



*Immaculate Heart of Mary Church*  
*Claretian Missionaries*  
617 S. Santa Rosa Ave. • San Antonio, Texas 78204-3122

## MARRIAGE CERTIFICATE REQUEST

- Please fill out the form completely

### Couple Information:

Grooms Name: \_\_\_\_\_

Brides Name (w/Maiden Last Name): \_\_\_\_\_

Date of Marriage: \_\_\_\_\_

Name of the person requesting Certificate: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

Certificate need for:  Myself  Adult Child

### Current Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Pick Up Copy (Valid Photo ID Required)

Mail Copy to Church

Church Name: \_\_\_\_\_

Address: \_\_\_\_\_

Fax / Email Copy To Parish

Church Name: \_\_\_\_\_ Attn: \_\_\_\_\_

Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

### FOR OFFICE ONLY

Date Received: \_\_\_\_\_ ID Copy Attached: YES / NO Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

# of Copies: \_\_\_\_\_ Date Completed: \_\_\_\_\_ Date Picked—Up / Mailed: \_\_\_\_\_