

Architectural Review Submittal Form For Home

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| **Lot #**    Name, Phone, Email, and Address of Owner | Name, Phone,  Email, and Address of Builder |







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| Required Document (If paper copies must submit two copies one will be returned. If electronic only 1 copy is required. | Check if included |
| Detailed Plans (blue line schematic drawings) 2 copies if paper 1 will be returned. |  |
| Preliminary Site plan disclosing location of all improvements to be placed on the lot. |  |
| Schematic drawings of the home, locating improvements on lot showing elevation on all four sides, color schemes, and building material. |  |
| Proof of insurance (Builder’s Risk, Errors and Omissions, Liability, and Workers Comp. |  |
| List of all contractors / subcontractors and their contact information. |  |
| Color Charts, Photos or Specifications attached providing sufficient Information to ensure that all exterior colors meet the requirements as set out in the Covenants and Restrictions |  |
| Estimated Begin Date of Construction (add to the right) |  |

\*\*A CONDITIONAL approval will be given based on the review of the above documents by the ARC committee. The conditional approval will be

contingent on final submission of a Building permit and Septic Permit prior to construction along with the payment of the impact fee.



Please acknowledge all of the following statements.

\_\_\_\_\_\_ I will secure any needed permits necessary that might occur during the construction and provide copies to the POA.

\_\_\_\_\_\_ Adequate Sanitary Facilities will be placed onsite and maintained throughout the life of the project. This includes but is not limited to a port-apotty and dumpster at the beginning of construction.

\_\_\_\_\_\_ Any and all areas of land disturbance will be stabilized in accordance with all local, state, and federal guidelines during and after all construction efforts.

\_\_\_\_\_\_ I understand and agree that all equipment, dumpsters, vehicles, and other items associated with the construction of my home will be placed solely on my property (never on the road and must be at least 3 feet off of the road) and will not encroach upon neighboring properties.

\_\_\_\_\_\_ I acknowledge that photographs of my lot and the surrounding area may be taken for documentation purposes. I also accept responsibility for repairing any damage caused during construction on my lot within one month of project completion, unless the damage is contributing to street erosion, in which case it will be addressed immediately.

\_\_\_\_\_\_ I understand that an area of 8 feet adjacent to the roadway, or the entire area up to the roadway if less than 8 feet, must be stabilized with grass or other erosion control measures as required.

\_\_\_\_\_\_\_ I understand that the impact fee is due before beginning construction. (see below information on how to calculate impact fee (Appendix A)

\_\_\_\_\_\_ Projected Impact Fee \_\_\_\_\_\_\_\_\_\_ (enter total from Appendix A here)

\_\_\_\_\_\_ By initially this line I acknowledge that I have read and understand the covenants.

I agree, by my undersigned signature, to abide by all the requirements listed above and confirm that I have submitted all necessary documents.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Witness: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Appendix A

Impact Fee Calculation

1. **Impact Fee Per Square Foot**The impact fee is $2,000.00 dollars for homes up to 2,000 square feet of total area (including both heated and unheated space). For every additional square foot beyond 2,000, an additional $1 will be charged.  
   **Example:**A 3,200 square foot home would have an impact fee calculated as follows:
   * Base fee for the first 2,000 sq. ft. = $2,000
   * Additional 1,200 sq. ft. = 1,200 x $1 = $1,200
   * Total impact fee for a 3,200 sq. ft. home = $3,200
2. **Additional Structures**Any additional structures on the property (e.g., detached garages, shops, guest houses, etc.) will be subject to the same $1 per square foot charge.
   * If the additional structure is included in the initial submission (at the time of applying for the house), it will be assessed and charged as part of the overall impact fee.
   * If the additional structure is submitted for approval after the house has been approved, it will be assessed separately, and an additional impact fee will be charged before construction begins. This fee will be due prior to the start of construction and after approval from the Architectural Control Committee (ARC).

Initial Home Submission

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| --- | --- | --- |
| 1. Base Fee | (up to 2000 sq feet total) | $ 2000.00 |
| 1. Additional sq foot | $1.00 X \_\_\_\_\_\_ |  |
| 1. Additional Structure | $1.00 X \_\_\_\_\_\_ |  |
| Total | =A+B+C |  |

Additional Structure Only Submission

|  |  |  |
| --- | --- | --- |
| Additional Structure 1 | $1.00 X \_\_\_\_\_\_ |  |
| Additional Structure 2 | $1.00 X \_\_\_\_\_\_ |  |
| Additional Structure 3 | $1.00 X \_\_\_\_\_\_ |  |
| Additional Structure 4 | $1.00 X \_\_\_\_\_\_ |  |
| Total | Total of all rows above |  |