

Harper Library Board Meeting Minutes
February 20, 2024

Location: Harper Library

Present: Tomi Pugh, President; Scot Danner, Vice President; Courtney Anderson, Secretary; Mari Praisewater, Treasurer; Suzanne Jacobs, Director; Chuck Leinweber, Director; Sivalee Mauldin, Director

Guests: Denise Mozingo, Terri Criswell, Linda Lee, Barbara Eastwood, Curtis Eastwood, Jane Canfield, Sandra Leinweber, Sharon Casper, Shelbie Sherman, Henry Sherman

Call to Order: 4:30 PM

Tomi Pugh

Pledge of Allegiance

Public Comments

- Linda invited attendees to the Chamber Meeting on Tuesday with guest speaker Melissa Eckert
- Thanks to Bob, Linda, and Curtis for the new look in the Man Cave

Guest Speaker

Shelbie Sherman

- Shelbie is working on her Girl Scout Gold Award and is hoping to plan a community 5K run sometime in the fall that would finish at the library; proceeds generated from the run would be donated to the library
- Scot moved to approve the proposal of the 5K as presented, Suzanne seconded; approved

Minutes: Mari moved to approve minutes, Scot seconded; approved

Communications

- none

President's Update

Tomi Pugh

- Preparation of our 990 form in progress
- Tomi announced that our CPA is retiring; she will contact Paul Anderson as a possible replacement
- Boosters in ceilings need updating; a proposal from John Canfield is \$1100 and includes installation; Scot moved to authorize up to \$1500 to accept proposed bid for booster update; Suzanne seconded; approved

Treasurer's Reports: Attached

Mari Praisewater

Library Director's Monthly Report: Attached

Denise Mozingo

Resale Shop Team Monthly Reports: Attached

Terri Criswell

- Thanks to all the Resale Shop volunteers for the 5,265 hours of volunteerism in 2023!
- 2023 largest yearly sales amount since 2011 with \$73,287.03 for the year, excluding eBay sales
- Barbara mentioned the fine quality of clothing, including formal and prom dresses, currently on sale thanks to community donations

Ebay Sales Update

Suzanne Jacobs

- \$900 in sales for January and \$770 so far in February

Old Business

- Upgrade Phone System

Tomi Pugh

- smooth installation, no issues with usage
- warehouse phone works well

- Possible Shop Expansion

Chuck Leinweber

- Chuck established with CTEC that build must be 10 feet from the electric line
- Scot suggested that a contractor bid should include architectural plans
- Tomi suggested calling Justin Heflin for a contracting bid
- Mari suggested calling the person that worked on our pumphouse (will get contact info)
- Chuck will call Dwayne Bose about septic; up to 1000 sqft (20'x50')
- Tomi suggested getting sketches from art teacher volunteers

- 5 Year Plan Meeting Date

- Date set for Thursday afternoon 4:30

- Purchase of computers

- All but two new computers installed; last two set to deliver this week

New Business

- Striping the parking lot

Tomi Pugh

- discussed repairing parking lot (tree root damage)
- 2 Kerrville companies in consideration
- Scot appointed to call for bids
- Discussed possibilities of walkway in front of Resale shop
- Discussed possible solutions for weeds in landscaping, including a weeding day and setting up a Master Naturalist monthly work day

- New monthly cleaning team

Tomi Pugh

- Tomi appointed Jane to get commercial cleaning bids
- Linda suggested looking into steaming/rewaxing of floors

Adjournment: 5:15 PM

Signed after approval at the next Board meeting.

President, Tomi Pugh

Secretary, Courtney Anderson

Date