

Sweetwater Springs 5-7 HOA, Inc
PO Box 1013
Guthrie, OK 73044

In accordance with the recorded covenants, conditions, and restrictions of the Association, and, in order to, protect each individual lot owner's rights and values, it is required that any lot owner considering improvement of their deeded property including, but not limited to: patio covers, decks, outside buildings, basketball goal, roofs, fencing, building add-ons, etc., submit the following information to the Architectural Committee **prior to initiating work on the planned improvements.**

*****One Architectural Form per Request*****

- 1. Improvement Request Form Completed and Signed by Homeowner (not to include renters or builders).**
- 2. Material list, detailed building plans, detailed drawings, size of improvement and photos (if possible).**
- 3. A copy of the site plan or a hand-drawn/computerized plan of your property showing the exact location of the improvement.**

Owner Name _____

Property Address _____

Mailing Address _____

Home Phone _____ Work Phone _____ Cell _____

Email Address _____

Who will perform the work on this improvement? _____

Location of improvement (*check all that apply*):

☐ Front of Dwelling ☐ Back of Dwelling ☐ Side of Dwelling ☐ Roof

Materials to be used for the improvement (*check & specify all applicable items*):

<input type="checkbox"/> Brick – Color _____	<input type="checkbox"/> Cement – Color _____
<input type="checkbox"/> Wood – Type _____	<input type="checkbox"/> Stucco – Color _____
<input type="checkbox"/> Iron – Color _____	<input type="checkbox"/> Flagstone – Color _____
<input type="checkbox"/> Paint – Color _____	<input type="checkbox"/> Stain – Color _____
<input type="checkbox"/> Hardi Plank – Color _____	<input type="checkbox"/> Rock / Stone – Color _____
<input type="checkbox"/> Siding – Color _____	
<input type="checkbox"/> Other – Explain _____	

Type of Improvement (check which improvement applies to your request):

- ☐ Paint Exterior – Color _____ ☐ Stain Fence – Color _____ ☐ Extended Driveway
☐ Fencing / Extend Fence ☐ Walkway ☐ Spa / Hot Tub ☐ Permanent Gazebo / Pergola
☐ Storage Building (height, width, length & colors – must be on concrete pad)
☐ Replace Roof– Type, Brand & Color Require _____
☐ Permanent Basketball Goal (cannot be attached to the house)
☐ Patio/Patio Cover/Extend Patio (rear of home ONLY)
☐ Pool – Above Ground (location indicated on official site plan)
☐ Pool – In-Ground (location indicated on official site plan)
☐ Room Addition (elevation drawings)
☐ Other _____

CARPORTS NOT ALLOWED

I understand that the Committee will act on this request within ten (10) days of receipt and contact me in writing regarding their decision. I agree not to begin construction/installation without written approval from the Committee. I understand that all construction shall meet City/County code, and that Committee approval does not override City/County codes, but rather, is intended to work in conjunction with them.

Homeowner Signature

Date

Estimated Start Date

Estimated Completion Date

PLEASE RETURN ONE COMPLETED FORM “PER REQUEST” TO THE BOARD OF DIRECTOR COMMITTEE MEMBER LISTED BELOW.

Hank Dowell
12578 Blue Meadow
hwowell@gmail.com
325.338.2888

In addition to a description to the information requested herein, the Architectural Review Committee may request additional or more detailed information or plans as it deems necessary to assist in making the approval decision. If you do not have a site plan or computerized image of the proposed improvement, please use the space below to diagram out the improvement to include property lines, footprint of your dwelling and any setbacks (must meet all setbacks in covenants).

Please attach drawings and/or pictures pertaining to this request!

Approved

1. _____ Date _____
2. _____ Date _____
3. _____ Date _____