



## Brownstone Village Homeowners Association

# Home Rental Request

Please note the following conditions must apply:

1. No more than 20% of the total number of dwellings within Brownstone Village shall be leased at any time except if the request is either:
  - a. A hardship request – must be proven or
  - b. By special permit – if the resident has resided in the subdivision for more than five years and the 25% cap has not been met.
2. **All requests must be in writing.**
3. The Board will give a permit to rent if the 20% cap has not been met or the 25% cap has not been met regarding a special permit provided that the renter meets the following requirements as **proof** to the Board:
  - a. Rental agreement must incorporate the requirements of the Declarations, Protective Covenants, Bylaws, rules and regulations of the homeowners’ association. The lease must state that any failure to comply with the terms of these documents shall be a condition of default under the lease.
  - b. HOA documents – Declarations, Protective Covenants, Bylaws, etc. must be made available to the renter(s).
  - c. A copy of the executed lease agreement must be filed with the HOA within thirty days of the lease.
  - d. No dwelling can be leased for hotel or transient purposes, i.e. the entire dwelling must be leased, and the renter cannot sublease any portion of the property.

**Please complete bottom portion and submit to the Board for rental request.**

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Name of homeowner(s) \_\_\_\_\_

Address \_\_\_\_\_

Request for rental of premises beginning \_\_\_\_\_ for a period of \_\_\_\_\_

I understand that preliminary approval will be given until all requirements are met as presented above. Once all compliance has been met, the HOA Board will give final approval.

Signature(s) \_\_\_\_\_

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**This portion is for the HOA Board Members only. Two board members’ signatures are required for approval.**

The Brownstone Village Board has reviewed the above request and do hereby give the homeowner permission to rent the premises located at \_\_\_\_\_

The rental agreement has been received as of Date \_\_\_\_\_ and does meet all requirements.

Print names of board members signing this agreement \_\_\_\_\_

Signatures \_\_\_\_\_