

## **2026 Norway Bay Municipal Association – Canoe/Kayak Instructor**

### **Position:**

The NBMA is looking for outgoing and enthusiastic Canoe/Kayak instructors for the Canoe/Kayak program this summer.

### **Dates of Employment: June 29 – Aug 7, 2026**

#### **Note:**

- These dates/weeks include the program dates. In addition, instructors may be required to help in practice planning outside of instruction hours, attend in-services, help with equipment set-up, repair, and program closing. In addition, if required, the NBMA may require assistance to prepare for the season, including training, equipment orientation, etc.

### **Responsibilities:**

- Under direction of Canoe/Kayak Program Supervisor, be responsible for planning practices or lessons for Canoe/Kayak program participants
- Implement practice or lesson plans
- Ensure safety of participants in Canoe/Kayak program through implementing Canoe Kayak Canada's Code of Safety
- Teach and correct kayak and canoe technique following "CanoeKids" and Norway Bay skill development program
- Instructors may be required to work on 1 Saturday for the annual Canoe/Kayak Regatta
- Instruction of youth, and children in kayaking, canoeing, dragon-boating, etc.
- Other COVID related duties may include:
  - Check-in of participants
  - Sanitization of shared equipment during and in-between lessons

### **Experience and Qualifications:**

- Minimum 15 years of age
- Bronze Cross (NLS considered a strong asset)
- Current Standard First Aid/CPR-C/AED certifications
- NCCP Making Headway in Sport (90 online course)
- NCCP Coach Initiation in Sport (45 min. online course)
- NCCP Emergency Action Plan (15 min. online course)
- NCCP Canoe Kayak Canada CanoeKids - Community Canoe Coach Workshop (often available online in June)
- Successful instructors will be enthusiastic, outgoing, and demonstrate ability to effectively communicate with children/youth, as well as adults
- Previous experience in instructing or coaching is considered an asset

- Candidates should have kayaking or canoeing experience, and experience salary/hourly rate commensurate with experience and certification.

**Application Process:**

Please use application form found on NBMA website.

Any questions, you can contact Kerry Starr, Canoe/Kayak Program Director, [starrkerry@gmail.com](mailto:starrkerry@gmail.com) or (613) 299-8255.