**Winona Lakes Property Owners Association Board of Directors**

**June 16, 2018 BOD Meeting Minutes**

**Call to Order:** 10:12am

1. **Quorum Roll Call:**

**Present:** Jeff Reichl (President), Robert Fenlon (Vice President), Oscar Woerlein (Director), Laura Massaro (Secretary), Kitty Laub (Director), Franklin Smith (Director),

**Absent:** Robert Fenlon (Vice President), John Kobiela (Treasurer), Janet Foster (Director), Stephanie Fenlon (Director)

Laura Massaro moved to go into executive session to discuss legal matters with Attorney Young. Seconded by Franklin Smith. Motion carried 5-0-0

The board returned to regular session 10:24

Jeff Reichl moved to ratify the petition based upon the recommendation from the association solicitor. Seconded by Franklin Smith. Motion carries 4-0-1 \*Attorney Young will keep original documents until further notice\*

1. **Approval of Minutes of previous meetings**
2. Jeff Reichl moved to approve the April 21st2018 regular session minutes as written. Seconded by Oscar Woerlein. Motion carried 4-0-1.
3. Jeff Reichl moved to approve the April 21st 2018 closed session minutes as written. Seconded by Oscar Woerlein. Motion carried 4-0-1.
4. Jeff Reichl moved to approve attendance minutes for February 17th 2018, May 19th 2018, and May 26th 2018. Seconded by Franklin Smith. Motion carried 4-0-1
5. Jeff Reichl moved to approve the June 9th 2018 special meeting minutes. Seconded by Franklin Smith. Motion carried 4-0-1
6. **Reinstatement of members:**
7. **Attorney’s Report:**
8. **Treasurer’s Report:**

Franklin Smith moved to transfer $104,000 that was originally designated operating that was wrongfully deposited into the ESSA Capital Account, back into the general operating account. Seconded by Oscar Woerlein. Motion carried 5-0-0

1. **Manager’s Report:**
2. **Committee Reports:**

Jeff Reichl moved to add the following committee appointments:

ROADS: MICHAEL VASTA

EXECUTIVE: LAURA MASSARO

BYLAWS: DANIEL KUTRICK, DESIREE MCCRAY, TONIANN RASULO

COMMUNICATIONS: DANIEL KUTRICK, DEB MURPHY

MANAGEMENT: DANIEL KUTRICK

SAFETY: CAREN SHAPIRO, DANIEL KUTRICK

FINANCE: JUDITH WIEGAND

RECREATION: CAREN SHAPIRO, ANTHONY WALSH, DOREEN PALACIO, DANIEL KUTRICK

Seconded by Franklin Smith. Motion carried 4-0-1

Jeff Reichl moved to create a Litter and Beautification Committee and a Strategic Planning Committee. Seconded by Franklin Smith. Motion carried 5-0-0

1. **Awarding Contracts**

NONE

1. **Hearing upon, adoption or amendment of proposed changes to the Rules & Regulations or policies on second reading**
2. **Other Unfinished Business**
3. Legal matters (closed session)
4. **New Business**

Jeff Reichl moved to pay for CAI membership for one year for Laura Massaro at $125.00. Seconded by Franklin Smith,. Motion carried 5-0-0

1. **Proposed changes (additions, deletions and modifications) to the Administrative Code, Rules and Regulations and policies on first reading**
2. **Communication (a) written and (b) oral petitions, hearings and comments by members:**
3. **Secretary’s Report**

1. **Miscellaneous**

Jeff Reichl moved to go into closed session at 11:18am. Seconded by Laura Massaro. Motion carried 5-0-0.

Jeff Reichl moved to adjourn closed session at 1:24pm. Seconded by Laura Massaro. Motion carried 5-0-0.

1. **Adjournment:**

**Meeting adjourned:** 1:25pm

Respectfully Submitted,

Laura Massaro, WLPOA Secretary

**Approved:**

**Comments notes**