

All programs are exam-free and failure-free, using practical assessments and real-world case studies to ensure deep understanding and job readiness.

OUR CREDENTIALS

- ✓ Registered with MSME INDIA
- ✓ Registered with ASIC Australia
- ✓ Registered with MCA India
- ✓ Affiliated with ASMATEC, Sydney
- ✓ Certifications recognized in 230+ countries



Courses Offered – School of English Language

CERTIFICATE COURSES (3 MONTHS)

1. Academic English for Students

Overview: This course is designed for students aiming to improve their academic writing, reading, and speaking skills, preparing them for higher education, competitive exams, and international studies.

Career Opportunities:

Academic Tutor (English) | Research Assistant | Content Writer (Academic) | Online English Instructor

Fees:

Regular: ₹12,000 | Modular: ₹5,000 | Digital: ₹2,000

Modules Include:

Fundamentals of Academic English, Advanced Grammar & Vocabulary Building, Essay & Report Writing Techniques, Research Writing & Referencing Styles, Critical Reading & Comprehension, Presentation & Debate Skills, Exam Preparation (IELTS, TOEFL, GRE Verbal)

2. Professional English for Job Seekers

Overview: Designed for job seekers, this course enhances English proficiency for interviews, workplace communication, and resume writing.

Career Opportunities:

Corporate Communication Trainee | Customer Service Associate | HR Assistant (Recruitment) | Business Support Executive

Fees:

Regular: ₹15,000 | Modular: ₹6,000 | Digital: ₹3,000

Modules Include:

Writing Professional Resumes & Cover Letters, Interview Preparation & Mock Interviews, Email & Business Writing Skills, Workplace Communication & Team Collaboration, Public Speaking & Negotiation Skills, Telephone & Video Call Etiquette, Cross-Cultural Business Communication

3. Business Communication for Professionals

Overview: Ideal for professionals, this course focuses on improving communication skills for corporate and business environments.

Career Opportunities:

Business Communication Executive | Client Relations Officer | Sales & Marketing Associate | Corporate Trainer (Trainee)

Fees:

Regular: ₹20,000 | Modular: ₹8,000 | Digital: ₹4,000

Modules Include:

Business Writing & Email Communication, Effective Presentation & Public Speaking, Negotiation & Persuasion Techniques, Professional Networking & Relationship Building, Meeting & Conference Call Communication, Cross-Cultural Business Etiquette, Conflict Resolution & Assertive Communication



DIPLOMA COURSES (12 MONTHS)

1. Diploma in English Communication & Soft Skills

Overview: This course builds strong communication skills with a focus on verbal fluency, interpersonal communication, and soft skills.

Career Opportunities:

Communication Trainer (Trainee) | Soft Skills Trainer | Customer Service Representative | Human Resource Associate

Fees:

Regular: ₹35,000 | Modular: ₹13,000 | Digital: ₹6,000

Modules Include:

Fundamentals of Communication Skills, Public Speaking & Debating Skills, Personality Development & Soft Skills, Business & Social Etiquette, Conflict Management & Leadership Skills, Cross-Cultural Communication & Accent Training, Interview & Career Advancement Skills, Professional Writing for the Workplace

2. Diploma in Advanced English & Public Speaking

Overview: Aimed at individuals seeking to enhance fluency, presentation skills, and confidence in public speaking.

Career Opportunities:

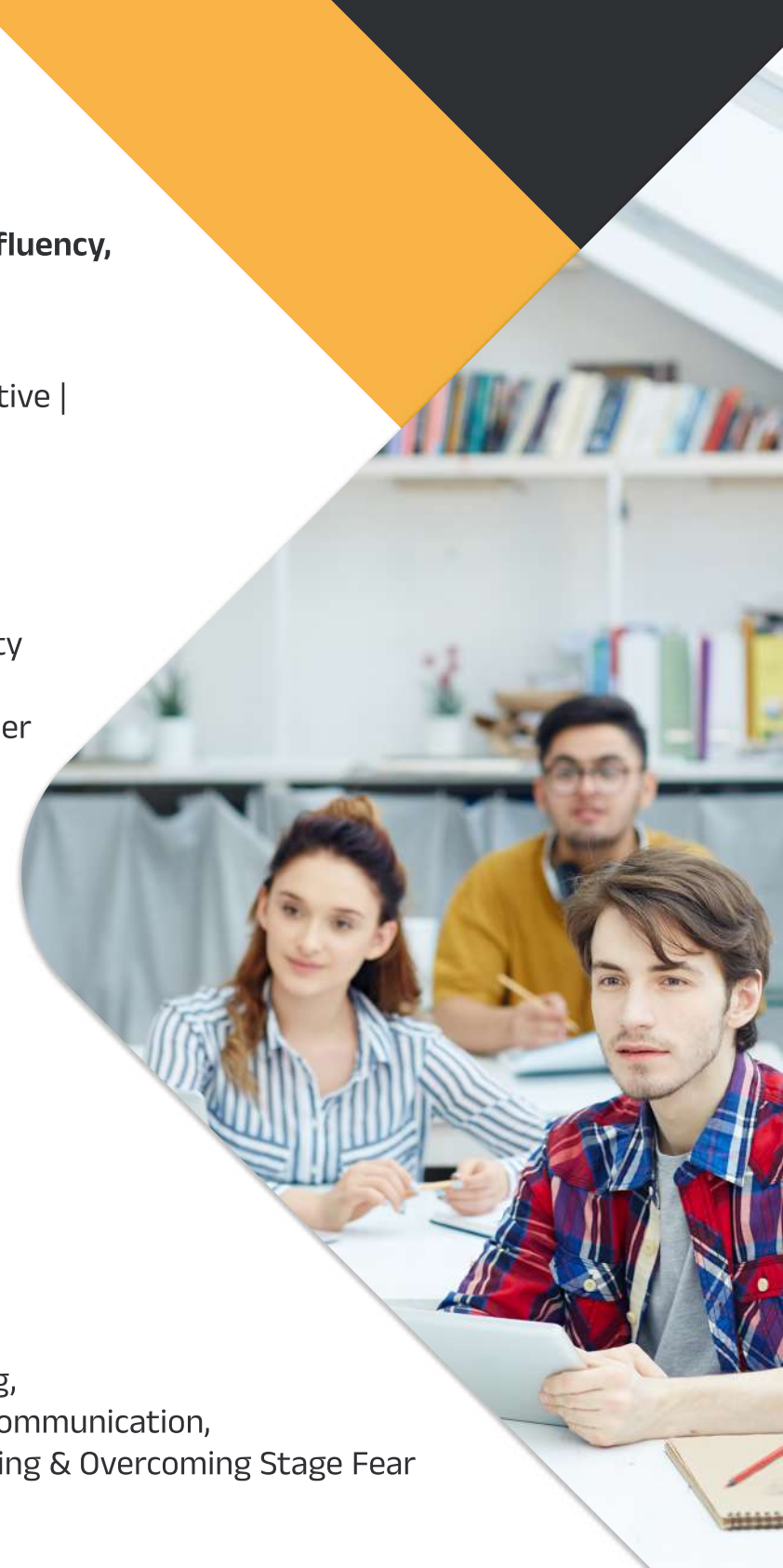
Public Relations Executive | Speech Writer | Presentation & Training Coordinator | Event Host (Anchor)

Fees:

Regular: ₹40,000 | Modular: ₹15,000 | Digital: ₹7,000

Modules Include:

Advanced Grammar & Vocabulary Enhancement, Voice Modulation & Accent Training, Speech Writing & Storytelling, Persuasive & Motivational Speaking, Media & Press Communication, Hosting & Moderation Skills, Debate & Argumentation Techniques, Confidence Building & Overcoming Stage Fear



PG DIPLOMA COURSES (6 MONTHS)

1. PG Diploma in English for Corporate Communication

Overview: For professionals seeking advanced communication skills for leadership roles in corporate environments.

Career Opportunities:

Corporate Communications Manager (Trainee) | Brand Communications Executive | Public Relations Specialist | Content Strategist

Fees:

Regular: ₹50,000 | Modular: ₹18,000 | Digital: ₹8,000

Modules Include:

Advanced Business Writing & Persuasive Communication, Corporate Storytelling & Branding Strategies, Media & Public Relations Writing, Executive Communication & Leadership Speechwriting, Crisis Communication & Reputation Management, Corporate Social Responsibility (CSR) Communication, Business Report Writing & Analytical Communication, Effective Negotiation & Conflict Resolution

2. PG Diploma in English for Media & Journalism

Overview: Ideal for individuals aiming to pursue careers in media, journalism, and broadcasting.

Career Opportunities:

News Reporter | Content Editor (Media) | Radio/TV Presenter | Digital Journalist

Fees:

Regular: ₹55,000 | Modular: ₹20,000 | Digital: ₹9,000

Modules Include:

Introduction to Journalism & Media Ethics, News Writing & Reporting Techniques, Editorial & Opinion Writing, Investigative Journalism & Fact-Checking, Interview Techniques & Feature Writing, Digital Media & Online Journalism, Broadcast Journalism (TV & Radio), Public Speaking & Media Presentation



ENROLL NOW

Start your journey in English language learning with Tag On, an internationally recognized educational provider.

For more details, contact us today!

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 www.tagoncs.com

