

# **About TOCS**

Tag On Career Solutions (TOCS) is a global career advancement hub registered with MSME India, MCA India, and ASIC Australia, and affiliated with ASMATEC, Sydney. We specialise in skill-based, industry-focused programs that equip learners with real-world capabilities for both domestic and international career success.



# **LEARNING MODES AT TOCS**

We offer three flexible modes of learning tailored to your lifestyle and goals:

- **TOCS Regular**: Classroom-based learning with full-time faculty guidance and campus support.
- <u>TOCS Modular</u>: Hybrid model blending online self-study with scheduled on-campus sessions.
- **TOCS Digital**: 100% online and self-paced programs designed for working professionals and remote learners.

All programs are exam-free and failure-free, using practical assessments and real-world case studies to ensure deep understanding and job readiness.

# **OUR CREDENTIALS**

- ✓ Registered with MSME INDIA
- ✓ Registered with ASIC Australia
- Registered with MCA India
- ✓ Affiliated with ASMATEC, Sydney
- ✓ Certifications recognized in 230+ countries













# **Courses Offered - School of Healthcare**

# **CERTIFICATE COURSES (3 MONTHS)**

### 1. Hospital Administration & Patient Care

Overview: This course provides essential knowledge and skills in hospital operations, patient care, medical ethics, communication, and health documentation.

#### **Career Opportunities:**

Hospital Front Office Executive | Patient Care Coordinator | Medical Records Assistant Hospital Administrative Assistant

#### Fees:

Regular: ₹35,000 | Modular: ₹13,000 | Digital: ₹6,000

#### **Modules Include:**

Introduction to Hospital Administration | Patient Admission & Discharge Procedures
Medical Records & Health Information Management | Communication Skills & Patient Interaction
Healthcare Ethics & Patient Rights | Front Office Operations & Billing
Emergency Protocols & Infection Control

### 2. Healthcare Management Fundamentals

Overview: This course provides foundational knowledge of healthcare management, focusing on hospital operations, public health, and patient services.

#### **Career Opportunities:**

Healthcare Administrator (Trainee) | Medical Office Manager | Patient Services Coordinator | Health Insurance Executive

#### Fees:

Regular: ₹38,000 | Modular: ₹14,000 | Digital: ₹7,000

#### **Modules Include:**

Introduction to Healthcare Management | Hospital & Clinic Operations | Healthcare Laws & Ethical Considerations | Financial Management in Healthcare | Human Resource Management in Hospitals | Quality Improvement in Patient Care | Case Studies in Healthcare Management

### 3. Body Massage Techniques

Overview: This course is designed for those interested in wellness, spa therapy, and holistic health. It covers different massage techniques and their benefits.

#### **Career Opportunities:**

Massage Therapist | Spa Therapist | Wellness Consultant | Ayurvedic Therapy Assistant

#### Fees:

Regular: ₹30,000 | Modular: ₹11,000 | Digital: ₹6,000

#### **Modules Include:**

Basics of Human Anatomy & Physiology | Principles of Massage Therapy | Techniques: Swedish, Deep Tissue, Reflexology | Aromatherapy & Herbal Therapies | Massage for Pain Management & Stress Relief | Client Handling & Professional Ethics | Hygiene & Safety in Spa Therapy

## **DIPLOMA COURSES (12 MONTHS)**

### 1. Diploma in Hospital & Healthcare Administration

Overview: This course prepares individuals for hospital administration, healthcare facility management, and patient care coordination roles.

#### **Career Opportunities:**

Hospital Administrator | Medical Records Officer | Patient Care Manager | Health Insurance Coordinator

Fees:

Regular: ₹75,000 | Modular: ₹27,000 | Digital: ₹12,000

#### **Modules Include:**

Introduction to Hospital Administration | Healthcare Systems & Policies | Medical Ethics & Legal Compliance | Patient Safety & Risk Management | Health Information Systems & Records Management | Financial Planning & Budgeting in Healthcare | Human Resource Management in Healthcare | Case Studies in Hospital Management

### 2. <u>Diploma in Spa Therapy & Wellness</u>

Overview: This course is designed for individuals looking to build a career in spa therapy, wellness management, and holistic healing.

#### **Career Opportunities:**

Spa Manager | Wellness Consultant | Massage Therapist | Ayurvedic Therapist

#### Fees:

Regular: ₹72,000 | Modular: ₹26,000 | Digital: ₹12,000

#### **Modules Include:**

Introduction to Spa Therapy & Wellness | Human Anatomy & Musculoskeletal System | Advanced Massage Techniques (Thai, Shiatsu, Reflexology) | Hydrotherapy & Aromatherapy | Ayurveda & Traditional Healing Therapies | Spa Operations & Business Management | Client Consultation & Customer Service | Safety & Hygiene Standards in Wellness Industry



# **PG DIPLOMA COURSES (6 MONTHS)**

### 1. PG Diploma in Healthcare Quality & Patient Safety

Overview: This program focuses on patient safety, quality improvement, and risk management in hospitals and healthcare organizations.

#### **Career Opportunities:**

Quality Assurance Manager (Healthcare) | Patient Safety Officer | Healthcare Compliance Coordinator | Risk Management Executive

#### Fees:

Regular: ₹90,000 | Modular: ₹33,000 | Digital: ₹15,000

#### **Modules Include:**

Introduction to Healthcare Quality Management | Patient Safety & Risk Mitigation Strategies | Healthcare Accreditation & Compliance Standards | Incident Reporting & Error Reduction Techniques | Data Analytics in Healthcare Quality Improvement | Infection Control & Hospital Safety Protocols | Leadership & Change Management in Healthcare | Case Studies in Healthcare Quality Improvement

### 2. PG Diploma in Public Health & Epidemiology

Overview: This course prepares professionals for public health roles, focusing on disease prevention, health policies, and epidemiological research.

#### **Career Opportunities:**

Public Health Officer | Epidemiologist (Trainee) | Community Health Coordinator | Health Program Manager

#### Fees:

Regular: ₹95,000 | Modular: ₹36,000 | Digital: ₹16,000

#### **Modules Include:**

Fundamentals of Public Health & Global Healthcare Systems | Principles of Epidemiology & Disease Surveillance |
Data Collection & Statistical Analysis in Public Health | Health Policy & Program Management |
Infectious Disease Control & Vaccination Strategies | Environmental & Occupational Health | Public Health Awareness
& Community Outreach | Case Studies in Public Health & Epidemiology



# **ENROLL NOW**

Start your journey in Healthcare with Tag On, an internationally recognized educational provider.

# For more details, contact us today!

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