Harper Library Board Meeting Minutes

August 15, 2022

Location: Harper Library

Present: Carol Decker, President; Bob Turner, Vice President; Tomi Pugh, Treasurer; Courtney Anderson, Secretary; Rusty Keck, Director; Suzanne Jacobs, Director; Scot Danner; Director

Guests: Laura Foster, Teri Criswell, Donna Croy, Keith Watson, Amy Watson, Mary Kampa, Suzy Gillet, Dianne Mills, Becky Wooten, Jane Wooten, Tana Wooten, Jane Canfield, Mari Praisewater, Sally Sandstrom, Linda Lee, Kerry Sandstrom, Sharon Kasper, Paulette Leyendecker

Call to Order: 4:30 PM Carol Decker

Pledge of Allegiance

Public Comments:

* Sharon Kasper: Thank you to volunteers of Summer Reading Program: especially Jane Canfield, Mary Jane Tait, Robin Gamble, Suzanne Jacobs, Brenda Hollis, Laura Foster, Linda Lee, Elizabeth Piper, Patricia Fiedler
  + 103 children attended, 6 teen helpers
* Linda Lee: Harper Chamber of Commerce meeting reminder; Speaker is Bonnie Stewart, Sponsor is HCM Hospital
* Jane Canfield: comment regarding last month’s questioning of resale shop hours

Minutes: Previously corrected via email, approved by acclamation

Communications:

* Letter of resignation from Bob Turner effective 8/15/2022
* Application for float in Frontier Days parade, September 24
  + No volunteers
* Public Engagement Nonprofit Survey, Allentown, PA
  + Received notice after due date, August 12

Treasurer’s Reports: Attached Tomi Pugh

Library Director’s Monthly Report: Attached Laura Foster

* + Tomi Pugh: compliments to Summer Reading Program success, especially last minute entertainment when scheduled entertainer cancelled due to Covid

Resale Shop Resource Team Monthly Reports: Attached Mary Kampa

Library Volunteer Monthly Report Mari Praisewater

* Request to exclude from monthly agenda moving forward, and will notify secretary as needed

Old Business

* AED Committee Update: Attached Jane Canfield
  + Liability is non-issue
  + Kerry and Sally Sandstrom offered to purchase AED for Library/Resale Shop
  + Motion by Tomi Pugh to have AED Committee look into AED brands/models/costs for purchase; seconded by Scot Danner; approved
  + Mari Praisewater recommended Kim Long to train volunteers and offer CPR certification; Linda Lee offered to speak to HCM liaison
* Fundraising Committee: Attached Suzanne Jacobs
  + Discussion of letter or flyer and increasing mailout area
  + Motion by Tomi Pugh to research postage, opt for letters for mailout to larger area, and order 250 brochures for handout; seconded by Scot Danner; approved

New Business

* Library Website Update: Attached Suzanne Jacobs
  + Motion by Scot Danner to include files for public viewing on website (bylaws, policies, minutes, etc); seconded by Suzanne Jacobs; approved
  + Board Members to approve website: Scot Danner and Rusty Keck
* Committee Appointments Carol Decker
  + Parking Committee: Rusty Keck and Scot Danner
  + Cat Control Committee: Rusty Keck and Scot Danner
* Board Direction Regarding Resale Shop Carol Decker
  + Library Board directed Resale Shop Resource Team to have the shop open for business 3 days a week by September 1, 2022 (Thursday, Friday, Saturday)
* Pest Control Carol Decker
  + Linda Lee recommended CT Pest Control from Harper Chamber brochure

Adjournment: 5:15 PM

Signed after approval at the next Board meeting.

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 President, Carol Decker Secretary Courtney Anderson Date