

Harper Library Board Meeting Minutes

March 17, 2025

Location: Harper Library

Present: Tomi Pugh, President; Scot Danner, Vice President; Mari Praisewater, Treasurer; Jo Ann Chunn, Secretary; Sivalee Mauldin, Director; Ellen Williams, Director; Denise Mozingo, Library Director

Absent: Chuck Leinweber, Director

Guests: Kerry Sandstrom, Jane Canfield, Suzanne Jacobs, Sharon Kasper, Cindy Barkley

Call to Order: 4:30

Pledge of Allegiance

Public Comments: Jane Canfield thanked Tomi for giving the library a coffee maker to replace the broken one.

Linda Lee informed the board that the new sheriff would be giving a presentation tomorrow at 6 p.m. at St. Anthony's Catholic Church. Also, she informed us that there would be a non-profit expo on April 15 with tables set up for organizations. It would be beneficial if the resale shop would have a table to give details about its purpose and information about the library. Volunteer forms for the library and resale shop should be available.

Communications: A news cast, "Best Things," will include a segment on the battery facility in Harper on Monday, March 24 at 9:30. A TV crew will be on hand.

A letter will be sent to the cat lady to ask her once again to stop feeding the cats. There are currently seven cats around the library.

Minutes: Scot Danner moved to approve minutes, Mari Praisewater seconded; approved.

President's comments: None

Treasurer's Reports: Attached

Library Director's Monthly Report: Attached

Resale Shop Team Monthly Reports and EBay update: Attached

Closed meeting for Board-Annual review of Library Director

New Business:

1. Building insurance annual bill approval request:

The annual premium for the insurance is \$10,369.43, which is down with no change in coverage. There is a \$5,000 standard deductible and 3%, \$2,500 minimum, for wind or hail damage.

Mari Praisewater moved to pay bill; Scot Danner seconded; approved.

2. Lawn maintenance for 2025:

Tomi Pugh will contact the lawn-maintenance company who mowed the property last spring to ask about monthly property maintenance during the growing season. She will also ask about bamboo eradication.

Old Business:

1. Ubiquiti management:

There has been no reply from Bill Long as to managing our server, so it has been suggested that Ubiquiti be hired to do this for a monthly fee of \$130, which includes one hour of troubleshooting and administrative tasks.

a. Add cyber Secure with annual fee: John Canfield suggests adding this for the annual fee of about \$125. Linda Lee asked if there is a specific time-period contract for the service, so Tomi will check on this.

b. Phone issues: The library is still having issues with the phone system. Siviale Mauldin asked what the causes of the issues are. Discussion was made as to various possibilities. Call logs are being kept and will continue. Bee Creek will be given this information at some point.

Adjournment: 5:21

Signed after approval at the next Board meeting

President, Tomi Pugh

Secretary, Jo Ann Chunn

Date

Next Meeting will be April 21, 2025

- EXECUTIVE SESSION: The Board may go into executive session in accordance with Vernon's Civil Statute, Article 6252-17 to discuss personnel, property acquisition or meet with their attorney. No final action will be taken while the board is in executive session. The Board will reconvene in open session before adjournment.