



SUMMER BASIC ACADEMY

REGISTRATION PACKET SY24-25

Welcome! STARBASE is a free Department of Defense (DOD) community outreach program for 5th graders that provides a five-day/25-hour hands-on curriculum focused on application of Science, Technology, Engineering, Arts, and Mathematics (STEAM) to inspire students' future educational and career goals. The STARBASE curriculum is aligned with state and national STEAM standards.



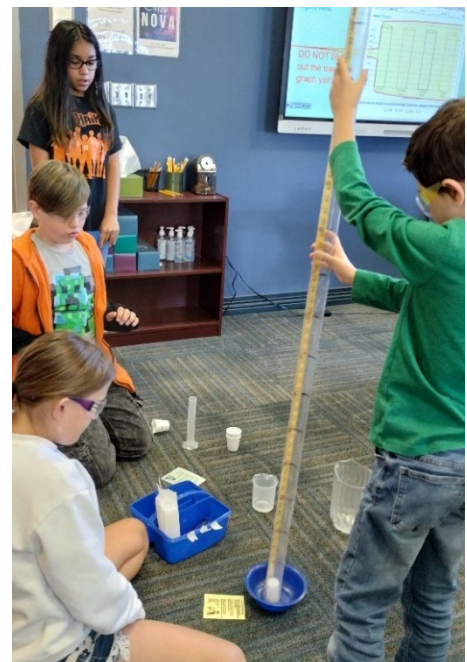
Please CAREFULLY read all information provided in this packet.

Classroom hours are from **9:00a.m. to 2:00p.m.** Parents or guardians must provide transportation to and from Peterson Space Force Base. Please plan to arrive promptly at, but not before, 9 a.m. and pick up your students on time. STARBASE Peterson does not provide before or after care.

Students must bring a sack lunch, snack, and beverage. There is no microwave or refrigerator available for student use. No candy, beverages, or snacks are allowed during class; breaks with plenty of time for lunch and a snack are scheduled. Students may have plain water only in a fully closable, spillproof bottle during class time (large travel mugs or tumblers with a straw are not fully closable).

Homeschool students are grouped into classes of 20-24 students. Parent chaperones are not required and older/younger siblings may not stay at STARBASE Peterson. If there are special circumstances that may require a parent chaperone, those will be handled on a case-by-case basis. Be aware that, due to limited classroom space, we reserve the right to limit the number of chaperones during homeschool academies.

Each student must submit a completed registration and demographics form. Please follow the checklist provided in this packet to ensure all registration documents are submitted to STARBASE Peterson on time. A student is not considered registered for the program until all documentation is submitted and confirmed by STARBASE staff.





Homeschool Registration Checklist

To register your student for STARBASE Peterson the following documentation must be fully completed and submitted on time. Incomplete documents will be returned to you. Please note that our classes fill up quickly, so plan to submit your registration documents as soon as possible. If a class is full, you may choose to be placed on a waiting list in case of cancellations or opening of additional classes.

To register for STARBASE Peterson's Homeschool Academy, we must receive the following:

NO LATER THAN TWO WEEKS PRIOR to ATTENDING STARBASE

All Registration documents submitted:

- Student Permission Form completed and signed—one for each student.
 - Must include a second emergency contact on the form other than the primary guardian for emergencies.
 - Email all student registration forms to officemanager@starbasepeterson.com.
- Demographic information for each student attending STARBASE.
- Adult clearance information, if needed, for any adults transporting students
 - refer to base access information page for details

ONE WEEK PRIOR to ATTENDING STARBASE

- Verify we have received your registration documents and clearance for Peterson SFB.
 - If you are not sure if your student is registered, please contact us to confirm at 719-556-9506 or officemanager@starbasepeterson.com.
 - Please contact us ASAP if you are not sure you have been cleared to enter the base. Late additions to the clearance request are not accepted.
 - Ensure you know where we are located! STARBASE Peterson will provide detailed directions/map as part of your registration confirmation.

Each Day Attending STARBASE

- Arrive and pick up your student at STARBASE on time (9 a.m. to 2 p.m.).
- Students must bring a cold/sack lunch.
 - **A microwave IS NOT available for student use.**
- Come with a great attitude and be ready to learn while having fun!
 - While we have a lot of fun at STARBASE with a variety of hands-on learning experiences, please remember this is a classroom setting. STARBASE Peterson's Homeschool Basic Academy is not a day camp.



STARBASE PETERSON HOMESCHOOL ACADEMY Peterson SFB Base Access Information

FOR DOD/MILITARY ID CARD HOLDERS, ADDITIONAL CLEARANCE IS NOT REQUIRED, BUT STARBASE MUST BE NOTIFIED SO WE CAN CONFIRM YOUR ACCESS TO PETERSON SPACE FORCE BASE PRIOR TO FINALISING YOUR REGISTRATION.

STARBASE Peterson collects specific information for any non-military adults requiring base access (teachers, parents, chaperones, paras, administrators, bus drivers, etc.) who will be entering PETERSON SPACE FORCE BASE for any STARBASE Peterson program. We must follow Air Force and Peterson SFB regulations and submit clearance requests in advance of the class dates. Therefore, last-minute additions to the pre-cleared list are not possible.

Please submit your access information a minimum of two weeks prior to the start of class. To be placed on the pre-cleared base access list, STARBASE must submit the following to security forces:

- Full name as it appears on your driver's license
- Date of birth
- Driver's license number (expired licenses will be rejected by security)
- State of issue for DL

DO NOT email this sensitive information to STARBASE. Personal Email may not be secure. Please call!

If adult has a **valid military/DOD ID (retiree, active duty, dependent, DOD civilian, etc.)** additional base clearance is not required; however, STARBASE Peterson should be made aware of these individuals as soon as possible to ensure there is proper access to PSFB and that we may annotate your registration accordingly. Individuals must have military/DOD ID in-hand when arriving at the gate. *Be aware that VA cards and Veteran status on a driver's license or passes for other military installations are NOT valid for Peterson base access.*

Please call 719-556-9506 to provide the required background clearance information as soon as possible, but no later than TWO WEEKS PRIOR to THE START OF CLASS. Registration and clearance information may be faxed to 719-556-9539. **If sending by fax, do NOT send photocopies of a driver's license; please clearly PRINT information on plain paper large enough to transmit clearly.**

STARBASE Peterson submits only one access request per homeschool academy to base security. **Anyone not submitting clearance information by the deadline will NOT BE ON THE BASE ENTRY ACCESS LIST.** Without proper clearance to access Peterson SFB you will be stopped by security forces and not be allowed through the gate to Peterson Space Force Base. Please call our office at 719-556-9506 in advance of the clearance deadline if you have any questions.



Weather Issues and Delays

In case of weather-related problems, STARBASE Peterson will cancel classes for the day. Please be aware of our weather policies:

- If **Peterson Space Force Base is on a TWO-HOUR DELAY or CLOSED**, then STARBASE is cancelled for the day.
- Please check local weather stations for closure announcements
 - You may contact the STARBASE staff via email at officemanager@starbasepeterson.com if you are unsure about weather status.
- We will do our best to reschedule a class if we have available open dates.
 - Rescheduling of classes is not guaranteed.

STARBASE CODE OF CONDUCT

Please discuss with your students the following code of conduct prior to their participation in STARBASE Academy. All participating students are expected to follow the Code of Conduct:

- No gum is allowed at STARBASE.
- Only fully closable bottles with WATER are allowed at desks during class time.
- STARBASE students are not authorized to leave the STARBASE facility or STARBASE tour sites for any reason without a STARBASE staff member or with a parent/guardian.
- Students will be respectful of STARBASE staff and equipment. Disruptive behavior, swearing, damage to STARBASE equipment, physical threats to students or staff, and other behaviors that would be inappropriate at school are unacceptable at STARBASE Peterson.
- Repeated negative actions or behaviors will result in following the Code of Conduct Action Plan as outlined below.
- For any negative action which is severe or creates risk to other students or staff members, the STARBASE staff maintains the right to immediately remove the student from the activity and not invite the student back to STARBASE without proceeding through the Code of Conduct action plan.

Code of Conduct Action Plan

First negative action	Verbal warning given by STARBASE staff.
Second negative action	Student is removed from the activity and a private discussion between the STARBASE staff and student occurs before the student returns to STARBASE activities.
Third negative action	Student is removed from activity and a final private discussion with the student, STARBASE Director, and parent/guardian (via phone or in person) occurs before the student returns to STARBASE activities.
Fourth negative action	Student is removed from activities, parent/guardian will be notified to pick up the student immediately, and the student is not invited back to STARBASE.



STARBASE PETERSON Youth Permission Form Summer Academy 2025

School Attended SY24-25: _____ Grade SY24-25: _____

Summer Program: SUMMER 5TH GRADE BASIC ACADEMY, 2-6 June 2025

Student & Parent/Guardian Information (please print)

Student's Name: _____

Parent/Guardian Name: _____ Relationship to Student: _____

Address: _____ City: _____ State: _____ Zip: _____

Home/Cell phone: _____ Secondary Phone: _____

Youth's sponsor must have access to PSFB. Parent/Guardian is (circle one):

Active Duty (base: _____) Retired Military Civilian Other: _____

Emergency Contact Name (required): _____ Relationship to Student: _____

Home/Cell phone: _____ Secondary Phone: _____

Please list any medical, behavioral, or health concerns of which STARBASE instructors should be aware:

Student Release of Liability, Acknowledgement of Responsibility, and Waiver of Claims

This release of liability made by the undersigned, a parent or guardian of a potential participant in the STARBASE Program (hereinafter collectively referred to as "Applicant"), for the purpose of releasing the Peterson SFB, State of CO, the United States Department of Defense, the STARBASE Peterson Academy and any other federal or state governmental entities or corporate sponsors from any and all liabilities in exchange for participation does hereby state: WHEREAS, the said student desires the use of services, grounds, facilities and/or equipment of Peterson SFB and STARBASE Peterson for participation in the STARBASE Program does hereby state that: In consideration of the mutual, advantages, benefits and purpose to be achieved thereby; the use of said grounds, facility or equipment for the purpose and activities described is hereby approved, conditioned upon the applicant releasing Peterson SFB and its agents, servants, employees, soldiers and airmen of and from any and all claims, demands, actions, causes of action whatsoever, arising out of or related to any loss, damage or injury, including death, that may be sustained by any person or property arising out of the described activity or any other activities relating thereto conducted by Applicant or enroute to or from these activities. The applicant individually and on behalf of the minor child hereby expressly and voluntarily assumes all risks and hazards of injury to the minor child and his or her property resulting from participation in the program to the full extent allowable under federal and state law. In the event of accident, injury, or other medical emergency, Peterson SFB is authorized to make emergency medical decisions on behalf of Applicant and to release Peterson SFB and the STARBASE Peterson Academy from liability for same. I understand that my liability for property damage and personal injuries caused by my child is the same as I am subject to during normal school hours and activities at my child's school. Applicant understands the above terms and conditions and acknowledges that it has carefully read the above statement and willingly complies with the terms and conditions thereof, understanding that it voluntarily assumes all risks and hazards of injury to applicant resulting from participation in the described activities and hereby grants permission for the student to participate in the program.

Photographic Release: I hereby authorize Peterson SFB, State of CO, the United States Department of Defense, the STARBASE Program and other federal and state governmental entities and corporations working in conjunction therewith to utilize photographs of my child for promotional purposes. I hereby waive any monetary or other rights that I might have to inspect and/or approve the finished product of the advertising, promotional, or news copy and consent to its use in whatever way Peterson SFB and the STARBASE program deems appropriate. I hereby consent to the release of said photographs to broadcast and print media such as non-governmental newspapers and publications, television, cable, or radio stations. I understand that all rights and title to the released information shall remain with Peterson SFB or the STARBASE Program and the recipient.

Parent/Guardian Signature is Required for Participation at STARBASE Peterson:

Parent/Guardian Name (print): _____

Signature: _____ Date: _____

_____ Check here and initial only if you **do NOT** want your child photographed at STARBASE Peterson



COMPLETE AND SUBMIT THE FOLLOWING DEMOGRAPHIC INFORMATION WITH YOUR APPLICATION. PLEASE DO NOT PUT YOUR CHILD'S NAME ON THIS FORM.

STUDENT DEMOGRAPHIC INFORMATION

DoD STARBASE is required to collect demographic data on all student participants. The data is used in aggregate form ONLY to compile participant statistics for the DoD STARBASE annual report. Information for an individual student is not stored or reported by STARBASE Peterson.

ETHNICITY

Does your child identify as:

_____ HISPANIC/LATINO (includes multi-ethnic, multi-racial with Hispanic/Latino)

_____ NON-HISPANIC/NON-LATINO

If child identifies as NON-HISPANIC/NON-LATINO ONLY, please indicate race/ethnicity. Please check only one:

_____ American Indian/Alaskan Native or Canadian First Nations/Indigenous Peoples

_____ Asian

_____ Black or African American

_____ Native Hawaiian or Other Pacific Islander

_____ White

_____ More than one race

ADDITIONAL INFORMATION

Does your child fall into any of these additional categories? Please check all that apply.

_____ ESL/ELL

_____ Title 1 Eligible

_____ 504/IEP/Gifted

_____ Military Dependent

*Military dependents include children of Active Duty, Guard, Reserve, or Retired members of the United States armed services.

_____ Other government (civil service, allied forces, etc.) _____